

DEREK RAPIER
County Administrator
(928) 865-2072

FACSIMILE (928) 865-9332



BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA
Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the
GREENLEE COUNTY BOARD OF SUPERVISORS
also sitting as Board of Directors for
GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT
and
GREENLEE COUNTY FLOOD CONTROL DISTRICT

hereby gives notice that a
Regular Meeting
will be held on **Tuesday, May 19, 2020 – 1:00 p.m.**
Zoom Video Conferencing. To join the meeting enter the following URL into your
browser:

<https://us02web.zoom.us/j/87696462401?pwd=Q29mSnB6NXNyK2VJWDFMZW14cVFtUT09>

Meeting ID: 876 9646 2401
Password: 694463

The Board of Supervisors Meeting Room, 2nd floor Courthouse Annex, with overflow in adjacent rooms, 253 5th Street, Clifton, Arizona, will also be open to the public and a link to the video conference will be provided at that location

******REVISED******

AGENDA

- 1.) Call to Order
 - A. Pledge of Allegiance
 - B. Call to the Public

- 2.) PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:
 - A. Consent Agenda
 1. Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00
 - B. Health Director: Discussion/Action regarding the approval to advertise for full time Certified Nursing Assistant

- 3.) Tony Hines, Public Works Manager – Facilities Fleet
 - A. Discussion/Action for approval of the generator maintenance contract from Empire
 - B. Discussion/Action regarding approval to purchase two (2) AC units for the jail kitchen
- 4.) Jeromy Vaughn, County Lieutenant
 - A. Discussion/Action regarding approval to purchase body armor for the Sheriff's Office
- 5.) Tim Sumner, County Sheriff
 - A. Discussion/Action regarding request to hire J. Cota as a Deputy Sheriff
- 6.) Austin Adams, Deputy County Administrator
 - A. Discussion/Action regarding approval to fill vacant Administrative Assistant position with Clerk 1
- 7.) Reed Larson, County Engineer
 - A. Discussion/Action regarding the adoption of Greenlee County Road Standards pursuant to A.R.S. §28-6705
 - B. Discussion/Action regarding purchase of engineering software
- 8.) Derek Rapier, County Administrator
 - A. County and State budget and legislative issues
 - B. Calendar and Events
- 9.) Consent Agenda
 - A. Clerk of the Board: Consideration of approval of minutes to previous meetings: 6/03/2019; 7/09/2019; 9/04/2019; 10/22/2019; 12/10/2019; 2/04/2020; 3/11/2020; 5/05/2020
 - B. Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher 3039
 - C. County Sheriff: Consideration of approval of employee transaction form: K. Jones, Deputy Sheriff; S. Fisher, Deputy Sheriff
- 10.) Supervisor Reports
 - Supervisor Lunt
 - A. Legislative Policy Committee (LPC) meeting
 - Supervisor David Gomez
 - A. South Eastern Arizona Governments Organization (SEAGO) meeting
- 11.) Fiscal Year 2020/21 Budget Work Session

12.) Adjournment

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431.et.seq. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: 05/19/2020
DEPARTMENT: Facilities

REQUESTED BY: Tony Hines
TELEPHONE #: 928-687-2001

1. Insert brief description of proposal and requested Board action:

Permission to replace 2 ac units on the Jail kitchen with one unit from Advanced Air

2. Continued from meeting of: _____
Discussed in meeting of: _____

N/A
N/A

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No Project Code #: _____

Fund	<u>101</u>	\$	<u>6,922.00</u>	Actual	<input checked="" type="checkbox"/>	Not to exceed	<input type="checkbox"/>
Fund	_____	\$	_____	Actual	<input type="checkbox"/>	Not to exceed	<input type="checkbox"/>

If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?
 Yes No

Date of County Attorney approval: _____

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!



2250 W. Highway 70 Thatcher, AZ
85552
(928) 428 7425
www.AdvancedAir.com

Proposed by: Tyler Myers
(928) 651 4696

tyler@advancedair.com
License: ROC 265200

Proposed for: Greenlee
County Jail

800 S. Coronado Blvd
Clifton, Az 85533
(928) 792 9008

thines@co.greenlee.az.us

TRANE-MITSUBISHI 2 ZONE 36K

Investment:

\$6,922



Included Deductions:

- Commercial VIP Customer Discount (\$684.55)

*Net Investment: **\$6,922***

Trane MXZ-4C36NA2-U1

Trane MSZ-HM18NA-U1

Trane MSZ-HM18NA-U1

Special Inclusions:

- Trane Line Set 25'
- Trane 25' 3/8 Line Set
- Line set 8'
- Electrical circuit from main panel up to 25'
- Mini split pad

Ultra High Efficient Environmentally friendly Limited warranty with registration: 1 Year Full Guarantee 1 Year VIP 12 Year Functiona Parts 12 Year Compressor

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: May 19, 2020 REQUESTED BY: Steve Rutherford
 DEPARTMENT: Health TELEPHONE #: 928-865-2601

1. Insert brief description of proposal and requested Board action:
 Consideration of Approval to advertise for a full time Certified Nursing Assistant in the Health Department. This budgeted position will become vacant June 1, 2020 due to a retirement.

2. Continued from meeting of: _____
Discussed in meeting of: _____

3. Publication requirements:
 Does this require publication in the official county newspaper? Yes No
 This department to cause publication Clerk of the Board to cause publication

4. Financial Impact: Project Code #: _____
 Expenditure: Is this a budgeted expense? Yes No
 Fund 222-057 \$ 12.98 Actual Not to exceed
 Fund _____ \$ _____ Actual Not to exceed
 If not budgeted, how will this expense be funded? _____

Grants/Contracts:
 Federal State Other _____
 CFDA # (Federal grants only) _____ State # _____
 Fund _____ \$ _____
 Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?
 Yes No
 Date of County Attorney approval: _____

6. Board of Supervisors action taken:
 Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

GREENLEE COUNTY

CLASS CODE: Non-Exempt

CERTIFIED NURSING ASSISTANT

NATURE OF WORK

Under the technical supervision of a Registered Nurse provides support care with activities of daily living in the client's residence. Performs related duties as required.

TYPICAL DUTIES

Provides personal care: bathing, shampooing, shaving, and toilet assistance; toe and fingernail care, skin and foot care; prepares food and feeds client; assists with routine ambulation; range of motion activities; simple exercise; special appliances and/or prosthetic devices; transfer to and from wheelchair to bed. Assists clients physically to perform activities of daily living. Maintains a clean, safe and healthy environment by vacuuming, dusting, cleaning bathrooms, and kitchens.

QUALIFICATIONS

Education, Training and Experience: Any combination of education, training and experience equivalent to graduation from high school and must have seventy-five hours of a combination of classroom and supervised practical training.

Desirable Knowledge, Abilities and Skills: Knowledge of cleanliness, food preparation, basic cleaning methods. Ability to make assessments; identify observable problem areas; keep records and charts; make simple reports orally and in writing; follow oral and written instructions; work in a "Team" relationship; accept and utilize supervision. Skill in establishing client relationship.

SPECIAL QUALIFICATIONS

Must take part in a formalized program of training and be currently registered by the Arizona State Board of Nursing as a Home Health Aide. (Nurse Aide). Valid Arizona drivers license. Current CPR certificate. Home Accident Prevention and First Aid Certificates. Provide own transportation. Bilingual capability desirable.

GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM



MEETING DATE: 05/19/2020 REQUESTED BY: Tony Hines
DEPARTMENT: Facilities TELEPHONE #: 928-687-2001

1. Insert brief description of proposal and requested Board action:

Approval of the generator maintenance contract from Empire

2. Continued from meeting of: N/A
Discussed in meeting of: N/A

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No Project Code #: _____

Fund 101 \$ 17,665.00 Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed

If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?

Yes No

Date of County Attorney approval: 5-13-20

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

CSA INFORMATION SHEETThe attached pricing sheet(s) is effective May 2020 thru April 2021**NOTE: pricing end date does not indicate the termination of services. Client must terminate services.**TOTAL AMOUNT OF PRICING PERIOD \$ 17,665.00 plus applicable taxes and environmental fees**CHECK ONE**Services to be completed during **Regular Business Hours (M-F 7am – 4pm)** Services to be completed outside Regular Business Hours (**over-time included**) **Client Name:** Greenlee County**Client Name:** Public WorksClient Address: P.O. Box 908Client Address: Clifton, AZ 85533-0908Client Phone #: 928-865-2072

Printed Name: _____

Title: _____

Signature: _____

P.O. #: _____ Date: _____

Designated CLIENT CONTACT person responsible for scheduling the Equipment:

Name: Tony HinesPhone: 928-792-9008Fax: 928-687-2084E-mail: thines@co.greenlee.az.govClient Account Number 0041751**Empire PSSR:** Steve Maddox**E-Mail:** steve.maddox@empire-cat.com**Phone #:** 520-955-3106**Fax #:** 520-407-3153**Empire PM and Repair Service Contact:** Dave Starr**Phone #:** 520-407-3101**After-hours Emergency Service 888-CAT-POWER**



Client Support Agreement

Equipment Generator
 Make Caterpillar
 Model 3406
 Serial # 01DZ06856
 Ar # _____
 Size (kW, A) 350 kW

Client Greenlee County
 Address P.O. Box 908
Clifton, AZ 85533-0908

Client Contact Tony Hines Phone 928-792-9008 Site ID Courthouse - G05

Term of Agreement: 1-Year

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 530.00	<u>Quarterly</u>	3.00	\$ 1,590.00	<u>Oct, Jan, Apr</u>
Full Oil Service	\$1,127.00	<u>Annually</u>	1.00	\$ 1,127.00	<u>July</u>
Filter Change Service		<u>Select One</u>		\$ -	
Coolant Replacement		<u>Select One</u>		\$ -	
Hose(s) and Thermostat		<u>Select One</u>		\$ -	
Belt(s) Replacement		<u>Select One</u>		\$ -	
Load Bank Test	\$ 581.00	<u>Annually</u>	1.00	\$ 581.00	<u>July</u>
	LB Length: <u>2 hour long test</u>				
Battery Replacement		<u>Select One</u>		\$ -	
Megger Test		<u>Select One</u>		\$ -	
Pressure Wash		<u>Select One</u>		\$ -	
Valve Adjustment		<u>Select One</u>		\$ -	
Fuel System Maintenance		<u>Select One</u>		\$ -	
	Details: _____				
Additional Fluid Analysis		<u>Select One</u>		\$ -	
	Details: _____				
Transfer Switch Inspection		<u>Select One</u>		\$ -	
Switchgear Inspection		<u>Select One</u>		\$ -	

Empire Contact Steve Maddox Phone 520-955-3106 Total per unit \$ 3,298.00
 plus applicable taxes and environmental fee

Notes: _____



Client Support Agreement

Equipment Generator
 Make Generac
 Model 0052400
 Serial # 4834360
 Ar # _____
 Size (kW, A) 7 kW

Client Greenlee County
 Address P.O. Box 908
Clifton, AZ 85533-0908

Client Contact Tony Hines Phone 928-792-9008 Site ID Duncan Site

Term of Agreement: 1-Year

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 530.00	<u>Quarterly</u>	3.00	\$ 1,590.00	<u>Oct, Jan, Apr</u>
Full Oil Service	\$ 815.00	<u>Annually</u>	1.00	\$ 815.00	<u>July</u>
Filter Change Service		<u>Select One</u>		\$ -	
Coolant Replacement		<u>Select One</u>		\$ -	
Hose(s) and Thermostat		<u>Select One</u>		\$ -	
Belt(s) Replacement		<u>Select One</u>		\$ -	
Load Bank Test	\$ 363.00	<u>Annually</u>	1.00	\$ 363.00	<u>July</u>
LB Length: <u>2 hour long test</u>					
Battery Replacement		<u>Select One</u>		\$ -	
Megger Test		<u>Select One</u>		\$ -	
Pressure Wash		<u>Select One</u>		\$ -	
Valve Adjustment		<u>Select One</u>		\$ -	
Fuel System Maintenance		<u>Select One</u>		\$ -	
Details: _____					
Additional Fluid Analysis		<u>Select One</u>		\$ -	
Details: _____					
Transfer Switch Inspection		<u>Select One</u>		\$ -	
Switchgear Inspection		<u>Select One</u>		\$ -	

Empire Contact Steve Maddox Phone 520-955-3106 Total per unit \$ 2,768.00
 plus applicable taxes and environmental fee

Notes: _____



Client Support Agreement

Equipment Generator
 Make Onan
 Model DGDK-5739171
 Serial # I050825908
 Ar # Spec C
 Size (kW, A) 125 kW

Client Greenlee County
 Address P.O. Box 908
Clifton, AZ 85533-0908

Client Contact Tony Hines Phone 928-792-9008 Site ID Sheriff Jail - G14

Term of Agreement: 1-Year

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 530.00	<u>Quarterly</u>	3.00	\$ 1,590.00	<u>Oct, Jan, Apr</u>
Full Oil Service	\$ 918.00	<u>Annually</u>	1.00	\$ 918.00	<u>July</u>
Filter Change Service		<u>Select One</u>		\$ -	
Coolant Replacement		<u>Select One</u>		\$ -	
Hose(s) and Thermostat		<u>Select One</u>		\$ -	
Belt(s) Replacement		<u>Select One</u>		\$ -	
Load Bank Test	\$ 417.00	<u>Annually</u>	1.00	\$ 417.00	<u>July</u>
LB Length: <u>2 hour long test</u>					
Battery Replacement		<u>Select One</u>		\$ -	
Megger Test		<u>Select One</u>		\$ -	
Pressure Wash		<u>Select One</u>		\$ -	
Valve Adjustment		<u>Select One</u>		\$ -	
Fuel System Maintenance		<u>Select One</u>		\$ -	
Details: _____					
Additional Fluid Analysis		<u>Select One</u>		\$ -	
Details: _____					
Transfer Switch Inspection		<u>Select One</u>		\$ -	
Switchgear Inspection		<u>Select One</u>		\$ -	

Empire Contact Steve Maddox Phone 520-955-3106 Total per unit \$ 2,925.00
 plus applicable taxes and environmental fee

Notes: _____



Client Support Agreement

Equipment Generator
Make Onan
Model DGCB-5774583
Serial # I060967628
Ar # Spec U
Size (kW, A) 60 kW

Client Greenlee County
Address P.O. Box 908
Clifton, AZ 85533-0908

Client Contact Tony Hines **Phone** 928-792-9008 **Site ID** Sheriff Dispatch - G72

Term of Agreement: 1-Year

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 530.00	<u>Quarterly</u>	3.00	\$ 1,590.00	<u>Oct, Jan, Apr</u>
Full Oil Service	\$ 906.00	<u>Annually</u>	1.00	\$ 906.00	<u>July</u>
Filter Change Service		<u>Select One</u>		\$ -	
Coolant Replacement		<u>Select One</u>		\$ -	
Hose(s) and Thermostat		<u>Select One</u>		\$ -	
Belt(s) Replacement		<u>Select One</u>		\$ -	
Load Bank Test	\$ 363.00	<u>Annually</u>	1.00	\$ 363.00	<u>July</u>
	LB Length: <u>2 hour long test</u>				
Battery Replacement		<u>Select One</u>		\$ -	
Megger Test		<u>Select One</u>		\$ -	
Pressure Wash		<u>Select One</u>		\$ -	
Valve Adjustment		<u>Select One</u>		\$ -	
Fuel System Maintenance		<u>Select One</u>		\$ -	
	Details: _____				
Additional Fluid Analysis		<u>Select One</u>		\$ -	
	Details: _____				
Transfer Switch Inspection		<u>Select One</u>		\$ -	
Switchgear Inspection		<u>Select One</u>		\$ -	

Empire Contact Steve Maddox **Phone** 520-955-3106 **Total per unit \$** 2,859.00
 plus applicable taxes and environmental fee

Notes: _____



Client Support Agreement

Equipment Generator
 Make Onan
 Model DSGAC1793901
 Serial # I170249723
 Ar # Spec M
 Size (kW, A) 150kW

Client Greenlee County
 Address P.O. Box 908
Clifton, AZ 85533-0908

Client Contact Tony Hines Phone 928-792-9008 Site ID South Annex - Duncan

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 375.00	<input type="text" value="Quarterly"/>	3.00	\$ 1,125.00	<input type="text" value="Oct, Jan, Apr"/>
Full Oil Service	\$ 810.00	<input type="text" value="Annually"/>	1.00	\$ 810.00	<input type="text" value="July"/>
Filter Change Service		<input type="text" value="Select One"/>		\$ -	<input type="text"/>
Coolant Replacement		<input type="text" value="Select One"/>		\$ -	<input type="text"/>
Hose(s) and Thermostat		<input type="text" value="Select One"/>		\$ -	<input type="text"/>
Belt(s) Replacement		<input type="text" value="Select One"/>		\$ -	<input type="text"/>
Load Bank Test	\$ 580.00	<input type="text" value="Annually"/>	1.00	\$ 580.00	<input type="text" value="July"/>
	LB Length: <input type="text" value="2 hour long test"/>				
Battery Replacement		<input type="text" value="Select One"/>		\$ -	<input type="text"/>
Megger Test		<input type="text" value="Select One"/>		\$ -	<input type="text"/>
Pressure Wash		<input type="text" value="Select One"/>		\$ -	<input type="text"/>
Valve Adjustment		<input type="text" value="Select One"/>		\$ -	<input type="text"/>
Fuel System Maintenance		<input type="text" value="Select One"/>		\$ -	<input type="text"/>
	Details: <input type="text"/>				
Additional Fluid Analysis		<input type="text" value="Select One"/>		\$ -	<input type="text"/>
	Details: <input type="text"/>				
Transfer Switch Inspection		<input type="text" value="Select One"/>		\$ -	<input type="text"/>
Switchgear Inspection		<input type="text" value="Select One"/>		\$ -	<input type="text"/>

Empire Contact Steve Maddox Phone 520-955-3106 Total per unit \$ 2,515.00
 plus applicable taxes and environmental fee

Notes:



Client Support Agreement

Equipment Transfer Switch **Client** Greenlee County
Make Caterpillar **Address** P.O. Box 908
Model CTG Clifton, AZ 85533-0908
Serial # 0TSA06304
Amperage 1200 amp

Client Contact Tony Hines **Phone** 928-792-9008 **Site ID** Courthouse - G05

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Energized Inspection	\$ 165.00	<input type="text" value="Quarterly"/>	4.00	\$ 660.00	<input type="text" value="Jul, Oct, Jan, Apr"/>
Energized Preventive Maintenance		<input type="text" value="Select One"/>		\$ -	<input type="text"/>
De-energized Preventive Maintenance		<input type="text" value="Select One"/>		\$ -	<input type="text"/>

Empire Contact Steve Maddox **Phone** 520-955-4765 **Total per unit \$** 660.00
 plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment <u>Transfer Switch</u>	Client <u>Greenlee County</u>
Make <u>Generac</u>	Address <u>P.O. Box 908</u>
Model <u>Hose Security</u>	<u>Clifton, AZ 85533-0908</u>
Serial # <u>0</u>	
Amperage <u>25 amp</u>	
Client Contact <u>Tony Hines</u>	Phone <u>928-792-9008</u> Site ID <u>Duncan site</u>

Term of Agreement: 1-Year

Services	Price	Frequency	Total Visits	Total	Month of Services
Energized Inspection	\$ 165.00	Quarterly	4.00	\$ 660.00	Jul, Oct, Jan, Apr
Energized Preventive Maintenance		Select One		\$ -	
De-energized Preventive Maintenance		Select One		\$ -	

Empire Contact Steve Maddox **Phone** 520-955-4765 **Total per unit \$** 660.00
 plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment <u>Transfer Switch</u>	Client <u>Greenlee County</u>
Make <u>Onan</u>	Address <u>P.O. Box 908</u>
Model <u>OTECC-5739174</u>	<u>Clifton, AZ 85533-0908</u>
Serial # <u>I050826750</u>	
Amperage <u>225 amp</u>	

Client Contact Tony Hines **Phone** 928-792-9008 **Site ID** Sheriff Jail - G14

Term of Agreement: 1-Year

Services	Price	Frequency	Total Visits	Total	Month of Services
Energized Inspection	\$ 165.00	Quarterly	4.00	\$ 660.00	Jul, Oct, Jan, Apr
Energized Preventive Maintenance		Select One		\$ -	
De-energized Preventive Maintenance		Select One		\$ -	

Empire Contact Steve Maddox **Phone** 520-955-4765 **Total per unit \$** 660.00
 plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment <u>Transfer Switch</u>	Client <u>Greenlee County</u>
Make <u>Onan</u>	Address <u>P.O. Box 908</u>
Model <u>OTECB-5774584</u>	<u>Clifton, AZ 85533-0908</u>
Serial # <u>I060967661</u>	
Amperage <u>225 amp</u>	

Client Contact Tony Hines **Phone** 928-792-9008 **Site ID** Sheriff Dispatch - G72

Term of Agreement: 1-Year

Services	Price	Frequency	Total Visits	Total	Month of Services
Energized Inspection	\$ 165.00	Quarterly	4.00	\$ 660.00	Jul, Oct, Jan, Apr
Energized Preventive Maintenance		Select One		\$ -	
De-energized Preventive Maintenance		Select One		\$ -	

Empire Contact Steve Maddox **Phone** 520-955-4765 **Total per unit \$** 660.00
 plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment Transfer Switch
 Make Onan
 Model OTPCSEC-1504028
 Serial # D15M814277
 Amperage 600 amp

Client Greenlee County
 Address P.O. Box 908
Clifton, AZ 85533-0908

Client Contact Tony Hines Phone 928-792-9008 Site ID South Annex - Duncan

Term of Agreement: 1-Year

Services	Price	Frequency	Total Visits	Total	Month of Services
Energized Inspection	\$ 165.00	<u>Quarterly</u>	4.00	\$ 660.00	<u>Jul, Oct, Jan, Apr</u>
Energized Preventive Maintenance		<u>Select One</u>		\$ -	<u></u>
De-energized Preventive Maintenance		<u>Select One</u>		\$ -	<u></u>

Empire Contact Steve Maddox Phone 520-955-4765 Total per unit \$ 660.00
 plus applicable taxes and environmental fees

Notes:

- **Full System Inspection:** A comprehensive inspection of the engine's cooling, fuel, lube, air, exhaust, and starting systems; as well as inspection of the engine monitors, safety controls, and control panel. This service is recommended weekly, monthly, quarterly, semi-annually or annually, depending on use and application. For standby systems, it is recommended quarterly or semi-annually.
- **Full Oil Service:** The lubricating oil, lubricating oil filter, fuel filter will be changed, and oil & coolant analysis performed. A Full System Inspection is also completed.
- **Filter Change Service:** CATERPILLAR C9-3600 PRODUCTS may extend their oil change intervals to every third year. For these particular units lubricating oil filters and fuel filters are replaced on an annual basis. (see additional conditions)
- **Coolant Replacement:** Includes removal of all radiator anti-freeze/coolant, and replacement with high quality anti-freeze/coolant. When using Caterpillar Diesel Engine Anti-freeze/Coolant (DEAC), this service is recommended every 3 years. When using Caterpillar Extended Life Coolant (ELC), this service is recommended every 6 years, and extender is required at the half-life (3 years).
- **Hose(s) and Thermostat Replacement:** All coolant hoses and thermostats are replaced. This service must be accompanied by a Coolant Replacement service.
- **Belt(s) Replacement:** All serviceable belts are replaced. This service is recommended to be performed at the same time as hose and thermostat replacements.
- **Load Bank Test:** Load test at 75% of the generator name-plate rating, using resistive load bank(s). Length of test determined by application, generator size and client request. This service helps to identify any malfunctions or potential problems before they cause equipment failure. This also burns off harmful deposits in the combustion chamber, injector nozzles, and exhaust system caused by lightly loading the genset. This service is recommended annually.
- **Battery Replacement:** Replacement of the starting batteries. The number one reason that gensets don't start during an emergency situation are the starting batteries. When using Caterpillar's Premium High Output batteries, this service is recommended every 3 years. For all other batteries, this service is recommended every 2 years.
- **Megger Test:** Generator winding megger testing. This testing can help in early detection of deterioration or breakdown of generator windings, cabling insulation, and/or poor lug connectors. Winding deterioration can be caused by moisture, grease or oil residual, physical damage from overheating/overloading, and age deterioration. The frequency of this test is determined by the generator's environment and usage.
- **Pressure Wash:** This service utilizes a mobile pressure washer to clean the unit. Frequency of this service is dependent on client preference and request.
- **Valve Adjustment:** Perform a complete valve adjustment on the engine as required per Manufacturer's maintenance requirements or per client's specific requirements.
- **Fuel System Maintenance:** Maintenance to fuel filtering systems and/or main fuel storage tank. Specific client requirements should be detailed on pricing sheet.
- **Additional Fluid Analysis:** Additional fluid analysis that is not already included in other service levels. This may include oil, coolant and/or fuel. Details of which fluids and frequencies should be detailed on the pricing sheet.
- **Transfer Switch Inspection:** Inspect and clean the automatic transfer switch (ATS). This includes utilizing an infrared heat gun, checking buss bars and connections for hot spots. The voltage drop across load contacts is measured. With client's authorization, verify proper operation of the ATS, time delays, and indicator lamps and/or LEDs. This service is recommended semi-annually.
- **Switchgear Inspection:** Inspect and clean the switchgear as required. This includes utilizing an infrared heat gun, checking buss bars and connections for hot spots. With client's authorization, verify proper operation of the switchgear. This service is recommended annually.

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: 5-11-2020 REQUESTED BY: Jeromy Vaughn
 DEPARTMENT: Sheriff's Office TELEPHONE #: 928-865-4149

1. Insert brief description of proposal and requested Board action:
 Consideration for approval of purchase new body armor for Sheriff's Office employees to replace armor expiring soon. Full payment to be made with budgeted funds, 50% to be reimbursed by BJA BVP grant. NASPO 2016-181 (State Contract)

2. Continued from meeting of: _____
Discussed in meeting of: _____

3. Publication requirements:
 Does this require publication in the official county newspaper? Yes No
 This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:
 Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
 Fund 206172 \$ 14,354.25 Actual Not to exceed
 Fund _____ \$ _____ Actual Not to exceed
 If not budgeted, how will this expense be funded? _____

Grants/Contracts:
 Federal State Other
 CFDA # (Federal grants only) _____ BJA BVP _____ State # _____
 Fund 206172 \$ 7,177.16
 Matching funds required? Yes No Fund 101 \$ 7,177.16

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?
 Yes No
 Date of County Attorney approval: _____

6. Board of Supervisors action taken:
 Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!



ARMOR FITTINGS

Doug MacKinlay <DMAC@dbackpolice.com>

Tue 5/5/2020 1:08 PM

To: Jeromy Vaughn <jvaughn@greenlee.az.gov>

 1 attachments (15 KB)

GREENLEE CO ARMOR FITTINGS 2020 UPDATE.docx;

[EXTERNAL]

Jeromy,

Attached is the most current list of personnel that we've fit for armor.

I believe you decided to go with the Point Blank Alpha Elite **AXIIIA** Ballistic Vest with (2) Hi-Lite Concealable Carriers. The unit price on that vest, as quoted January 16th, is **\$956.95**. I had also quoted the **GNXIIIA** Ballistic Vest with (2) Hi-Lite Concealable Carriers on January 13th at unit price of **\$702.95**. Neither price includes sales tax.

Hope this helps and looking forward to seeing you tomorrow.

Doug MacKinlay

Diamondback Police Supply Co., Inc.

Diamondback Shooting Sports, Inc.

7030 E. Broadway Blvd.

Tucson, AZ 85710

PH: 520-886-8338

FX: 520-886-8314

dmac@dbackpolice.com

GREENLEE CO. SHERIFFS DEPT.

(1/8/2020)

POINT BLANK GNXIII or AXIII BALLISTIC VEST with (2) Hi-Lite Concealable Carriers and (1) 5"x8" Soft Trauma Insert COLOR: BLACK

<u>NAME</u>	<u>HT</u>	<u>WT</u>	<u>SIZE FRONT</u>	<u>SIZE BACK</u>	<u>OTHER</u>
LOGAN MONJARAS	6'0"	160	42L1	46R	
CARLOS MESA	5'5"	160	46L1	50S1	
JOHN HERNANDEZ	5'8"	200	48R	52R	
JASON MONJARAS	5'10"	185	48R	56R	
CARLOS GARCIA	5'5"	197	48R	56R	
JEREMY HOGLAN	5'11"	215	48L1	58L2	
AUSTIN WILSON	5'5"	190	50R	52L1	
DANIAL MEDINA	5'7"	235	52L2	62R	
TYLER ATTAWAY	6'0"	239	54L2	62L1	
MARK CRANDELL	5'7"	235	54L2	62R	
RAYMOND PRICE	5'8"	240	54L2	64S1	
JACQUELINE WEBB	5'2"	110	40S1	40S1	TRUFIT
AMY MILLER	5'4"	200	48L1	52L1	TRUFIT
BRIANNA DEENE	5'6"	240	50L2	58L2	TRUFIT
CASSANDRA JOHNSON	5'5"	140	MD-L1-W1	MD-L1-W1	

JAIL STAFF

DEPUTIES

UNKNOWN

Commander Tyler Attaway (tattaway@greenlee.az.gov) is the POC for jail staff

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: 05-19-2020 REQUESTED BY: Sheriff Tim Sumner
 DEPARTMENT: Sheriff's Office TELEPHONE #: 928-865-4149

1. Insert brief description of proposal and requested Board action:
 Discussion / Action to approve Employee Transaction Form for J. Cota as Deputy Sheriff.

2. Continued from meeting of: _____
Discussed in meeting of: _____

3. Publication requirements:
 Does this require publication in the official county newspaper? Yes No
 This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:
 Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
 Fund 101019 \$ _____ Actual Not to exceed
 Fund _____ \$ _____ Actual Not to exceed
 If not budgeted, how will this expense be funded? _____

Grants/Contracts:
 Federal State Other _____
 CFDA # (Federal grants only) _____ State # _____
 Fund _____ \$ _____
 Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?
 Yes No
 Date of County Attorney approval: _____

6. Board of Supervisors action taken:
 Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!



GREENLEE COUNTY EMPLOYEE TRANSACTION FORM

This form must be completed, including signatures, before any action regarding an employee's status can take effect.

SECTION 1: Employee Information

Cota	Joseph	J
Last Name	First Name	Middle Initial
81 Bob Lane	Clifton	AZ
Mailing Address	City	State
		85533
		Zip

SECTION 2: Transaction Information

EFFECTIVE DATE: 05-24-2020

HIRES:

New Hire – Full Time

New Hire – Part Time

Temporary (explain)

CHANGES:

Promotion

Demotion

Raise

Other (explain below)

SEPARATION:

Resignation

Retirement

Terminated

End of Contract

Other (explain below)

COMMENTS: 3.5 years LEO AZPOST / Certifications include: HGN / ARIDE / Radar / Lidar / Taser Field Training Officer. Position will be paid with vacancy savings for FY20 budget and attrition for the FY21 budget.

Employee's Current Status	Proposed: New Hire, Change
<p>_____ Position Title</p> <p>_____ Department</p> <p>Non-Exempt <input type="checkbox"/></p> <p>Hourly Rate \$ _____</p> <p>Exempt <input type="checkbox"/></p> <p>Annual Rate \$ _____</p>	<p><u>Deputy</u> Position Title</p> <p><u>Sheriff's Office</u> Department</p> <p>Non-Exempt <input checked="" type="checkbox"/></p> <p>Hourly Rate <u>\$21.12</u></p> <p>Exempt <input type="checkbox"/></p> <p>Annual Rate \$ _____</p>

SECTION 3: POSITION FUNDING INFORMATION

FUND	PROGRAM CODE	OBJECT CODE	PAY LEVEL	%	AMOUNT
101	019	5202		100	\$21.12

SECTION 4: SIGNATURES (REQUIRED)

Employee Signature

04-23-2020

Date

Chairman of the Board of Supervisors

Elected/Appointed Official

04-23-2020

Date

Date

For Office Use Only: (Payroll)

Date Entered: _____ By: _____

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: 05-19-2020 REQUESTED BY: Austin Adams
 DEPARTMENT: Board of Supervisors TELEPHONE #: 928-651-3927

1. Insert brief description of proposal and requested Board action:

Discussion / Action to approve pursuing backfill for vacant Administrative Assistant as Clerk I.

2. Continued from meeting of: _____
Discussed in meeting of: _____

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
 This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
 Fund _____ \$ 14.00 Actual Not to exceed
 Fund _____ \$ _____ Actual Not to exceed
 If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other _____
 CFDA # (Federal grants only) _____ State # _____
 Fund _____ \$ _____
 Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?

Yes No

Date of County Attorney approval: _____

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

GREENLEE COUNTY

CLASS CODE: Non-Exempt

BOARD OF SUPERVISORS CLERK I

NATURE OF WORK

Performs clerical and general office work of moderate difficulty. Performs related duties as assigned.

TYPICAL DUTIES

May answer telephone; assist the public, take complaints, answer questions; gather statistics; keep attendance records; type reports, correspondence; simple transcriptions, perform math calculations; verify, record and prepare invoices for payment; issue permits; file.

QUALIFICATIONS

Education, Training and Experience: High School Diploma.

Desirable Knowledge, Abilities and Skills: Good knowledge of standard office practices and procedures; accurate English grammar and spelling; clerical processes including Business English and Math; alphabetical and numerical filing and file maintenance. Ability to communicate well orally and in writing; establish and maintain effective working relationships with co-workers and the general public; cross train in other positions as necessary. Skill in word processing and data processing.

SPECIAL QUALIFICATIONS

Valid Arizona drivers license. Computer skills.

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: 19 May 2020
DEPARTMENT: Engineering / P&Z

REQUESTED BY: Reed Larson, County Engineer
TELEPHONE #: 928-865-4762

1. Insert brief description of proposal and requested Board action:

The county engineer proposes that Greenlee County adopt the attached county road standard pursuant to ARS Section 28-6705. This standard references current Cochise County road design and construction standards (2017 edition). A roads brochure suitable for dissemination to county residents is also attached.

2. Continued from meeting of: N/A
Discussed in meeting of: N/A

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed
If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?

Yes No

Date of County Attorney approval: 14 May 2020

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

GREENLEE COUNTY ROAD STANDARDS

Greenlee County's authority and responsibility for public road and street maintenance is defined by Arizona Revised Statutes § 28-6705. The statute allows Greenlee County to spend public monies on maintenance of public roads that have been legally designated county highways.

County highways are roads that have been established and opened by the board of supervisors as set forth in Arizona Revised Statutes § 28-6701. After establishment, the county has authority to expend public monies to lay out, construct, maintain, and improve these roads.

Section 28-6705 also allows the county to spend public monies on maintenance of other public roads provided the roads are designed and constructed in accordance with standard engineering road specifications adopted by the board of supervisors without cost to the county.

Roads from approved plat dedications are residential streets that have been constructed to a county standard by developers without cost to the county. Upon completion, these streets are accepted into the county's maintenance system and public monies may be expended for maintenance activities.

In summary, for a roadway to be accepted into the county's maintenance system, it must be constructed to county design standards, without cost to the county. Additionally, the roadway must have dedicated right-of-way either by easement for public use or by fee granted to Greenlee County.

Greenlee County has adopted the Cochise County **Road Design & Construction Standards & Specifications For Public Improvements, 2017 Edition**. This document is available through the county's website at greenlee.az.gov and is also available in the office of the county engineer.

dedication of right-of-way to the public by itself does not constitute public ownership or county responsibility to maintain the roadway. The board of supervisors must formally accept the offer of dedication in order to bring the roadway into the County system for maintenance.

Road Improvement District Formation

A road improvement district may be formed only if a petition is submitted to the county clerk of the board of supervisors. The petition must contain signatures of:

- More than one-half of the property owners; OR
- Owners of more than one-half of the property fronting the proposed road(s); OR
- Owners of one-half of the property by total area within the proposed project boundaries

To improve roadways that do not have public easements, citizens are required to gain rights of way before the district is formed.

Citizens interested in the formation of a road improvement district are advised to obtain preliminary construction estimates on proposed improvements from a private engineering consultant before starting the petition process.

Generally speaking, if the estimated improvement costs total more than one-third the value of all real property in the proposed district, the project is not considered feasible.

Improvement Districts: Important Factors to Consider

Once a district is formed, each property owner is committed to the project; a majority of the property owners is required to create, modify or stop an improvement district.

Property owners will be assessed for the road construction costs, which could amount to thousands of dollars per property owner.

The required assessment is a lien against the property.

All roads improved through the improvement district process must be deeded to the county and located within public easements or rights-of-way.

Property owners are encouraged to talk with their neighbors to determine the level of support for a proposed road district. Important questions to ask are:

- Does the neighborhood want to pay to improve the road to the minimum county standard so the roadway can be taken over by the county?
- Is the neighborhood willing to deed the required right-of-way to the county?


Greenlee County Engineer
PO Box 908
253 5th St
Clifton, AZ 85533
928-865-4762

Administrator
Derek D. Rapier

Board of Supervisors
David Gamez, District 1
Ron Campbell, District 2
Richard Lunt, Chair, District 3

Greenlee County

Road Improvement Standards



- ◆ Road Maintenance Authority
- ◆ Road Maintenance System
- ◆ Road Improvement Districts
- ◆ Improvement District Formation
- ◆ Improvement District Important Factors

GREENLEE COUNTY

Road Maintenance Authority

Greenlee County's authority and responsibility for public road and street maintenance is defined by Arizona Revised Statutes § 28-6705. The statute allows Greenlee County to spend public monies on maintenance of public roads that have been legally designated county highways.

County highways are roads that have been established and opened by the board of supervisors as set forth in Arizona Revised Statutes § 28-6701. After establishment, the county has authority to expend public monies to lay out, construct, maintain, and improve these roads.

Section 28-6705 also allows the county to spend public monies on maintenance of other public roads provided the roads are **designed** and **constructed** in accordance with standard engineering road specifications adopted by the board of supervisors **without cost to the county**.



Roads from approved plat dedications are residential streets that have been constructed to a county standard by developers without cost to the county. Upon completion, these streets are accepted into the county's maintenance system and public monies may be expended for maintenance activities.

2

In summary, for a roadway to be accepted into the county's maintenance system, it must be constructed to county design standards, without cost to the county. Additionally, the roadway must have dedicated right-of-way either by easement for public use or by fee title (deed) granted to Greenlee County.

Greenlee County has adopted the Cochise County Road Design & Construction Standards & Specifications For Public Improvements, 2017 Edition. This document is available through the county's website at greenlee.az.gov and is also available in the office of the county engineer.

Road Maintenance System

Greenlee County, through its Department of Public Works, maintains a transportation system of over 400 miles of roads including established county highways, roads dedicated to the county through an approved plat, non-standard public roads constructed prior to 1990, and in rare cases designated primitive roads.

Road Improvement Districts

County residents looking for ways to minimize the effects of dust from dirt roads, maintain access to their property in bad weather, or simply improve the appearance of their community may wish to consider a **County Road Improvement District**.

The State of Arizona authorizes the creation of improvement districts in unincorporated areas of the county (areas located outside city limits) for the purposes of making local improvements such as paving, re-paving, grading, re-grading, or

3

to improve all, or any portion of, one or more streets in a proposed road improvement district.



The State Statute (ARS Title 48, Chapter 6) also provides a means to pay for the improvements by assessing property owners for the construction, operation and maintenance of improvements within the district. Authority to create an improvement district is given to the county board of supervisors, who also serve in an official capacity as the District Board of Directors for the road improvement district. However, it is the citizens' responsibility to take the necessary steps to begin the process and gain consensus in their neighborhood.

Roadways that are improved through the road improvement district process are improved with the goal of adding the roadway to the county road system. Roadways improved through this process must be deeded to the county and the roadway corridors then become public rights-of-way.

These roadways must meet minimum county road standards. Once this process is completed, the roads will be eligible for acceptance into the county road system. It is important to note that

4

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: 19 May 2020
DEPARTMENT: Engineering / P&Z

REQUESTED BY: Reed Larson, County Engineer
TELEPHONE #: 928-865-4762

1. Insert brief description of proposal and requested Board action:

CapEx > \$2K: Request authorization for purchase of engineering software: Carlson Civil Suite which includes the following modules: 1) Survey 2) Civil 3) Hydrology 4) GIS

2. Continued from meeting of: N/A
Discussed in meeting of: N/A

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
Fund 802-032-8551 \$ 3,555.00 Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed
If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?

Yes No

Date of County Attorney approval: _____

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!



33 E. Second St
 Maysville, KY 41056
 (800) 989-5028 (p)

1412 W. Powder Ct
 Eagle, ID 83616
 (303) 482-1836 (p)
 (f)

www.carlsonsw.com

Date 5/13/2020

Sales Person Jim Reinbold

Email jreinbold@carlsonsw.com

Description

Proposal For:

Contact	Reed Larson	Customer Number	
Company	Greenlee County		
Address			
City	State AZ Zip	Country	United States
Phone	Fax	Email	rlarson@greenlee.az.gov

<i>Qty</i>	<i>Part ID</i>	<i>Item Description</i>	<i>Unit Price</i>	<i>Amount</i>
1	2020.001.001	Civil Suite (Civil, Survey, Hydrology, GIS)	\$3,950.00	\$3,950.00
			Proposal Subtotal	\$3,950.00
			Add'l Discount: 10% - or - Discount	\$395.00
			Estimated Tax	\$0.00
			Shipping Method Email Shipping Amount	\$0.00
			Price valid thru <u>5/29/2020</u> Total	\$3,555.00

Note(s):

To order please sign, indicate and complete the method of payment, and Email or fax to:

Accepted by: _____

Date: _____

Purchase Order
 Number: _____

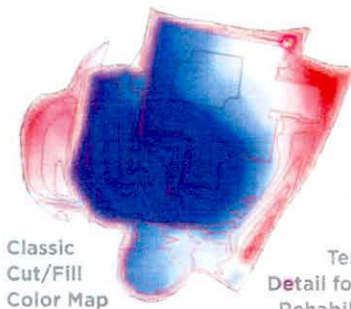
Check
 Number: _____

COD Credit Card

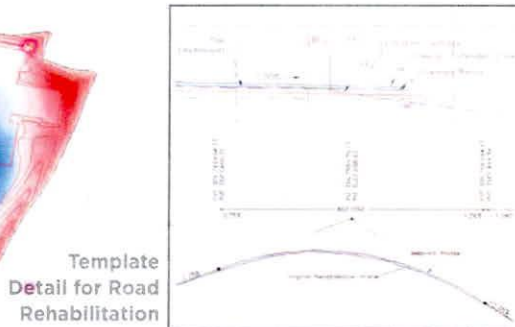
DO NOT include Credit Card information on this form! Contact the Sales Person above for instructions regarding payments by Credit Card.

Top New Features

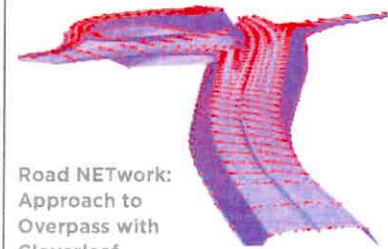
- **New Dual CAD/3D Viewer** — check the design and adjust the drawing at the same time
- **Road NETWORK Enhancements** with support for rounded template transitions and medians that cross the centerline
- **Cleanup for Lot Linework** that automatically finds any overshoots or undershoots and highlights them
- **New Footprint Creator** — a library of different house footprints
- **Road Rehabilitation** command to create profiles for specified overlay with milling or leveling.
- Command for **Vehicle Path Tracking**, which allows you to trace wheel paths for vehicle dimensions along centerline.
- **Edit Contours** and instantly update the underlying 3D model (updates the underlying TIN surface to match the modified contours), a feature that is unique to Carlson.



Classic
Cut/Fill
Color Map



Template
Detail for Road
Rehabilitation



Road NETWORK:
Approach to
Overpass with
Cloverleaf,
Trapezoidal Ditch

General

CAD Platforms: AutoCAD versions 2007 and up as well as AutoCAD Map, Land Desktop and Civil3D, and IntelliCAD 7.2.

Project Setup: Flexible data and settings storage.

Drafting Enhancements: Handy tools for working in AutoCAD/IntelliCAD.

Data Compatibility: Supports industry standard LandXML plus specific data conversions.

Languages: Spanish, Portuguese, Russian, French, German, in addition to English.

CAD Standards

Draw Standard Item: Create common CAD entities with pre-defined properties.

Settings Explorer: Manage all program settings from single interface.

Settings Libraries: Setup tables for symbols, layers, road templates, etc.

Data Depot: Document management for workgroups and archiving.

Project Sub-Folders: Custom controls of data folders by type.

3D Data

Elevate 2D to 3D: For spot elevation, polylines, contours and pads.

Edit-Assign Polyline Elevations: Elevates 3D polylines using control points.

3D Polyline Tools: Draw, offset, fillet and merge 3D polylines.

Surfaces

Build Surfaces: By triangulation or rectangular grids.

Contouring: One step from 3D entities or from surface files.

Triangulation Utilities: TIN math and offset, simplify and merge functions.

Surface Manager: Change surface properties and data.

3D Surface Flyover: 3D viewer with vehicle to drive over surface or follow 3D path.

Slope Analysis: Slope reports and zone analysis.

Grading

Volumes: Earthwork volumes between triangulation or grid surfaces.

Pad Design: Tie cut/fill slopes from pad perimeters.

Cut/Fill Color Maps and Labels: Draw shaded red/blue map with labels.

SiteNET: Organize surfaces by layer with subgrade adjustments.

Centerlines

Design Centerlines: Input alignments on screen or in dialog with graphics.

Label Stations and Offsets: Annotate along centerline at selected points.

Calculate Offsets: Reports stations and offsets for selected points along centerline.

Offset Points: Create points at specified stations and offsets.

Spirals: Flexible handling of most complex spiral curves.

Profiles

Create Profiles: From surfaces, screen entities, points on centerline, etc.

Quick Profile: One step profile creation with real-time updates.

Input-Edit Profiles: Enter profile data in dual spreadsheet and graphics.

Draw Profiles: Draws profiles on grids or plan-profile sheets.

Profiles To 3D: Create points and 3D polylines from profiles.

Sections

Create Sections: From surfaces, screen entities, points, etc.

Quick Sections: One step creation of sections

Draw Sections: In vertical stack or sheets.

Input-Edit Sections: Enter section data in dual spreadsheet and graphics.

Sections to 3D: Create points and 3D polylines from sections.

Mass Haul: Diagrams and Analysis.

Section Volumes: By end areas method.

Road Design

Template Design: Detailed yet simple template design.

Template Transitions: Define transitions for templates and superelevation.

Road Network: Dynamic road design with intersections and cul-de-sacs.

Points

Draw Points: Draw points with settings for symbols, layers and styles.

Point Groups: Point group manager to define sets of point by filters.

Coordinate File History: Tracks all changes to points with report and undo functions.

Fix Point Label Overlaps: Finds point label overlaps with rules to fix automatically.

Point Tools: Utilities for modify point labels such as move with leader, twist and resize.

Area/Layout

Label Areas: Customized area label styles.

Size Areas: Sliding side, hinged and radial from curve.

Lot Manager: Definitions by point numbers

Lot Network: Size lots along alignment.

Parking, Intersections and Cul-de-Sacs: Layout for linework.

Annotation

Angle & Distance Labels: Flexible routines to label linework.

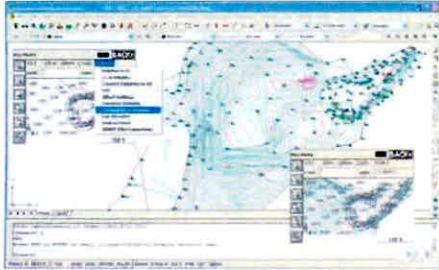
Curve Labels: Label curve data in stack, along arc or in table.

Mapping Labels: Routines to create typical plat labels.

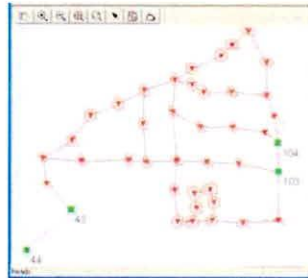
Linetypes: Draw special linetypes.

Top New Features

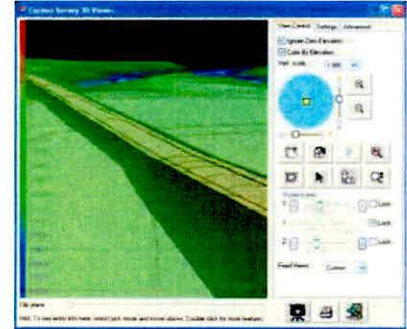
- **Carlson Cloud:** Transfer files and messages to SurvCE users in the field
- **Geodetic Mapping:** Calcs for geodetic angles, distances and areas
- **Annotative Text/Points:** Auto resize for drawing scale.
- **Lock Points:** Lock selected points in the coordinate database to prevent modifications
- **Field-to-Finish:** New pipe network feature coding
- **Google Earth:** Added export for text, images and surfaces and import for points with photos



Contour in both Carlson Survey and SurvCE



SurvNet traverse network with error ellipses



Carlson Survey 3D viewer image

Survey Commands

Data Collection Interfaces: Upload and download to popular data collectors

Traverse Adjustment: Spreadsheet editor for raw data with graphics and processing for traverse adjustments

SurvNET: Advanced network least-squares for total station, GPS and level data

Field-to-Finish: Draw points with styles and in point groups set by point descriptions and draw linework by several flexible methods

Field-to-Finish Inspector: Inspect all field-to-finish elements, see description source and re-draw based on descriptions edits

COGO: Streamlined inverse, traverse, sideshot, intersections, interpolation, translate, rotate, scale and align

Coordinate Transformations: Transform coordinates and screen entities between lat/lon and grid projections as well as local to local by Helmert and least-squares methods

Deeds: Enter deed by description, read deed data from deed file, deed reports, deed correlation and generate legal description from drawing

Cut Sheets: Create custom cut sheet reports with reference grades and station-offsets

Surface Commands

Build Surfaces: By triangulation or rectangular grids

Contouring: One step triangulate and contour from 3D entities as well as contouring from surface files

Surface Manager: Change surface display properties and adjust surface functions to add and remove points and breaklines and swap edges

Volumes: Earthwork volumes between triangulation or grid surfaces

Pad Design: Tie cut/fill slopes from pad perimeter to surface, build pad surface, calculate and balance volumes, and edit pad parameters

Centerlines

Design and Edit Centerlines: Design or input alignments on screen or in dialog with graphics

Label Stations and Offsets: Annotate station and offsets along centerline and at selected points

Calculate Offsets: Reports stations and offsets for selected points along centerline

Create Offset Points: Create points at specified stations and offsets

Spirals: Flexible handling of the most complex spiral curves including "spiral-only" elements going arc-spiral-arc, arc-spiral-line and line-spiral-line

Profiles

Create Profiles: From surfaces, screen entities, points on centerline, etc.

Quick Profile: One step profile creation with real-time update while adjusting centerline

Input-Edit Profiles: Enter profile data in dual spreadsheet and graphic window, and design in reference to controlling profile grade points

Draw Profiles: Draws profiles on grids or plan-profile sheets with auto-updating based on edits

Profiles To 3D: Create points and 3D polylines from profiles

Points

Import/Export: User-defined import and export of point data along with conversions with specific other formats

Draw Points: Draw points with settings for symbols, layers and styles

Point Groups: Point group manager to define sets of point by filters

Coordinate File History: Tracks all changes to points with report and undo functions

Fix Point Label Overlaps: Finds point label overlaps with rule options to fix automatically

Point Tools: Utilities for modifying point labels such as move with leader, twist and resize

Area/Layout

Label Areas: Customized area label styles and several methods to select areas to label

Size Areas: Sliding side area, hinged area, area radial from curve and bearing area cutoff

Lot Network: Commands for subdividing a site into lot and ROW areas. Dynamically updates areas for any changes to boundaries. Includes ability to label linework and areas and to draw setback boundaries

Lot Manager: Lot definitions by point numbers

with functions to create lots, conduct map check for closure, edit in spreadsheet with graphics, report lots and draw lots

Offsets, Intersection and Cul-de-Sacs: Layout for ROW and EOP linework

Annotation

Angle & Distance Labels: Flexible routines to label linework in all possible layout combinations plus available rules to automatically fix label overlaps and revise labels when entities move

Curve Labels: Label curve data in stack, along arc or in table

Survey Text: Routines to create typical plat labels such as offset and building dimensions

Linetypes: Draw special linetypes

GIS Commands

GIS Data: Input, edit, query, report, label and inspect database data attached to drawing entities

ESRI: Import/Export feature data by Esri MSC or SHP

Geo-Referenced Images: Place geo-referenced images into the drawing

Place Camera Symbol/Image: Draw a camera symbol with an attached image

General

Coordinate Systems: 100s of projections including SurvCE

CSLReport Formatter: Create customized, professional reports

Symbol Library: Hundreds of 2D and 3D symbols

Project Setup: Flexible data storage methods

Drawing Explorer: Manage and access project data files

Drawing Cleanup: Fix common drafting errors

Drafting Enhancements: Handy tools for working in Autocad® such as Join Nearest, Shrinkwrap Entities, Polyline Utilities, Drawing Inspector, Layer Inspector and Twist Screen

Data Compatibility: Supports industry standard LandXML and scores of specific data conversions

Document Management: Use Data Depot for sharing and archiving files

CAD Standards: Draw items with standardized properties

Hydrology

- Site Drainage – Using either Rational or SCS Method
- Runoff Analysis – Determine Watershed Area, Time of Concentration & Peak Flow Rates

Plus Hydraulics

- Storm Drain System Design & Drafting
- Pond Design & Sizing

Add in the ability to link with HydroCAD [Over] for its Interactive watershed modeling and you have all the tools needed to tackle any hydrology challenge.



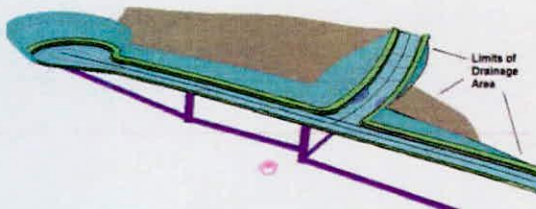
Layer-Based Runoff Calculations combine with DTM-Based Flow

Automatically determines watershed areas and maximum length of runoff from DTM

- Tap extensive libraries on rainfall, inlets, manholes, outlets
- Calculate inlet intercepted and bypass flows, gutter spread and depth, pipe flow depth and velocity, and hydraulic and energy grade lines
- Get warnings for collisions, excessive pipe lengths, insufficient cover, lack of slope, excessive flow rates, and more
- Track runoff and analyze watershed – choose entire area or the watershed above a point such as a catch basin
- Design ponds, culverts, channels and outlet control structures
- Draft sewer pipe dynamically in plans, profiles and 3D

Carlson Hydrology – For a system-wide stormwater solution in 3D

- Get detailed pre- and post-construction hydrologic runoff analysis and reporting
- Create advanced storm drain design
- Determine precise pond design and sizing
- Get simultaneous analysis of Hydrologic Soil Groups, Ground Covers and Watersheds
- Generate accurate Hydrographs utilizing software's distinct Subareas



Precise gutter flow depths, spread and bypass calculations

Carlson Hydrology's Top New Features

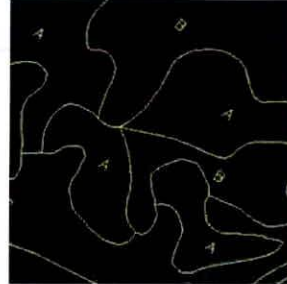
HydroCAD Linkage*. Extract all the sub-area information and automatically load into HydroCAD.

Grass Channel Design. New command to design grass channels.

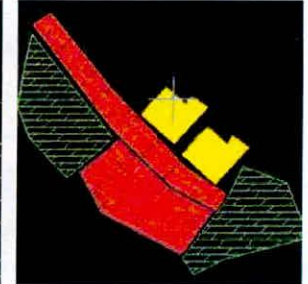
HydroNET Explorer. New command to build and process network of subcatchments, ponds, reaches and links. Custom report tools with option to output to PDF.

Structure Library. Added controls to specify connection points on box structures.

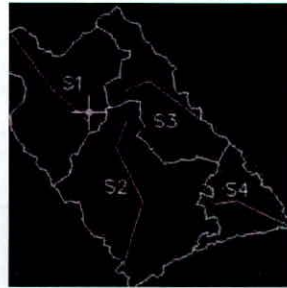
Spreadsheet Sewer Editor. Added support for sanitary sewer and other utility type networks.



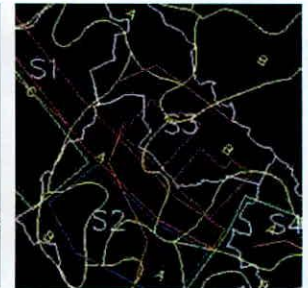
Define Hydrologic Soil Group areas



Define Ground Covers



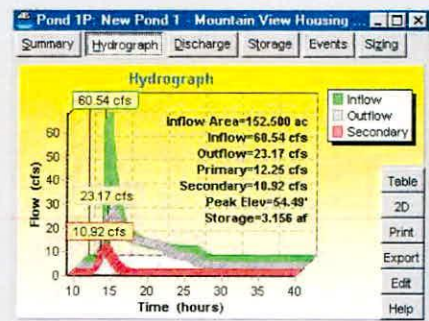
Define Watersheds and longest flow paths



Combined, this is what you get

Sub Area	Soil Group	Description	Area	% Area
1	C	Paved multi use/roads & sewers	9032.587	10.36
2	A	Paved parking	207.7050	0.26
3	C	Paved parking	58824.287	11.87
4	A	Paved multi use/roads & sewers	11871.885	9.92
5	A	Woods, Fair	59434.274	7.75
6	B	Woods, Fair	7225.811	0.94
7	C	Woods, Fair	436756.963	64.96
8				

Update for automatic extraction of precise subcatchment sub-area data

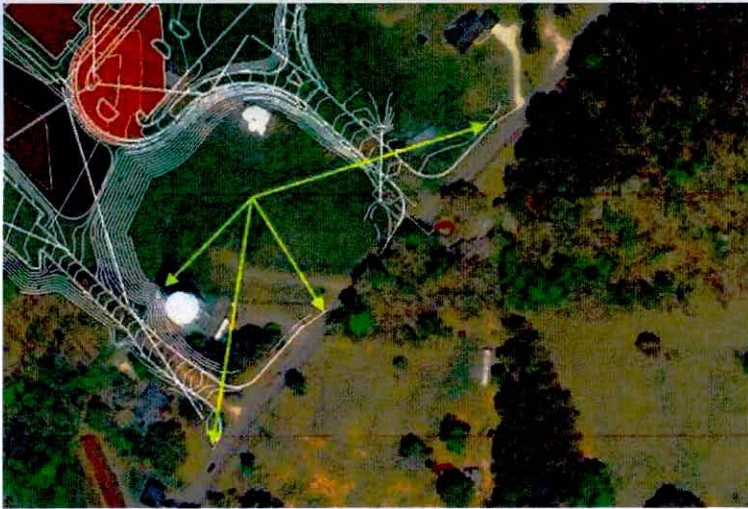


Carlson then exports directly to a HydroCAD Project File. Get instant hydrograph generation, complete reporting, and more

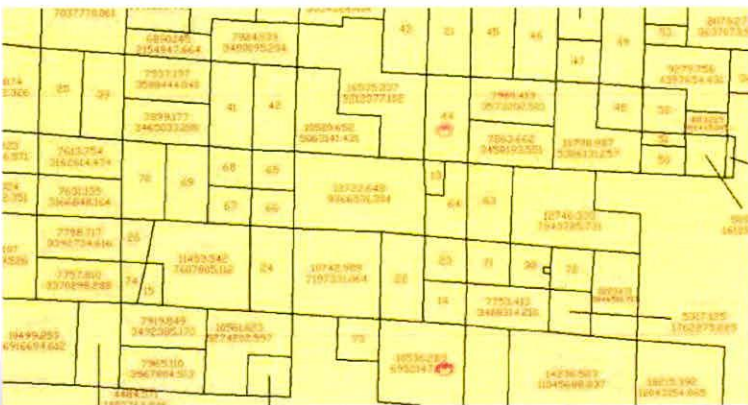
**NEW! Import
images from
Google Earth**

CARLSON GIS

- ENHANCED TOOLS FOR DATA CAPTURE, LINKING & LABELING

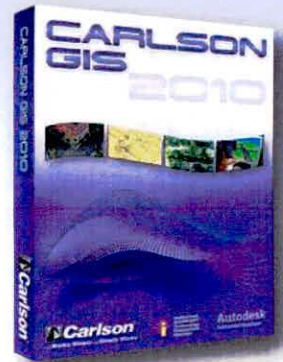


Our GIS module has a collection of routines for managing aerial images



Get powerful GIS automation & ability to:

- Input, edit, label, inspect and report GIS data to entities via simple tools, including querying for parcels or entities that meet conditions;
- Obtain topographic and planimetric features from county databases;
- Perform preliminary engineering studies, hydrologic studies and planning analysis;
- Assign names to layers and then report sub-areas within a perimeter using closed polylines on those layers;
- Create geo-referenced image by user-specified coordinates for two image points;
- Import images and terrain from Google Earth;
- Import/Export ESRI shape data and coordinates and polylines;
- Create world file by image position in drawing;
- Import SHP file with support for pointm, polylinem and ploygonm shape files, with option to reassign entity elevations from the elevations in a 3D SHP file.
- Image Set Manager to handle large image areas and automatically adjust the resolution based on your zoom level.
- Drape Images on 3D Surfaces and view in 3D
- Attach images to entities and then use the Image Inspector to view the images



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GREENLEE COUNTY EMPLOYEE TRANSACTION FORM

RECEIVED
5/11/20
re.

This form must be completed, including signatures, before any action regarding an employee's status can take effect.

SECTION 1: Employee Information

Jones <small>Last Name</small>	Kaylin <small>First Name</small>	J <small>Middle Initial</small>
39 H&H Dr <small>Mailing Address</small>	Duncan <small>City</small>	AZ 85534 <small>State Zip</small>

SECTION 2: Transaction Information

EFFECTIVE DATE: 05-19-2020

HIRES:

- New Hire – Full Time
- New Hire – Part Time
- Temporary (explain)

CHANGES:

- Promotion
- Demotion
- Raise
- Other (explain below)

SEPARATION:

- Resignation
- Retirement
- Terminated
- End of Contract
- Other (explain below)

COMMENTS: Graduated AZPOST academy

<u>Employee's Current Status</u>	<u>Proposed: New Hire, Change</u>
Deputy Sheriff Cadet <small>Position Title</small>	Deputy Sheriff <small>Position Title</small>
Sheriff's Office <small>Department</small>	Sheriff's Office <small>Department</small>
Non-Exempt <input checked="" type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>
Hourly Rate \$ 17.96	Hourly Rate \$ 19.95
Exempt <input type="checkbox"/>	Exempt <input type="checkbox"/>
Annual Rate \$	Annual Rate \$

SECTION 3: POSITION FUNDING INFORMATION

FUND	PROGRAM CODE	OBJECT CODE	PAY LEVEL	%	AMOUNT
101	019	5209		100	\$19.95

SECTION 4: SIGNATURES (REQUIRED)

 Employee Signature 05-08-2020 <small>Date</small>	 Elected/Appointed Official 05-08-2020 <small>Date</small>
Chairman of the Board of Supervisors	Date

For Office Use Only: (Payroll)

Date Entered: _____ By: _____

DEBORAH K. GALE
County Administrator
(928) 865-2310

FACSIMILE (928) 865-9332



BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA
Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the
GREENLEE COUNTY BOARD OF SUPERVISORS
also sitting as Board of Directors for
GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT
and
GREENLEE COUNTY FLOOD CONTROL DISTRICT
hereby gives notice that a
Regular Meeting
will be held on **Monday, June 3, 2019 – 2:00 p.m.**
Board of Supervisors Meeting Room, 2nd floor Courthouse Annex,
253 5th Street, Clifton, Arizona

AGENDA AND MINUTES

In attendance: Board of Supervisors members: Richard Lunt, Chairman; David Gomez, Member; and Ron Campbell, Member. Also present were Deborah K. Gale County Administrator, Jeremy Ford, County Attorney

1.) Call to Order

Chairman Lunt called the meeting to order at 8:00 a.m.

A. Pledge of Allegiance

Supervisor Campbell led those present in the Pledge of Allegiance.

B. Call to the Public

No call to the Public

2.) PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:

A. Consent Agenda

1. **Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00**
2. **County Health Manager: Consideration of approval for Amendment No. 1 between the Arizona Department of Health Services and Greenlee County Health Department for Immunization Services.**
3. **County Health Manager: Consideration of approval for professional Services between Greenlee County Health Department and Gila Health Resources for Medical Services to act as a Medical Advisor to the Department**

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Public Health Services District Consent Agenda as presented.

- 3.) **Tony Hines, Public Works Manager – Fleet/Facilities**
 - A. **Discussion/Action regarding approval of Maintenance Contract for Generators and transfer switches**

Mr. Hines presented to the Board an annual maintenance contract.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved request as presented.

- B. **Discussion/Action regarding the award for the bid for the South Annex Amphitheater**

Mr. Hines presented a bid for the South Annex Amphitheater and his recommendation is BCS Contracting in the amount not to exceed \$41,014.40

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the recommendation as presented.

- 4.) **Discussion/Action to award the bid for the CF – 33 Panasonic Toughbook's and docking stations for Sheriff's Office vehicles**

Ms. Gale stated three bids were received for the Toughbook's Code 3, RNBS and Rugged Computing Inc.

Vince Buccellato IT Manger discussed the three bids.

Clay Jepsen, owner of CODE 3 Technologies discussed his bid and quotes.

Upon motion by Supervisor Gomez, seconded by Supervisor Gomez, and carried unanimously, the Board disqualified all bids as presented due to missed request of GB and RAM.

5.) Kay Gale, County Administrator
A. County and State budget and legislative issues

Ms. Gale stated she'll present budget during the Budget Work Session

B. Calendar and Events

Calendar and events were discussed.

6.) Consent Agenda

- A. Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher 1073; 1074; 1075**
- B. County Administrator: Consideration of approval of Appointment of Derek Rapier as an alternate trustee to the Arizona Local Government Employee Benefit Trust**
- C. County Administrator: Consideration of approval of Appointment of Frank Downs and Dean Lunt to the Greenlee County Cooperative Extension Board for terms expiring 6/30/2021**
- D. County Administrator: Consideration of approval for renewal of the Arizona Cooperative Purchasing Agreement**
- E. County Recorder: Consideration of approval to award a contract for scanning, indexing and archiving 53 recording books not to exceed \$14,411.00 with budgeted funds**
- F. Chief Probation Officer: Consideration of approval of Fiscal Year 2019/20, Arizona Supreme Court, Juvenile Justice Services Division, Family Counseling Program Resolution with required matching funds in the amount of \$1,422 to be paid with Probation General Funds**
- G. County Assessor: Consideration of approval of Employee Transaction Form: N. Willey, Clerk 1 – PT**
- H. County Sheriff: Consideration of approval of Employee Transaction Form:
A. Esparza, Detention Officer 1**

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Consent Agenda as presented.

7.) Supervisors Reports

Supervisor Richard Lunt

A. County Supervisors Association (CSA) meeting

Supervisor Lunt attended the CSA meeting. CSA discussed the passing of the State's budget which was approved for over 11 billion dollars.

B. Arizona Small Counties Forum

Supervisor Lunt attended the small counties forum where everyone expressed concerns over the State's budget.

C. Eastern Counties Organization (ECO)

Supervisor Lunt stated field trip is coming up in the fall in Cochise County where legislators will be invited. Topics will be on water and the boarder.

D. Western Interstate Region Conference

In addition to attending several meetings and workshops, Supervisor Lunt met with James Hubbard the Secretary of Agriculture and discussed 4FRI.

E. U.S. Detour Study

Supervisor Lunt stated the discussion was on US HWY 70 closure.

F. Congressman O'Halleran Visit

Supervisor Lunt stated the visit from Rep. O'Halleran went very well, topics were on water and the boarder.

Supervisor Ron Campbell

A. Deer Fire on Campbell Blue

Supervisor Campbell reported on the deer fire. It is currently at 335 acres and is a very low burning fire and not a crowning fire.

8.) Fiscal Year 2019/20 Budget Work Session

Ms. Gale opened discussions on items for the Board to consider beginning with property tax rates including the Public Health Services District and Flood Control District. Ms. Gale reviewed the several requests from departments. Ms. Gale recommended that the Board continue to implement the same conservative policies for managing revenue streams as has been done in the past to keep Greenlee County whole.

9.) Executive Session Pursuant to A.R.S. 38-431.03 A.7 for discussion or consultation regarding negotiations for the purchase of real property for construction of county park

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board convened into Executive Session.

The Board reconvened into regular session.

10.) Discussion/Action to give final direction on the acquisition of park property in the York Valley area

No action taken

11.) Adjournment

There being no further business to come before the Board of Supervisor the meeting was adjourned at 7:03 p.m.

APPROVED: /s/ Richard Lunt, Chairman

ATTEST: /s/ Bianca Figueroa
Deputy Clerk of the Board

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431.et.seq. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.

DEBORAH K. GALE
County Administrator
(928) 865-2310

FACSIMILE (928) 865-9332



BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA
Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the
GREENLEE COUNTY BOARD OF SUPERVISORS
also sitting as Board of Directors
hereby gives notice that a
Special Meeting
will be held on Tuesday, July 9, 2019 – 9:00 a.m.
Board of Supervisors Meeting Room, 2nd floor Courthouse Annex,
253 5th Street, Clifton, Arizona

AGENDA AND MINUTES

In attendance: Board of Supervisors members: Richard Lunt, Chairman,
(Telephonically) David Gomez, Member; and (Telephonically) Ron Campbell, Member.
Also present were Jeremy Ford, County Attorney; Kay Gale, County Administrator

1.) Call to Order

Supervisor Lunt called the meeting to order at 8:00 a.m.

A. Pledge of Allegiance

Supervisor Lunt led Pledge of Allegiance

**2.) EXECUTIVE SESSION pursuant to Arizona Revised Statutes § 38-431.03.A.1
for discussion regarding the County Administrator position**

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and
carried unanimously, the Board convened into Executive Session.

The Board reconvened into regular session.

**3.) Discussion/Action regarding approval for a job posting for Greenlee
County Administrator**

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and
carried unanimously, the Board approved the posting as written for a period of
two weeks in the Courier ending on July 31, 2019 with that being the deadline in
accepting applications.

4.) Discussion/Action regarding the appointment of Interim County Administrator

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board appointed Derek Rapier as the Interim County Administrator, commencing August 5, 2019 until the start date of the newly hired County Administrator

5.) Adjournment

There being no further business to come before the Board of Supervisor the meeting was adjourned at 9:58 a.m.

APPROVED: /s/ Richard Lunt, Chairman

ATTEST: /s/ Bianca Figueroa
Deputy Clerk of the Board

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431.et.seq. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.

Derek Rapier
County Administrator
(928) 865-2310

FACSIMILE (928) 865-9332



BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA
Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the
GREENLEE COUNTY BOARD OF SUPERVISORS
also sitting as Board of Directors for
GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT
and
GREENLEE COUNTY FLOOD CONTROL DISTRICT
hereby gives notice that a
Regular Meeting
will be held on Wednesday, September 4th, 2019 – 8:00 a.m.
Board of Supervisors Meeting Room, 2nd floor Courthouse Annex,
253 5th Street, Clifton, Arizona

AGENDA AND MINUTES

In attendance: Board of Supervisors members: Richard Lunt, Chairman; David Gomez, Member; and Ron Campbell, Member. Also present were Derek Rapier Interim County Administrator, Rob Gilliland, Assistant County Attorney and Bianca Figueroa, Deputy Clerk of the Board

1.) Call to Order

Chairman Lunt called the meeting to order at 8:00 a.m.

A. Pledge of Allegiance

Supervisor Campbell led those present in the Pledge of Allegiance.

B. Call to the Public

Daniel Cervantes, Clifton resident responded to call to the public. Mr. Cervantes presented to the board the paper with the First Responders on the front page. Mr. Cervantes spoke about an incident where he witnessed the First Responders in action, he expressed his gratitude.

Akos Kovach, Greenlee County Economic Development Manager, responds to the call to public. Mr. Kovach presented poster by artist Jack Ficker whom is a resident of Clifton on Chase Creek. Mr. Kovach presents the Clarion that speaks on rivers and 100th year fair for Greenlee County.

Tim Sumner, Greenlee County Sheriff responds to the call to public. Mr. Sumner presented Board with a Tuscan paper article about Greenlee County's 100-year fair. Mr. Sumner gave thanks to the Board for 100-year fair t-shirts.

- 2.) **PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:**

A. Consent Agenda

1. **Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00**
2. **Health Manager: Consideration of approval of the Intergovernmental Agreement (IGA) Amendment between Greenlee County Health Department and the Arizona Department of Health Services for WIC and Breastfeeding Peer Counseling (BFPC) Services**

Supervisor Gomez moves to approve the Consent Agenda as presented. Supervisor Campbell seconds to approve the Consent Agenda as presented. Motion passed unanimously by the Board.

- 3.) **Philip Ronnerud, County Engineer/Planner**

A. Discussion/Action regarding consultant services for National Resource Conservation Service (NRCS) and Environmental Assessment updates in the Franklin/Duncan Gila River area with budgeted funds in the amount not to exceed \$100,000.00

Phillip Ronnerud, County Engineer/ Planner gives update on National Resource Conservation Service and Environmental Assessment grant. Mr. Ronnerud requested Boards approval to hire a Consultant if grant is approved. Mr. Ronnerud states the grant funds will help improve flood zones. Supervisor Gomez moves to approve consultant services for National Resource Conservation Service (NRCS) and Environmental Assessment updates in the Franklin/Duncan Gila River area with budgeted funds in the amount not to exceed \$100,000.00. Supervisor Ron Campbell seconds the motion. Motion passed unanimously by Board.

- 4.) **Discussion/Action regarding the Hispanic Heritage Celebration donation in the requested amount of \$1,500**

Derek Rapier, County Administrator Interim discusses Hispanic Heritage Celebration donation. Supervisor Gomez moves to approve the Hispanic Heritage Celebration donation in the amount of \$1500.00. Supervisor Campbell seconded the motion. Motion passed unanimously by Board.

- 5.) **Derek Rapier, Interim County Administrator**
 - A. **County and State budget and legislative issues**
 - B. **Calendar and Events**

Derek Rapier, Interim County Administrator discusses County and State Budget and Legislative Issues. Mr. Rapier discusses Calendar and Events.

- 6.) **Consent Agenda**
 - A. **Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher 1084; 3005**
 - B. **County Sheriff: Consideration of approval of Employee Transaction Form: G. Chanez, Control Operator-PT; C. Johnson, Detention Officer II; A. Diddio, Control Operator**
 - C. **Public Works Manager – Facilities: Consideration of approval of Employee Transaction Form: J. Lusk, Tech I**
 - D. **County Librarian: Consideration of approval to apply for the 2019/2020 State Grants in Aid grant in the amount of \$25,000 and for Rural Activation Innovation Network grant of \$2,900 to be paid with budgeted funds**
 - E. **Event Coordinator: Consideration of approval of the Grand Canyon Pro Rodeo Association Sanction Agreement**
 - F. **Board of Supervisors: Consideration of approval of appointment of Derek Rapier as Clerk of the Board**
 - G. **County Engineer: Consideration of approval of employee Transaction Form:
C. Waddell, Planner PT; J. Schwennesen, Planner, PT**
 - H. **Event Coordinator: Consideration of approval of loan to the Greenlee County Event Revolving Fund for 2019 County Fair expenses in the amount of \$10,000.00 to be reimbursed upon conclusion of Fair**
 - I. **Public Works Manager – Fleet: Consideration of approval of Service Contract for 2019 930M loader through Empire Equipment Company**
 - J. **Event Coordinator: Consideration of approval of the Mobile ATM Agreement with Mobile Money Inc. for services at the 2019 Greenlee County Fair**
 - K. **Event Coordinator: Consideration of approval of the General Agreement with Arizona Truck and Tractor Pulling, Inc. for performance at the 2019 Greenlee County Fair**
 - L. **Event Coordinator: Consideration of approval of the Rodeo Contract with Slash M Rodeo Company, Inc. for provision of livestock and personnel for the Grand Canyon Pro Rodeo Association Rodeo at the 2019 Greenlee County Fair**
 - M. **Event Coordinator: Consideration of approval of the Ranch Rodeo Agreement for the 2019 Greenlee County Fair**

- N. Event Coordinator: Consideration of approval of the Standard Performance Agreement with Godfrey the Magician for performances at the 2019 Greenlee County Fair**
- O. Board of Supervisors: Consideration of approval of appointment of Derek Rapier as Clerk of the Board and Director of Emergency Management**
- P. Event Coordinator: Consideration of approval of the Hypnosis Agreement with Joe Decarlo at the 2019 Greenlee County Fair**
- Q. Event Coordinator: Consideration of approval of the Butterfly Effects Agreement for the 2019 Greenlee County Fair**

Supervisor Gomez moves to approve the Consent Agenda as presented. Supervisor Campbell seconds the motion. Motion passed unanimously.

7.) Supervisors Reports

Supervisor Richard Lunt

- A. Target Industries Strategic Planning and Housing Study**
- B. Census Meeting**

Supervisor Richard Lunt reported on his attendance at the Target Industries Strategic Planning and Housing Study meeting. Mr. Lunt, as a member of the Complete County Committee, attended the most recent Census meeting and reported on the progress being made.

Supervisor Ron Campbell

- A. Greenlee Cattle grower's annual meeting on the Blue**
- B. Greenlee Gives Back Denims and Diamonds event in Morenci**

Supervisor Ron Campbell attended Greenlee Cattle grower's annual meeting on the Blue and reported on the several presentations that were given at the semi-annual meeting. Mr. Campbell also attended Greenlee gives back Denims and Diamonds fund raising event in Morenci.

- 8.) Discussion/Action regarding appointment of Greenlee County Administrator, including terms of salary and terms of employment**
 - A. EXECUTIVE SESSION (if needed) – pursuant to Arizona Revised Statutes §38-413.03.A.1 for discussion of salary and terms of employment of Greenlee County Administrator**

Supervisor Richard Lunt stated Kay Gale, County Administrator gave her resignation in August 2019. Mr. Lunt states the position was advertised and several applications were considered. Supervisor Campbell moves to appoint Derek Rapier, Interim County Administrator as County Administrator. Supervisor Gomez seconds the motion. Motion approved unanimously by the Board.

9.) Adjournment

Adjournment at 9:38am

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431.et.seq. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.

DEREK RAPIER
County Administrator
(928) 865-2310

FACSIMILE (928) 865-9332



BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA
Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the
GREENLEE COUNTY BOARD OF SUPERVISORS
also sitting as Board of Directors for
GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT
and

GREENLEE COUNTY FLOOD CONTROL DISTRICT
hereby gives notice that a
Regular Meeting

will be held on Tuesday, October 22, 2019 – 8:00 a.m.
Board of Supervisors Meeting Room, 2nd floor Courthouse Annex, 253
5th Street, Clifton, Arizona

AGENDA AND MINUTES

In attendance: Board of Supervisors members: Richard Lunt, Chairman; David Gomez, Member by telephonic; and Ron Campbell, Member. Also present were Derek Rapier, County Administrator, Jeremy Ford, County Attorney.

1.) Call to Order

Supervisor Richard Lunt called to Order @ 8:00am

A. Pledge of Allegiance

Supervisor Ron Campbell leads the public in the Pledge of Allegiance.

B. Call to the Public

Supervisor Richard Lunt calls to the Public. No call to the Public.

2.) PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:

A. Consent Agenda

- 1. Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00**
- 2. Health Manager: Consideration of approval of the Agreement for Professional Services between Greenlee County and Botanical Pharm, LLC for Epidemiologist and Public Health Consulting Services**

Supervisor Ron Campbell moves to approve the Consent Agenda as presented. Supervisor Gomez seconds the motion. Motion passed unanimously by Board.

**3.) Vada Phelps, Executive Director, Southeastern Arizona @ Work
A. Southeastern Arizona @ Work Annual Update**

Vada Phelps, Executive Director, Southeastern Arizona @ Work presented annual update. Ms. Phelps gave thanks to Kay Gale and states Derek Rapier will be a great asset.

**4.) Justin Layton, Upper Gila River Alliance
A. Presentation by Upper Gila River Alliance and consideration of adoption of Proposed Resolution**

Justin Layton, Upper Gila River Alliance discussed the Upper Gila River Alliance and it's attempts to reach an agreement with San Carlos Tribe. Supervisor Richard Lunt states a lawsuit is in the process but states that Greenlee County supports the resolution proposed by the Alliance. Supervisor Campbell moves to approve the proposed resolution as presented by the Upper Gila River Alliance. Supervisor Gomez seconds the motion. The Board approved the resolution unanimously.

**5.) Lendsey Basteen, Events Coordinator
A. 2019 Greenlee County Fair Update**

Derek Rapier, County Administrative speaks on behave of Lendsey Basteen, Events Coordinator as she was unable to attend the meeting due to illness and asks that this item be tabled to a future meeting. Mr. Campbell moves to table the item. Supervisor Lunt seconds to motion. Motion passed unanimously.

**6.) Tony Hines, Public Works Manager – Facilities
A. Discussion/Action regarding the award of the bid for the Airport Obstruction Removal Project**

Tony Hines, Public Works Manager - Facilities presented the one bid that was received for the Airport Obstruction Removal Project from Pavex Corp., in the amount of \$34,890.00 to be paid with ADOT Grant funds. Upon motion by Supervisor Campbell, seconded by Supervisor Lunt, and carried unanimously, the Board approved the award of bid as presented.

7.) Phillip Ronnerud, County Engineer

- A. Discussion/Action regarding recommendation by the Planning Commission on a request to name a road Rusty Iron Lane**
- B. Discussion/Action regarding recommendation by the Planning Commission on a request to name a road Desert Ridge Lane**

Philip Ronnerud, County Engineer, presents request by Planning Commission to name a road Rusty Iron Lane. Supervisor Campbell moves to approve the road name request by Planning Commission to Rusty Iron Lane. Supervisor Lunt seconds the motion. Motion passed unanimously by Board.

Mr. Ronnerud, County Engineer, presents request by the Planning Commission to name a road Desert Ridge Lane. Supervisor Campbell moves to approve the road name request by Planning Commission to Desert Ridge Lane. Supervisor Lunt seconds the motion. Motion passed unanimously by Board.

8.) PUBLIC HEARING – Recommendation to amend Greenlee County Planning and Zoning Ordinance regarding Zoning and Addressing

Phillip Ronnerud, County Engineer, states the Planning and Zoning Ordinance regarding Zoning and Addressing.

9.) Discussion/Action regarding recommendation to amend Greenlee County Planning and Zoning Ordinance regarding Zoning and Addressing

Supervisor Campbell moves to approve the recommendation to amend Greenlee County Planning and Zoning Ordinance regarding Zoning and Addressing as presented. Supervisor Lunt seconds the motion. Motion passed unanimously.

10.) PUBLIC HEARING – Landfill tipping fees increase

Phillip Ronnerud, County Engineer, discusses Landfill tipping fees increase.

Steve Najar, York Valley resident, expressed his concerns regarding the Landfill Tipping Fees increase.

Supervisor Lunt states education of the Public will help with cleaner roads and fewer illegal dumping sites.

Supervisor Campbell states he agrees with educating the public on cleaner roads.

James Wheatman, states his concerns regarding the proposed increase.

11.) Discussion/Action regarding adoption of Landfill tipping fees increase

Supervisor Campbells moves to approve the Landfill tipping fee's increase.
Supervisor Lunt seconds motion to approve Landfill Tipping Fees. Motion passed unanimously by Board.

12.) PUBLIC HEARING – Planning and Zoning request Art and Lisa Martinez to change the zoning district of the APN 300 55 017c and 300 55 015 in Section 17 06S R31E from RU 36 (1 unit per 36 acres) to TR 36 (Transitional 36,000 sf) subject to stipulations

Phillip Ronnerud, County Engineer discusses planning and Zoning request Art and Lisa Martinez.

Jeremy Ford, County Attorney, states his concerns on the Planning and Zoning change request for Art and Lisa Martinez.

Margery Romero, York Valley Resident, commented on this agenda item.

Tim Williams, Contractor for the Martinez's commented on the agenda item.

13.) Discussion/Action regarding the Planning and Zoning request Art and Lisa Martinez to change the zoning district of the APN 300 55 017c and 300 55 015 in Section 17 06S R31E from RU 36 (1 unit per 36 acres) to TR 36 (Transitional 36,000 sf) subject to stipulations

Supervisor Campbell moves to approve the Planning and Zoning request for Art and Lisa Martinez striking the words "Subject to Stipulation". Supervisor Lunt seconds Mr. Campbell's motion with the stricken language. Motion passed unanimously by Board.

14.) PUBLIC HEARING - Planning and Zoning request by Joy Abernathey, et, al., to change zoning district of a parcel of land in Guthrie at 451 Maldonado Drive from RU 36 (1 unit per 36 acres) to TR 36 (Transitional 36,000 sf) subject to stipulations

Mr. Ronnerud, County Engineer discusses Planning and Zoning request by Joy Abernathey, et, al.

Charles Newman, resident, commented on item.

Daniel Gray, resident commented on item.

15.) Discussion/Action regarding Planning Zoning request by Joy Abernathey, et, al., to change zoning district of a parcel of land in Guthrie at 451 Maldonado Drive from RU 36 (1 unit per 36 acres) to TR 36 (Transitional 36,000 sf) subject to stipulations

Supervisor Campbell moves to approve Planning and Zoning request by Joy Abernathey, et, al striking the words "subject to stipulations". Supervisor Lunt seconds Mr. Campbell's motion with the stricken language. Motion passed unanimously by the Board.

16.) PUBLIC HEARING – Planning and Zoning request of Greenlee County to change the zoning district of the APN 300 57 001 and 300 55 017A in Section 17 06S R31E from and RU36 (1 unit per 36 acres) to SR 12 (Single Residential – 12,000 sf) subject to stipulations

Phillip Ronnerud, County Engineer, discusses Planning and Zoning Commission's recommendation to change the zoning district of the APN 300 57 001 and 300 55 017A in Section 17 06S R31E from and RU36 (1 unit per 36 acres) to SR 12 (Single Residential – 12,000 sf) subject to stipulations and presents the Commission's recommendations and reasoning supporting its recommendation for a zoning change request.

Charles Bitner, Resident, spoke in favor of the proposed change and states his concern about losing the Golf Course/ Country Club.

Daniel Gray, Margery and Bonnie Romero, Terry Young, James Williams, each of whom own neighboring property and who received notice of the proposed zoning change, express concerns with the proposal including loss of open space, increased traffic and increased density within the proposed change and septic and domestic water well concerns. Steve Najjar, of York Valley, but not within the notification zone also expressed similar concerns with the proposed change.

Phillip Ronnerud, County Engineer provided additional details regarding 10 of the lots within the proposed zoning change area.

Tim Williams Contractor commented on the proposed zoning change and gives details of what he would like to build and the positive aspects of what his proposals will provide for residents.

Tom Powers, David Woodall residents of York Valley, commented in favor of the zoning change and noted their desire that Greenlee County facilitate growth.

Jean Schwenneson, Resident and part-time employee of the County Engineering department, commented on the potential positives of the recommended change in zoning.

- 17.) Discussion/Action regarding the Planning and Zoning request of Greenlee County to change the zoning district of the APN 300 57 001 and 300 55 017A in Section 17 06S R31E from and RU36 (1 unit per 36 acres) to SR 12 (Single Residential – 12,000 sf) subject to stipulations**

Supervisor Campbell cannot make a motion at this time. Supervisor Gomez has no motion at this time and gave no comment. Supervisor Lunt declares that the agenda item dies for lack of a motion.

- 18.) Derek Rapier, County Administrator
Discussion/Action regarding CSA Legislative Proposals**

Derek Rapier, County Administrator discusses CSA Legislative proposals for the upcoming legislative session.

- 19.) Derek Rapier, County Administrator
A. Discussion/Action regarding County comments on A-S proposed Travel management Rule**

Derek Rapier, County Administrator presents proposed comments on A-S proposal Travel Management Rule. Supervisor Campbell moves to approve the comments on the A-S proposed Travel Management Rule as presented by Mr. Rapier. Supervisor Lunt seconds the motion. Motion passed unanimously by Board.

- B. Discussion/Action regarding Eastern Counties Organization on A-S proposed Travel management Rule**

Derek Rapier, County Administrator discusses Eastern Counties Organization comments on A-S proposed Travel Management Rule. Supervisor Campbell moves to approve Greenlee County signing on to the Eastern Counties Organization comments on the proposed A-S Travel Management Rule. Supervisor Lunt seconds the motion. Motion passed unanimously by the Board.

- 20.) Derek Rapier, County Administrator
A. County and State budget and legislative issues
B. Calendar and Events**

Derek Rapier, County Administrator presented County and State budget and Legislative issues. Mr. Rapier discusses the upcoming calendar and events.

21.) Consent Agenda

- A. Clerk of the Board: Consideration of approval of minutes to previous meetings: 03/12/2019**
- B. Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher 3013**
- C. Public Works Manager – Facilities: Consideration of approval of South Annex generator to the Empire Maintenance contract in the amount not to exceed \$2,995.00 to be paid with budgeted funds**
- D. Public Works Manager – Facilities: Consideration of approval of Agreement between Empire Southwest, LLC and Greenlee County for PM Lube Services for equipment**
- E. IT Manager: Consideration of approval of Employee Transaction Form: D. Daniels, Help Desk Technician**
- F. County Sherriff: Consideration of approval of Employee Transaction Form: C. Monjaras, Detention Officer; C. Garcia, Detention Officer; B. Wiley, Detention Officer; M. Hensley, Detention Officer; M. Paola, Detention Officer**
- G. County Administrator: Consideration of approval of Well-Sharing Agreement between Greenlee County and Justin and Stacey Scott**

Supervisor Campbell moves to approve the Consent Agenda as presented.
Supervisor Lunt seconds the motion. Motion passed unanimously by Board.

22.) Supervisor Report

Supervisor Richard Lunt

A. Meeting with Chip Davis from Congressman Tom O'Halloran's office

Supervisor Richard Lunt attended a meeting with Chip Davis from Congressman Tom O'Halloran's office to discuss water issues and educate the congressman on the latest issues and their threat to agricultural water users in Greenlee County.

Supervisor David Gomez

A. 21st Arizona Rural Transportation Summit

Supervisor David Gomez attended the 21st Arizona Rural Transportation Summit where he presented the Legislator of the Year Award to Rep. Noel Campbell.

22.) Adjournment

Adjournment at 12:00pm

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431.et.seq. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.

DEREK RAPIER
County Administrator
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FACSIMILE (928) 865-9332



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MEETING NOTICE and AGENDA
Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the
GREENLEE COUNTY BOARD OF SUPERVISORS
also sitting as Board of Directors for
GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT
and
GREENLEE COUNTY FLOOD CONTROL DISTRICT
hereby gives notice that a
Regular Meeting
will be held on Tuesday, December 10, 2019 – 8:00 a.m.
Board of Supervisors Meeting Room, 2nd floor Courthouse Annex,
253 5th Street, Clifton, Arizona

AGENDA AND MINUTES

In attendance: Board of Supervisors members: Richard Lunt, Chairman, David Gomez, Member; and Ron Campbell, Member. Also present were Jeremy Ford, County Attorney; Derek Rapier, County Administrator, and Bianca Figueroa, Deputy Clerk of the Board

1.) Call to Order

Supervisor Lunt called the meeting to order at 8:00 a.m.

A. Pledge of Allegiance

Supervisor Gomez led the Public in the Pledge of Allegiance.

B. Call to the Public

Nancy Gene-Welker, Bowie Chamber Commerce responded to call to the Public with wishing everyone a Happy Holiday.

Daniel Cervantez, Clifton resident responds to call to public. Mr. Cervantes spoke on NBAZ Magazine and Town of Clifton's Festival of Lights.

School Superintendent, Tom Powers responds to call to Public. Mr. Powers spoke on his tour of schools in Greenlee County with Kathy from the State Department.

County Sheriff, Tim Sumner responds to call to the Public. Mr. Sumner spoke on how great Greenlee Schools are and gave thanks to School Superintendent Tom Powers. Mr. Sumner spoke on Cadet Austin Foster graduating.

- 2.) **PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:**

A. Consent Agenda

1. **Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00**

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Public Health Services District Consent Agenda as presented.

- 3.) **Tony Hines, Public Works Manager – Facilities**
A. Discussion/Action regarding the award of the bid for the equipment hauler trailer to Utility Trailers of Arizona

Public Works Manager – Facilities, Tony Hines, request to award bid to Utility Trailers of Arizona in the amount not to exceed \$78,143.58

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the request as presented.

- 4.) **Discussion/Action regarding Greenlee County Board of Supervisors 2020 Tentative Meeting Dates, Times and Posting Locations pursuant to Arizona Revised Statutes §11-214**

Greenlee County Board of Supervisors 2020 meetings was presented and discussed.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the 2020 Tentative Meeting Dates as presented.

- 5.) **Discussion/Action regarding appointment of Board Chairman, appointment of Board members to various Boards, Committees and Assignments**

County Administrator, Derek Rapier speaks on the Board members involvement, committees and assignments. Mr. Rapier thanks them for all they do.

Appointed:

Supervisor Richard Lunt, as Board of Supervisor Chairman, serve on Legislative Policy Committee (LPC) and Eastern Arizona Counties Organization (ECO)

Supervisor David Gomez, as Board of Supervisors Vice Chairman, serve on South Eastern Arizona Governments Organization (SEAGO)

Ron Campbell, as Board of Supervisors, serve on Mexican Wolf Committee

Upon motion by Supervisor Campbell, seconded by Supervisor Campbell, and carried unanimously, the Board approved the appointments as presented.

- 6.) **Derek Rapier, County Administrator**
A. County and State budget and legislative issues
B. Calendar and Events

County Administrator, Derek Rapier Speaks on County and State Legislative issues. Mr. Rapier addresses Calendar and Events.

- 7.) **Consent Agenda**
- A. Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher 3019; 3020;3021**
 - B. Chief Finance Officer: Consideration of approval of General Fund loans in the amount of \$39,698.03 to be reimbursed upon receipt of funds: Fund 159 - \$287.75; Fund 193 - \$36,400.00; Fund 195 - \$3,010.28**
 - C. Clerk of the Board: Consideration of approval of Certification of the 5% Fill the Gap Set Aside funds collected for fiscal year 2018/2019 in the amount of \$ 498,487.63 to be distributed pursuant to Arizona Revised Statutes §41-2421.E**
 - D. Elections Director: Consideration of approval to establish the Greenlee County Elections Precinct Boundaries**
 - E. Elections Director: Consideration of approval to fill a vacancy regarding the appointment of Republican Precinct Committeemen pursuant to Arizona Revised Statutes §16-821(B): Precinct #7-York/Sheldon – Suzanne Menges**
 - F. County Administrator: Considering of approval of Employee Transaction Form: A. Adams, Deputy County Administrator/HR Director**
 - G. County Sheriff: Consideration of approval of Volunteer Form: R. Manuz,**

SAR Coordinator/Glenning

- H. County Sheriff: Consideration of approval of Employee Transaction Form: S. Fisher, Deputy Cadet**
- I. County Engineer: Consideration of approval of notice of appraisal of land for drainage and access easement between the Airport boundary and SR 78**
- J. County Engineer: Consideration of approval of notice of appraisal of land to expand the Running Protection Zone**
- K. Superior Court Judge: Consideration of approval of appointment of Ricardo Guerena as Justice of the Peace Pro Tempore**

Item "C" was discussed due to an incorrect amount presented on the agenda. Amount reads \$498,487.63 and needs to be corrected to be in the amount of \$21,642.13.

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Consent Agenda as presented.

8.) Supervisors Reports

Supervisor Richard Lunt

- A. AACo Annual Conference**
- B. Visit with Senator David Gowen, Representative Becky Nutt and Representative Gale Griffin**
- C. Visit with Eastern Arizona College President Todd Haynie**

Supervisor Lunt attended AACo Annual Conference. Mr. Lunt spoke about his visit with Senator David Gowen, Representative Becky Nutt and Representative Gale Griffin. Mr. Lunt spoke on his visit with Eastern Arizona College President, Todd Haynie.

Supervisor David Gomez

- A. AACo Annual Conference**

Supervisor Gomez reported on his attendance at the AACo Conference.

9.) Adjournment

There being no further business to come before the Board of Supervisor the meeting was adjourned at 9:16am.

APPROVED: /s/ Richard Lunt, Chairman

**BOARD OF SUPERVISORS AGENDA
DECEMBER 10, 2019
Page 5 of 5**

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431. et. seq. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.

DEREK RAPIER
County Administrator
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BOARD OF SUPERVISORS
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CLIFTON, AZ 85533

DAVID GOMEZ
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District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA
Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the
GREENLEE COUNTY BOARD OF SUPERVISORS
also sitting as Board of Directors for
GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT
and
GREENLEE COUNTY FLOOD CONTROL DISTRICT
hereby gives notice that a
Regular Meeting
will be held on **Tuesday, February 4, 2020 – 8:00 a.m.**
Board of Supervisors Meeting Room, 2nd floor Courthouse Annex,
253 5th Street, Clifton, Arizona

AGENDA AND MINUTES

In attendance: Board of Supervisors members: Richard Lunt, Chairman; David Gomez, Member; and Ron Campbell, Member. Also present were Derek Rapier, County Administrator, Jeremy Ford, County Attorney, and Bianca Figueroa, Deputy Clerk of the Board, HR Director Austin Adams

1.) Call to Order

Supervisor Lunt called the meeting to order at 8:00 a.m.

A. Pledge of Allegiance

Supervisor Campbell led those present in the Pledge of Allegiance.

B. Call to the Public

Daniel Cervantes, Clifton resident responded to call to the public. Mr. Cervantes he had a conversation with another resident where he found out about the new Clifton bar.

2.) PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:

A. Consent Agenda

1. Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the Public Health Services District Consent Agenda as presented.

3.) David Manuz, Public Works Roads Manager

A. Discussion/Action regarding request to go out for bid for 3/8 fractured chips for the 2020 chip seal project with budgeted funds

Mr. Manuz requested to go out for bid for chip seal project.

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the request to go out for bid as presented.

B. Discussion/Action regarding request to go out for bid for the 2020 oil for the fog coating of County roads with budgeted funds

Mr. Manuz requested to go out for bid for oil for fog coating.

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the request to go out for bid as presented.

C. Discussion/Action regarding request to go out for bid for the 2020 Crack seal rental equipment and oil with budgeted fund

Mr. Manuz requested to go out for bids for a crack seal rental equipment

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the request to go out for bid as presented.

4.) Tony Hines, Public Works Manager – Facilities/Fleet

A. Discussion/Action regarding permission to purchase kitchen equipment for the South Annex through Expert Restaurant Supply

Mr. Hines requested to purchase kitchen equipment for the South Annex with United Way Grant. Mr. Hines' recommendation is Expert Supply Co. he stated

the customer service was very good, very attentive and overall good experience. Was it also the lowest bidder? If so, we should put this in the minutes.

Upon motion by Supervisor Campbell seconded by Supervisor Gomez, and carried unanimously, the Board approved the request as presented.

5.) Derek Rapier, County Administrator
A. Discussion/Action regarding the Professional Services Agreement with Tom Lovett for Invasive Weed Control Program in Greenlee County

Mr. Rapier presented to the board a contract between Greenlee County and Tom Lovett. He stated Tom Lovett is the coordinator for the Noxious Weed program in Duncan. He stated the program has expanded due to Mr. Lovett's education to our local farmers.

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Professional Services Agreement as presented.

6.) Derek Rapier, County Administrator
A. County and State budget and legislative issues

Mr. Rapier stated there was early discussion regarding legislative budgets and there was a lot of momentum with the Governor's State of State address. Mr. Rapier discussed the House and Senate proposals.

B. Calendar and Events

Calendar and events were discussed.

7.) Consent Agenda
A. Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher 3026; 3027
B. County Librarian: Consideration of approval of resignation letters from Linda Merrell and Betty Swesey from Greenlee County Library Board
C. County Librarian: Consideration of approval of Rachel Griffin and Leslie J. Ray as members of the Greenlee County Library System Board
D. Chief Probation Officer: Consideration of approval for Employee Transaction Form: J.Montez, Chief Deputy Probation Officer

Upon motion by Supervisor Campbell seconded by Supervisor Gomez, and carried unanimously, the Board approved the Consent agenda as presented.

8.) Supervisor Reports

Supervisor Richard Lunt

A. Legislative Policy Committee (LPC)

Mr. Lunt attended the LPC meeting. He stated as bills drop and bills change the process proceeds, there are a lot of bills to watch. Mr. Lunt discussed bills that were passed and opposed.

9.) EXECUTIVE SESSION – pursuant to Arizona Revised Statutes §38-431.03 for discussion/consideration of employment, appointment, and potential salary, including funding sources and budget impacts of prospective Engineer Candidates.

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board convened into Executive Session.

The Board reconvened into regular session.

10.) Adjournment

There being no further business to come before the Board of Supervisors the meeting was adjourned at 10:06 a.m.

APPROVED: /s/ Richard Lunt, Chairman

ATTEST: /s/ Bianca Figueroa
Deputy Clerk of the Board

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431.03. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.

DEREK RAPIER
County Administrator
(928) 865-2072

FACSIMILE (928) 865-9332



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DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA

Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the

GREENLEE COUNTY BOARD OF SUPERVISORS

also sitting as Board of Directors for

GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT

and

GREENLEE COUNTY FLOOD CONTROL DISTRICT

hereby gives notice that a

Regular Meeting

will be held on Tuesday, May 5, 2020 – 8:00 a.m.

Zoom Video Conferencing. To join the meeting enter the following URL into your browser:

<https://us02web.zoom.us/j/81812743330?pwd=MVFhNVkzTjVVcGNWdUNIUUExbEx4dz09>

Meeting ID: 818 1274 3330

Password: 815678

The Board of Supervisors Meeting Room, 2nd floor Courthouse Annex, 253 5th Street, Clifton, Arizona, will also be open to the public and a link to the video conference will be provided at that location

AGENDA AND MINUTES

In attendance: Board of Supervisors members: Richard Lunt, Chairman, David Gomez, Member; and Ron Campbell, Member. Also present were Jeremy Ford, County Attorney; Derek Rapier, County Administrator, and Bianca Figueroa, Deputy Clerk of the Board

1.) Call to Order

Supervisor Lunt called the meeting to order at 8:00 a.m.

A. Pledge of Allegiance

Supervisor Ron Campbell led those present in the pledge of allegiance.

B. Call to the Public

Daniel Cervantes, Clifton resident responded to call to the public and expressed his gratitude for minutes getting posted onto the County website.

Sheriff Sumner responded to call to the public and expressed his concerns regarding the State's recent Stay at Home order and the County's Emergency Declaration that's in place currently.

Susan Breen Clifton resident responded to call to the public and responded to Mr. Sumner's concerns about the Stay at Home order and County Emergency Declaration and stated that she disagreed with the Sheriff's position on these matters.

- 2.) **PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:**

A. Consent Agenda

- 1. Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00**

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Public Health Services District Consent Agenda as presented.

- 3.) **David Manuz, Public Works Manager – Roads/Landfill**

A. Discussion/Action regarding the award of bid for the purchase of Chip Seal oil

Mr. Manuz presented to the Board two (2) bids for the purchase of oil for the upcoming road chip seal project. Mr. Manuz recommended Hawker and Evans the lower bidder in the amount of \$138,594.00.

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved recommendation as presented.

B. Discussion/Action regarding the award of bid for 3/8" fractured/washed chips for the Chip Seal Project

Mr. Manuz presented to the Board two (2) bids for 3/8" fractured chips for the upcoming road chip seal project and recommended CKC Construction in the amount of \$49,000.00.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved recommendation as presented.

- 4.) **Akos Kovach, Census 2020 Complete Count Committee**

A. Information only: Update on coordinated efforts on Census 2020 to increase response rate

Susan Breen Clifton resident responded to this item and discussed her concerns regarding the Census. Due to COVID-19 she stated she's concerned regarding layoffs and people leaving the community and not getting counted on the 2020 Census in Greenlee County before they move out.

Mr. Kovach discussed the efforts of addressing the 2020 Census to each county residents. Mr. Kovach stated the Census committee has begun back in January 2019 and stated they've hosted several events where they've informed the public and addressed the importance of doing the 2020 Census.

5.) Akos Kovach, Economic Development Coordinator
A. Discussion/Action regarding Possible donation to Local First Arizona Foundation for financial support for additional micro-grants for small, local, rural businesses in an amount as directed by the Board

Mr. Kovach asked that the County participate in a grant program with Local First Arizona, a non-profit organization aimed at promoting and helping rural Arizona. He stated that the CARES ACT helped some small businesses but not everyone he'd hoped. Mr. Kovach stated Local First Arizona has been an effective tool in helping small rural businesses. Mr. Kovach stated initial request came from Kimber Lanning, the executive director of Local First, for a donation of \$2,5000.00.

Mr. Rapier commented and discussed distributions of donations in the current fiscal year.

Mr. Campbell gave his thoughts regarding this item.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the request as presented.

6.) Derek Rapier, County Administrator
A. Discussion/Action regarding recommended Budget Reduction Measures

Mr. Sumner discussed his concerns regarding the memo for budget reduction.

Ms. Menges discussed her concerns regarding the minutes. (Although her comments were not addressed to this agenda item, Ms. Menges had intended to address this earlier in the meeting. Therefore Ms. Menges, with the permission of the chairman, addressed her concerns during this part of the meeting.)

Mr. Rapier presented to the board a memo regarding budget reduction and discussed risks, considerations and recommendations for Fiscal Year 2020/2021. Mr. Rapier stated certain spending's need to be delayed currently due to the COVID-19 pandemic and uncertainty regarding revenue in the last quarter of FY 19/20 and extending into FY 20/21. These measures are intended to ensure that only necessary spending takes place between now and the end of the current fiscal year. Mr. Rapier asked the Board to adopt items number 1-7 of his Recommended Measures to be Taken Immediately and asked that in the upcoming budget process, that they consider items 1-7 on his Recommendations to be considered for FY 20/21.

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Recommended measures to be Taken Immediately numbers 1-7 as presented.

7.) Derek Rapier, County Administrator
A. County and State budget and legislative issues

Mr. Rapier discussed legislative issues. The Legislature will not reconvene on May 1st as was previously discussed, due to Govern Ducey's Stay Home Act extended to May 15th. It is unknown when they will return. Mr. Rapier discussed county budget and will move forward.

B. Calendar and Events

Calendar and events were discussed. Mr. Rapier addressed the issue of catching up the minutes and commended Bianca Figueroa and Nicole Estrada-Lopez for their hard work in addressing this issue. The final few minutes will be available soon.

8.) Consent Agenda
A. Clerk of the Board: Consideration of approval of minutes to previous meetings: 5/07/2019; 11/05/2019; 01/21/2020; 4/21/2020
B. Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher 3036; 3037; 3038
C. Chief Finance Officer: Consideration of approval of General Fund loans in the amount of \$ 22,503.68 to be reimbursed upon receipt of funds: Fund 193 - \$4,675.05; Fund 243 - \$17,828.63

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the Consent Agenda as presented.

9.) Supervisors Reports
Supervisor Richard Lunt
A. Legislative Policy Committee (LPC) meeting

Supervisor Lunt attended the LPC meeting and discussed the Governor's announcement that Barbers and Cosmetology can re-open May 8th following CDC and ADHS guidelines, dine in services can resume on May 11th. Mr. Lunt emphasized the importance of social distancing with the economy opening back up.

10.) Adjournment

There being no further business to come before the Board of Supervisors the meeting was adjourned at 10:02 a.m.

APPROVED: /s/ Richard Lunt, Chairman

ATTEST: /s/ Bianca Figueroa
Deputy Clerk of the Board

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431. et. seq. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.

DEREK RAPIER
County Administrator
(928) 865-2072

FACSIMILE (928) 865-9332



BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA
Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the
GREENLEE COUNTY BOARD OF SUPERVISORS
also sitting as Board of Directors for
GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT
and
GREENLEE COUNTY FLOOD CONTROL DISTRICT
hereby gives notice that a
Regular Meeting
will be held on Wednesday, March 11, 2020 – 8:00 a.m.
Board of Supervisors Meeting Room, 2nd floor Courthouse Annex,
253 5th Street, Clifton, Arizona

AGENDA AND MINUTES

In attendance: Board of Supervisors members: Richard Lunt, Chairman; David Gomez, Member; and Ron Campbell, Member. Also present were Derek Rapier, County Administrator, Jeremy Ford, County Attorney, and Bianca Figueroa, Deputy Clerk of the Board

1.) Call to Order

Supervisor Lunt called the meeting to order at 8:00 a.m.

A. Pledge of Allegiance

Supervisor Campbell led those present in the Pledge of Allegiance.

B. Call to the Public

Mr. Cervantes Clifton resident responded to call to the public and expressed his concerns regarding the posting on the minutes.

Mr. Sumner responded to call to the public and discussed the event up at the Blue School. Mr. Powers was present and volunteers from search and rescue did a presentation for the kids. Mr. Sumner gave his appreciation for the efforts and good event put on for the school.

- 2.) PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:**

A. Consent Agenda

- 1. Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00**

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Public Health Services District Consent Agenda as presented.

- 3.) Tony Hines, Public Works Facilities/Fleet – Manager**

A. Discussion/Action for replacing the rodeo arena drag in the amount not to exceed \$23,000.00

Mr. Hines discussed the arena issues, the drag is old and makes it hard to dress up the arena better for future events. Mr. Hines is requesting to replace the arena drag his recommendation is to purchase from Black Widow.

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved replacing the rodeo arena drag as presented in the amount not to exceed \$8,000.00.

B. Discussion/Action for replacing the rodeo arena lights in the amount not to exceed \$40,000.00

Mr. Hines stated that he has tested the lighting effectiveness in the rodeo arena and with the current lights in place it is darker than recommended. Mr. Hines suggested lights be replaced.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved replacing the rodeo arena lights as presented.

C. Discussion/Action regarding permission to purchase playground equipment for the York Park from Gametime with budgeted funds in the amount not to exceed \$60,000.00

Mr. Hines presented to the Board a list of playground equipment amounts. Mr. Hines's recommendation is to purchase the equipment from Gametime.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the recommendation as presented.

D. Discussion/Action regarding permission to purchase a restroom building for the York Park from CXT with budgeted funds in the amount not to exceed \$65,000.00

Mr. Hines requested to purchase a restroom building for the York park.

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the request as presented.

4.) Derek Rapier, County Administrator
A. County and State budget and legislative issues

Mr. Rapier reported on legislative issues. He discussed bills both those that have failed and those that moved through part of the legislative process. Mr. Rapier stated the state budget has not presented to the public yet.

Mr. Rapier discussed a house bill that would increase community colleges to offer a 4-year degree.

B. Calendar and Events

Calendar and events were discussed.

5.) Consent Agenda
A. Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher 3029; 3030
B. Chief Finance Officer: Consideration of approval of General Fund loans in the amount of \$ 6,317.71 to be reimbursed upon receipt of funds: Fund 159 - \$287.99 Fund 195 - \$6,029.72
C. County Administrator: Consideration of approval of for consulting contract for K. Gale
D. County Administrator: Consideration of ratification of United Way Grant Application
E. Elections Director: Consideration of approval for Greenlee County Elections Tabulation Back-Up Plan
F. County Librarian: Consideration of approval for the 2019-2020 LSTA Grant for the amount of \$50,773.37

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Consent Agenda items A, B, D, E and F as presented.

Item "C" was removed from consent agenda for discussion/action.

Mr. Rapier discussed the consulting contract for Ms. Kay Gale. He stated the contract is primarily to address audit questions and decisions made in last year's

budget. Mr. Rapier stated Ms. Gale would be a good resource and valuable asset as the County Advisory.

Mr. Sumner addressed this item and expressed his concerns regarding the contract.

Mr. Rapier addressed Mr. Sumners concerns regarding contract.

Mr. Ford also addressed issues regarding the proposed contract.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board tabled item C as presented.

6.) Supervisors Reports

Supervisor Richard Lunt

A. NACo Legislative Conference

Supervisor Lunt attended the NACo Legislative Conference where the big issue was policies being voted on. Legislative proposals and discussion regarding the LWCF public lands.

B. Legislative Policy Committee (LPC) meeting

Supervisor Lunt reported on the LPC meeting, a record number of bills have been filed so far. Discussion regarding bills that died and bills that were signed. The state's budget process is behind closed doors.

C. Eastern Arizona Counties Organization (ECO) meeting

Supervisor Lunt stated the meeting was well attended, he and colleagues expressed concerns regarding 4FRI.

D. Small Counties meeting

Supervisor Lunt attended the small counties meeting. He stated most counties are on ECO and discussion was regarding NACo Conference in Washington.

E. County Supervisors Association (CSA) meeting

Supervisor Lunt attended the CSA meeting, where a discussion of bills of concern to counties was had. He stated the WIR voting member elections will take place in April.

F. Upper Gila Water Shed annual meeting

Supervisor Lunt attended the Upper Gila Water Shed annual meeting where the main discussion was the recent project in the Gila Valley. The project is similar to current river walks and what started off at 2 miles long has now extended to 5.5 miles.

G. Chamber of Commerce annual gala meeting

Supervisor Lunt attended the annual Chamber of Commerce Gala, he stated how pleased he was with the number of participants.

H. Census meeting

Mr. Lunt stated the 2020 Census is coming up quickly. Mr. Lunt discussed the importance of the participating in the Census.

Supervisor David Gomez

A. NACo Legislative Conference

Supervisor Gomez reported on NACo Conference, he stated he attended workshops and discussed highlighted meetings.

B. ADEQ meeting

Supervisor Gomez stated the ADEQ meeting was follow up from the Women's Expo where Travis Barnum presented the Brownfields program

C. Southeastern Governments Organization (SEAGO) board meeting

Supervisor Gomez attended the SEAGO meeting where the officers were elected and was elected as the Treasurer for SEAGO Board.

Supervisor Ron Campbell

A. NACo Legislative Conference

Supervisor Campbell pointed out Greenlee County is the only County in the State where all 3 board members serve on National Steering Committees at the National Association of Counties (NACo).

Supervisor Campbell attended the NACo Legislative Conference and stated meetings were informative on issues including 4FRI, Travel Management Rule, PILT, Secure Rural Schools and many more.

7.) Derek Rapier, County Administrator - Pre-Budget Work Session – General Direction on recurring budget questions

Mr. Rapier presented to the Board pre-budget considerations. Mr. Rapier stated assessed value is currently up from last fiscal year and discussed revenue limitation. He discussed expected increases which included liability insurance, Health Insurance Costs, Elected Officials and PRPRS Increase. Other impacts and considerations such as COVID – 19 and how it will impact the economy in the coming months.

8.) Adjournment

There being no further business to come before the Board of Supervisors the meeting was adjourned at 11:04 a.m.

APPROVED: /s/ Richard Lunt, Chairman

ATTEST: /s/ Bianca Figueroa
Deputy Clerk of the Board

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431. et. seq. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.

COUNTY OF GREENLEE VOUCHER



VOUCHER NUMBER	3039
VOUCHER DATE	5/6/2020
FISCAL YEAR	2019-2020

The **COUNTY OF GREENLEE** is hereby authorized by the **GREENLEE COUNTY PUBLIC HEALTH BOARD OF DIRECTORS** to draw warrants against **222-HEALTH SERVICE FUNDS** for the sum of \$ 44,273.65 on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end).

The **COUNTY OF GREENLEE** is hereby authorized by the **GREENLEE COUNTY FLOOD CONTROL DISTRICT BOARD OF DIRECTORS** to draw warrants against **240 - FLOOD CONTROL DISTRICT FUNDS** for the sum of \$ - on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end).

The **COUNTY OF GREENLEE** is hereby authorized by the **BOARD OF SUPERVISORS** to draw warrants against **COUNTY OF GREENLEE FUNDS** for the sum of \$ 16,385.45 on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end).

222 - Health Service Funds	\$ 44,273.65
240 - Flood Control Funds	\$ -
All Other Funds	\$ 153,937.58
TOTAL	\$ 198,211.23

GREENLEE COUNTY VOUCHER

Voucher No: 3039

Voucher Date: 05/06/2020

Prepared By:

Printed: 05/05/2020 04:30:13 PM

GREENLEE COUNTY is hereby authorized to draw warrants against GREENLEE COUNTY funds for the sum of \$198,211.23 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

Richard Lunt Chairman, Supervisor District 3

David Gomez Supervisor District 1

Ron Campbell Supervisor District 2

GREENLEE COUNTY

Fund		Amount
101	ADMIN - GENERAL FUND	\$65,180.31
140	ATTORNEY - ENHANCEMENT FUND	\$30.68
150	SHERIFF - JAIL ENHANCEMENT FUND	\$366.00
196	LIBRARY - LIBRARY SVCS & TECH ACT GRANT	\$292.84
219	PUBLIC WORKS - LANDFILL OPERATIONS FUND	\$1,309.78
220	PUBLIC WORKS - ROAD FUND	\$11,839.51
222	PHSD - HEALTH SERVICES FUND	\$44,273.65
237	AIRPORT - AIRPORT IMPROVEMENT FUND	\$63,810.44
243	FAIR FUND	\$59.33
273	ADHS - COVID-19	\$3,965.00
601	PROBATION - GENERAL FUND	\$397.80
615	PROBATION - COMMUNITY PUNISHMENT PROGRAM	\$418.00

Greenlee County

Disbursement Detail Listing

Fiscal Year: 2019-2020

Bank Name: For Treasurer Posting

Bank Account: TREASURER

Date Range: 07/01/2019 - 06/30/2020

Voucher Range: 3039 -

Sort By: Check

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
522518	05/06/2020	3039	BOTANICAL PHARM, LLC	074	222.051.0000.7419.000	Graham County Epidemiology Consulting 52	\$3,380.00
522518	05/06/2020	3039	BOTANICAL PHARM, LLC	209	222.051.0000.7419.000	Greenlee Public Health Consulting 22 hours at	\$1,430.00
522518	05/06/2020	3039	BOTANICAL PHARM, LLC	V107047	273.051.0067.7419.000	Greenlee County Epidemiology 61 hours at	\$3,965.00
Check Total:							\$8,775.00
522521	05/06/2020	3039	CAROLYN CLARK	V835029	101.012.0000.7418.000	April Mediations	\$1,200.00
Check Total:							\$1,200.00
522522	05/06/2020	3039	CATERPILLAR FINANCIAL SERVICES CORP	20889224	800.030.0000.9000.000	CONTRACT 2018-001 140M3 GRADER AND 930M	\$5,934.99
Check Total:							\$5,934.99
522528	05/06/2020	3039	EMPIRE SOUTHWEST MACHINERY	EMPS4920550	220.030.0000.6320.000	MOTOR VEHICLE PARTS. 20 GREASE CARTRIDGES.	\$100.16
522528	05/06/2020	3039	EMPIRE SOUTHWEST MACHINERY	EMPS4920550	220.030.0000.6320.000	CREDIT. CORE RETURN.	(\$16.37)
522528	05/06/2020	3039	EMPIRE SOUTHWEST MACHINERY	EMPS4922860	220.030.0000.6320.000	MOTOR VEHICLE PARTS. GB 3337. 2-COVERS,	\$499.61
522528	05/06/2020	3039	EMPIRE SOUTHWEST MACHINERY	EMWK2955071	219.036.0000.7492.000	OUTSIDE VEHICLE REPAIR. GB 3338. TOP OFF	\$38.90
522528	05/06/2020	3039	EMPIRE SOUTHWEST MACHINERY	EMWK2956942	220.030.0000.7492.000	OUTSIDE VEHICLE REPAIR WORK GB3410 TRAVEL TO	\$518.25
Check Total:							\$1,140.55
522529	05/06/2020	3039	GILA HEALTH RESOURCES, LLC V507608		222.049.0000.7575.000	AMBULANCE REIMBURSEMENT FEE - MAY	\$35,000.00
522529	05/06/2020	3039	GILA HEALTH RESOURCES, LLC V846745		222.061.0000.7419.000	Fred Fox, M.D.- Medical Director/Family Planning/TB	\$250.00
522529	05/06/2020	3039	GILA HEALTH RESOURCES, LLC V846745		222.077.0000.7419.000	Fred Fox, M.D.- Medical Director/Family Planning/TB	\$500.00
522529	05/06/2020	3039	GILA HEALTH RESOURCES, LLC V846745		222.080.0000.7419.000	Fred Fox, M.D.- Medical Director/Family Planning/TB	\$1,500.00

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 07/01/2019 - 06/30/2020

Sort By: Check

Fiscal Year: 2019-2020

Bank Account: TREASURER

Voucher Range: 3039 -

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$37,250.00
522530	05/06/2020	3039	GLOBAL TRACKING COMMUNICATIONS INC	706832	101.016.0000.7429.000	INTERNET. GLOBAL TRACKING FLEET	\$1,438.05	
							Check Total:	\$1,438.05
522536	05/06/2020	3039	HARALSON TIRE CO. INC	1000861	220.030.0000.6320.000	MOTOR VEHICLE PARTS. GB 3321. 2-11R22.5 HER	\$748.11	
522536	05/06/2020	3039	HARALSON TIRE CO. INC	1000888	220.030.0000.6320.000	MOTOR VEHICLE PARTS. GB 3089.	\$80.31	
522536	05/06/2020	3039	HARALSON TIRE CO. INC	1000904	220.030.0000.6320.000	MOTOR VEHICLE PARTS. GB 3406. 1-460/85R34	\$799.70	
522536	05/06/2020	3039	HARALSON TIRE CO. INC	4000366	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 5106. 1-AUTEL MX	\$62.41	
							Check Total:	\$1,690.53
522537	05/06/2020	3039	HARRIS SYSTEMS USA INC	V783458	101.001.0000.7419.000	Configure link to allow Pictometry imagery on	\$7,770.00	
							Check Total:	\$7,770.00
522542	05/06/2020	3039	JOSI Y. LOPEZ	V501694	101.012.0000.7411.000	Indigent Defense - Duncan; Chavez; Olea; Provencio'	\$4,150.00	
							Check Total:	\$4,150.00
522546	05/06/2020	3039	KAZAL FIRE PROTECTION, INC.	190190	101.005.0000.7419.000	PROFESSIONAL SERVICES. FIRE EXTINGUISHER	\$3,424.14	
							Check Total:	\$3,424.14
522552	05/06/2020	3039	MACK'S AUTO SUPPLY	041433	101.020.0000.6430.000	TOOLS. REDUCER 1 2INF-3 8INM.	\$4.79	
522552	05/06/2020	3039	MACK'S AUTO SUPPLY	041434	220.030.0000.6320.000	MOTOR VEHICLE PARTS. GB 3406. BREATHER, NAPA	\$188.32	
522552	05/06/2020	3039	MACK'S AUTO SUPPLY	041435	101.020.0000.6390.000	SHOP SUPPLIES. AIR CHUCKS, OIL DRY,	\$151.79	
522552	05/06/2020	3039	MACK'S AUTO SUPPLY	041436	101.020.0000.6320.000	MOTOR VEHICLE PARTS. STOCK-HOSE CLAMPS,	\$647.45	

Greenlee County

Disbursement Detail Listing

Fiscal Year: 2019-2020

Bank Name: For Treasurer Posting

Bank Account: TREASURER

Date Range: 07/01/2019 - 06/30/2020

Voucher Range: 3039 -

Sort By: Check

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
522552	05/06/2020	3039	MACK'S AUTO SUPPLY	041763	222.049.0000.6320.000	MOTOR VEHICLE PARTS. AMBULANCE. 7-2.5 DEF.	\$79.04
522552	05/06/2020	3039	MACK'S AUTO SUPPLY	041796	101.020.0000.6390.000	SHOP SUPPLIES. VAL CORE, KNIT NITRL	\$30.93
522552	05/06/2020	3039	MACK'S AUTO SUPPLY	041797	101.020.0000.6430.000	TOOLS. TESTER.	\$51.82
522552	05/06/2020	3039	MACK'S AUTO SUPPLY	041798	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 3600. GL WHITE, NAPA	\$43.12
522552	05/06/2020	3039	MACK'S AUTO SUPPLY	041799	220.030.0000.6320.000	MOTOR VEHICLE PARTS. FUEL FILTERS, AIR FILTER,	\$224.81
Check Total:							\$1,422.07
522556	05/06/2020	3039	MORRISON MAIERLE INC	204215	237.038.0000.7419.000	PROFESSIONAL SERVICES. ADOT GRANT #E6S3E.	\$13,590.24
522556	05/06/2020	3039	MORRISON MAIERLE INC	204216	237.038.0000.7419.000	PROFESSIONAL SERVICES. LAND ACQUISITION.	\$19,330.20
Check Total:							\$32,920.44
522560	05/06/2020	3039	PAVEX CORPORATION	ONE	237.038.0000.7419.000	ADOT GRANT NO. E6S3E/ GREENLEE COUNTY	\$30,890.00
Check Total:							\$30,890.00
522561	05/06/2020	3039	PHILIP RONNERUD	V369208	220.032.0000.5705.000	HEALTHY: MEDICAL HSA EMPLOYEE REFUND -	\$2,510.45
Check Total:							\$2,510.45
522566	05/06/2020	3039	PLAYCORE WISCONSIN INC	PRO-001	101.081.0000.6310.000	BUILDINGS AND GROUNDS. REPLACEMENT FABRIC ONL,	\$3,133.63
Check Total:							\$3,133.63
522568	05/06/2020	3039	PURCHASE POWER - 8000-9090-0804-1175	V832703	101.011.0000.7423.000	POSTAGE USAGE	\$1,564.50
522568	05/06/2020	3039	PURCHASE POWER - 8000-9090-0804-1175	V832703	101.016.0000.7423.000	POSTAGE USAGE	\$1,435.50
Check Total:							\$3,000.00
522574	05/06/2020	3039	SOUTHWEST SYSTEMS	SI20-0427-1	101.006.0000.7494.000	Radio System Maintenance for May 2020	\$5,057.67

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 07/01/2019 - 06/30/2020

Sort By: Check

Fiscal Year: 2019-2020

Bank Account: TREASURER

Voucher Range: 3039 -

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$5,057.67
522578	05/06/2020	3039	TAX MANAGEMENT ASSOCIATES, INC	V407964	101.001.0000.7419.000	CAVS Licence	\$2,995.00	
							Check Total:	\$2,995.00
522580	05/06/2020	3039	THE AARONS COMPANY, LLC	V281984	101.016.0000.7419.000	CONSULTING SERVICES FOR THE MONTH OF JUNE 2020	\$3,000.00	
							Check Total:	\$3,000.00
522586	05/06/2020	3039	VALLEY TELECOM GROUP	04/15/2020	601.698.0000.7421.000	Billing Date: 04/15/2020	\$106.70	
522586	05/06/2020	3039	VALLEY TELECOM GROUP	V233608	101.020.0000.7421.000	PHONE BILL 04/15/2020 ACCT#15314007	\$131.06	
522586	05/06/2020	3039	VALLEY TELECOM GROUP	V233608	219.036.0000.7421.000	PHONE BILL 04/15/2020 ACCT#15314007	\$106.03	
522586	05/06/2020	3039	VALLEY TELECOM GROUP	V233608	220.030.0000.7421.000	PHONE BILL 04/15/2020 ACCT#15314007	\$349.57	
522586	05/06/2020	3039	VALLEY TELECOM GROUP	V233608	243.086.0000.7421.000	PHONE BILL 04/15/2020 ACCT#15314007	\$59.33	
522586	05/06/2020	3039	VALLEY TELECOM GROUP	V356579	101.006.0000.8520.000	Special Circuit	\$598.00	
522586	05/06/2020	3039	VALLEY TELECOM GROUP	V633192	222.069.0000.7421.000	Telephone	\$123.34	
522586	05/06/2020	3039	VALLEY TELECOM GROUP	V714980	222.069.0000.7421.000	Telephone	\$118.82	
522586	05/06/2020	3039	VALLEY TELECOM GROUP	V877751	101.005.0000.7421.000	TELEPHONE BILL PHONES LINES FOR DUNCAN AND	\$104.13	
522586	05/06/2020	3039	VALLEY TELECOM GROUP	V877751	101.005.0033.7421.000	TELEPHONE BILL PHONES LINES FOR DUNCAN AND	\$104.13	
							Check Total:	\$1,801.11
522592	05/06/2020	3039	WESTERN REFINING WHOLESALE LLC	42087320	219.036.0000.6250.000	FUEL @ LOMA LINDA LANDFILL ULSD DEYED RED	\$1,121.35	
							Check Total:	\$1,121.35
522593	05/06/2020	3039	ZUMAR INDUSTRIES INC	5749	220.030.0000.6330.000	ROAD REPAIR SUPPLIES, 1-CURVE LEFT SYMBOL,	\$2,491.18	
							Check Total:	\$2,491.18
							Bank Total:	\$181,690.78

Greenlee County

Disbursement Detail Listing

Fiscal Year: 2019-2020

Bank Name: For Treasurer Posting

Bank Account: TREASURER

Date Range: 07/01/2019 - 06/30/2020

Voucher Range: 3039 -

Sort By: Check

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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<u>Fund</u>	<u>Amount</u>
101	\$55,144.85
219	\$1,266.28
220	\$8,494.10
222	\$42,591.19
237	\$63,810.44
243	\$59.33
273	\$3,965.00
601	\$106.70
800	\$5,934.99
802	\$317.90
<hr/>	
Fund Totals:	\$181,690.78

End of Report

Disbursements Grand Total:	\$181,690.78
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**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: May 19, 2020
DEPARTMENT: County Administration

REQUESTED BY: D. Rapier
TELEPHONE #: 928-865-4108

1. Insert brief description of proposal and requested Board action:
Budget Work Session - Discuss components of the FY 20-21 Budget which may include projected revenue, budget requests from Elected Officials and Department Heads, other projected budget costs.

2. Continued from meeting of: N/A
Discussed in meeting of: N/A

3. Publication requirements:
Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact: Project Code #: _____
Expenditure: Is this a budgeted expense? Yes No
Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed
If not budgeted, how will this expense be funded? _____

Grants/Contracts:
Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?
 Yes No
Date of County Attorney approval: _____

6. Board of Supervisors action taken:
 Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!