

DEREK RAPIER
County Administrator
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BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA

Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the

GREENLEE COUNTY BOARD OF SUPERVISORS

also sitting as Board of Directors for

GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT

and

GREENLEE COUNTY FLOOD CONTROL DISTRICT

hereby gives notice that a

Regular Meeting

will be held on Tuesday August 10, 2021 – 8:00 a.m.

Zoom Video Conferencing. To join the meeting enter the following URL into your
browser:

Join Zoom Meeting

<https://us02web.zoom.us/j/85432756113?pwd=R1BBdVhmT2tzd0paVFdoZEUzVUExZz09>

Meeting ID: 854 3275 6113

Passcode: 076729

**Board of Supervisors Meeting Room, 2nd floor Courthouse Annex, 253 5th Street,
Clifton, Arizona**

AGENDA

- 1.) Call to Order
 - A. Pledge of Allegiance
 - B. Call to the Public

- 2.) PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:
 - A. Consent Agenda
 1. Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00
 2. Health Manager: Consideration of approval of the Intergovernmental Agreement between the Arizona Department of Health Services and the

Greenlee County Health department of WIC and BFPC Services IGA
Amendment No 3 for \$116,256.00

- 3.) Vickie Simmons, Deputy Director and Bobbie Reed, Business Outreach Coordinator, Southeastern Arizona @ Work
A. Southeastern Arizona @ Work Annual Update
- 4.) Derek Rapier, County Administrator
A. Discussion/Action – Consideration of Mask Wearing Policies
- 5.) Derek Rapier, County Administrator
A. Discussion/Adoption of Fiscal Year 2021/2022 Tax Rates
- 6.) Jeremy Ford/Derek Rapier, County Administrator
A. Discussion/Action regarding proposed franchise agreement between Greenlee County and Valley Telecom
- 7.) Derek Rapier, County Administrator
A. Discussion/Action regarding declaration of the expiration Greenlee County Fire Restrictions Resolution 21-05-01 regulating open burning in unincorporated areas during a period of emergency fire restrictions.
- 8.) Derek Rapier, County Administrator
A. Discussion/Action – Consideration to submit Greenlee County legislative proposal regarding changes to the Out of County Community College Tuition formula.
- 9.) Derek Rapier, County Administrator
A. County and State budget and legislative issues
B. Calendar and Events
- 10.) Consent Agenda
A. Clerk of the Board: Consideration of approval of minutes to previous meetings: 7/27/2021
B. Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher 4046; 4001; 5002; 5003
D. Clerk of the Board: Consideration of approval to adopt Resolution 21-08-01 authorizing the County Treasurer to invest and reinvest all monies as authorized by law for fiscal year beginning July 1, 2021, and ending on June 30, 2022 pursuant Arizona Revised Statutes § 35-327(G)
E. County Sheriff: Consideration of approval of Employee Transaction form: R. Carrasco, Patrol Sergeant
F. County Attorney: Consideration of approval of FY 2022 Drug, Gang, Violent Crime Grant

- 11.) Supervisor Reports
 - Supervisor David Gomez
 - A. 2021 Rural Policy Forum meeting

- 12.) Adjournment

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431.et.seq. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: August 10, 2021
DEPARTMENT: Health

REQUESTED BY: Steve Rutherford
TELEPHONE #: 928-865-2601

1. Insert brief description of proposal and requested Board action:

Consideration of Approval of the Intergovernmental Agreement between the Arizona Department of Health Services and the Greenlee County Health Department for WIC and BFPC Services. IGA Admendment No:3 for \$116,256.00

2. Continued from meeting of: _____
Discussed in meeting of: _____

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No Project Code #: _____

Fund _____	\$ _____	Actual <input type="checkbox"/>	Not to exceed <input type="checkbox"/>
Fund _____	\$ _____	Actual <input type="checkbox"/>	Not to exceed <input type="checkbox"/>

If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other _____
CFDA # (Federal grants only) 10.557 State # _____
Fund 222-054 \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?

Yes No

Date of County Attorney approval: 7-26-21

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

**County Attorney
Document Approval Request
Cover Page**

County Administrator approval	YES
Email & hard copy submitted to Attorney	Hard copy only
Document information/purpose	<u>Review</u>
Concerns/Issues	<u>None</u>
Is this a renewal of a previously approved document	YES
Are there changes to the renewal	YES
Describe changes and where they are located in the document	<u>New Deliverables</u>
Timeframe for document approval	Thursday, August 05, 2021
Submitted by:	Steve Rutherford
Date submitted	7/26/2021

(Example wording for further information to the County Attorney)

This agreement is scheduled to be on the agenda for the August 10th Board meeting pending attorney approval.

Thank you.

Steve Rutherford



INTERGOVERNMENTAL AGREEMENT (IGA) Amendment

**ARIZONA DEPARTMENT
OF HEALTH SERVICES**
150 18th Ave Suite 530
Phoenix, Arizona 85007

Agreement No.: ADHS19-206550

IGA Amendment No: 3

Procurement Officer
Nicole Marquez

WIC and BFPC Services

1. Effective upon signature by both parties and pursuant to the Terms and Conditions, Provision Six (6), Contract Changes, Section 6.1, Amendments, Purchase Orders and Change Orders, it is mutually agreed that the Intergovernmental Agreement referenced is amended as follows under this Amendment Three (3):

- 1.1 The Scope of Work is revised and replaced;
- 1.2 The Price Sheet is revised and replaced; and
- 1.3 Exhibit A is added

ALL CHANGES SHOWN BELOW IN RED

All other provisions of this Agreement remain unchanged.

GREENLEE COUNTY

Contractor Name:

253 FIFTH STREET

Address:

CLIFTON

ARIZONA

85533

City

State

Zip

Authorized Signature

Steve Rutherford

Print Name

Director of Health

Title

Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of Arizona

This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.

State of Arizona

Signature

Date

7/26/2021

Signed this _____ day of _____ 2021.

Jeremy Ford, Greenlee County Attorney

Print Name

Procurement Officer

Contract No.: **ADHS19-206550** which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Signature

Date

Assistant Attorney General

Print Name



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SCOPE OF WORK

1. BACKGROUND

The Arizona Department of Health Services (ADHS) Bureau of Nutrition and Physical Activity (BNPA) administers funds provided by the United States Department of Agriculture (USDA) for the operation of the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) and Breastfeeding Peer Counseling Program (BFPC) for the State of Arizona. The USDA nutrition programs are discretionary, and each provides a specific service to women, infants, and children who are low income and at nutrition risk. The overall goal of all the USDA Nutrition Programs is to improve the health status of eligible participants through adoption of healthy behavioral lifestyle changes and to help prevent the occurrence of health problems.

1.1. WIC Nutrition Services

1.1.1. The WIC Program accomplishes this goal by providing participant-centered services (PCS) including nutrition and breastfeeding information and support, specific supplemental healthy foods through the issuance of food benefits that can be used at ADHS-approved grocery stores and farmers' markets, and referrals to other health and human services as an adjunct to good health care during critical times of growth and development. Service population eligibility for the WIC Program is based upon federal regulations such as participant category (pregnant and breastfeeding woman, infant or child under five years of age), a household income at or below 185% of federal poverty guidelines, residence within the service area, and nutrition risks,

1.1.2. To be considered as a WIC Local Agency, the organization must be a local public or private non-profit organization, County health department, or tribal entity under contract with ADHS to provide WIC services according to the WIC Program federal regulations and state policies and procedures. The State awards a WIC Contract based on the ability of the organization to provide WIC services, potentially eligible population, need, response to the Scope of Work, information technology capacity, and available funds. The State determines and awards the WIC contract amount based on a funding formula using several factors such as a base level for a program to function, the amount of caseload negotiated with each Local Agency, and quality of performance,

1.1.1.1 Specific objectives for nutrition services (based on [Healthy People 2030 goals](#)) are:

1.1.1.1.1 To increase the incidence of women initiating breastfeeding,

1.1.1.1.2 To increase the duration of women breastfeeding for the first six (6) months of their baby's life,

1.1.1.1.3 To increase the duration of breastfeeding women breastfeeding for the first year of their baby's life,

1.1.1.1.4 To increase the rate infants are exclusively breastfed at three (3) months and at six months,

1.1.1.1.5 To reduce the proportion of adults who are considered obese,

1.1.1.1.6 To reduce the proportion of children ages two (2) to five (5) who are considered obese,

1.1.1.1.7 To increase the consumption and variety of fruits and vegetables by those two (2) and older, and



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1.1.1.1.8 To increase the consumption of whole grains by those two (2) and older.

1.2. **Breastfeeding Peer Counseling (BFPC)**

- 1.2.1. In 2003, the USDA Food and Nutrition Service (FNS) entered into a cooperative agreement with Best Start Social Marketing (Best Start) to gather information to obtain a clear understanding of the components that are necessary to sustain effective peer counseling programs and how to structure these programs so they are cost effective and manageable. They developed the program "Using Loving Support to Implement Best Practices in Peer Counseling", which is a training and technical assistance project that will be used as a model to aid WIC in designing, building, maintaining, and sustaining peer counseling programs that will improve breastfeeding initiation and duration rates. Arizona will be using this program to guide and develop the state peer counseling program,
- 1.2.2. The discretionary peer counseling services are considered an adjunct support to WIC breastfeeding services to help achieve the WIC Nutrition Services objectives regarding breastfeeding, and
- 1.2.3. Peer counseling has been a significant factor in improving initiation and duration rates of breastfeeding among women in a variety of settings, including disadvantaged and WIC populations representing diverse cultural backgrounds and geographical locations. Peer counselors are especially effective in communities where role models for breastfeeding behaviors, knowledgeable health care providers, and cultural practices that include breastfeeding as the norm, are scarce. Combining peer counseling with the ongoing WIC breastfeeding promotion and support efforts has the potential to significantly impact breastfeeding rates among WIC participants, and most significantly, increase the harder to achieve breastfeeding duration rates. WIC Local Agencies are strongly encouraged to provide peer counseling services in addition to the ongoing breastfeeding support to their WIC participants. Contractors must provide a breastfeeding friendly environment and have policies to accommodate participants and staff who are breastfeeding.

2. **OBJECTIVE**

At a minimum, to provide WIC services while allowing each Local Agency to provide, at their discretion, Breastfeeding Peer Counseling Services.

3. **SCOPE OF WORK**

3.1. WIC Services

The WIC Program Contractor shall perform all the work required to administer and provide WIC services to eligible participants according to the Arizona WIC Program Policies and Procedures Manual (WIC PPM). These include, but are not limited to the following activities:

- 3.1.1 Perform WIC certification procedures such as categorical and income screening and health and nutrition assessments,
- 3.1.2 Provide participant centered nutrition and breastfeeding support services to WIC participants,
- 3.1.3 Provide the mandatory and appropriate additional referrals reflecting the needs of the individual WIC participants,
- 3.1.4 Issue WIC food benefits tailored to meet the needs of the participants,
- 3.1.5 Ensure the collection and recording of accurate information,
- 3.1.6 Provide professional training, mentoring and monitoring of WIC staff competencies necessary for delivery of required services,



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3.1.7 Provide administrative functions for operation of the WIC Program, and

3.1.8 Prepare and submit all required plans/reports in accordance with this contract and the WIC PPM.

3.2. Breastfeeding Peer Counseling (BFPC)

WIC BFPC Contractors shall perform all the work required to administer and provide additional breastfeeding support services to WIC mothers following the Loving Support best practice guidelines for peer counseling services and according to the Contractor's proposal in order to increase the breastfeeding rate and duration of breastfeeding.

4. TASKS AND REQUIREMENTS

4.1. WIC Services Outreach, Retention, and Referrals:

4.1.1 Conduct outreach activities targeting underserved populations by developing written and verbal presentations or utilizing available materials to inform potentially WIC eligible individuals of the availability of the WIC Program and to explain the benefits of participation in accordance with the WIC PPM,

4.1.2 Conduct retention activities to maintain and increase the participation of current WIC enrollees,

4.1.3 Establish community partnerships with, at a minimum, the mandatory referral agencies, local hospitals, OB/GYN and pediatricians offices, and provide regular contacts in accordance with the WIC PPM,

4.1.4 Establish community partnerships with community organizations such as food banks, community organizations, human and social services, school districts, etc. in accordance with the WIC PPM, and

4.1.5 Establish a referral system with breastfeeding/lactation specialists, including but not limited to, International Board-Certified Lactation Consultants (IBCLC), Certified Lactation Counselors (CLC), Certified Breastfeeding Counselors (CBC), and Certified Lactation Educators (CLE) in accordance with the WIC PPM.

4.2. Additional BFPC Outreach Tasks:

Develop and document an internal referral link between WIC Program and WIC Peer Counseling Program when applicable. Interaction between WIC Program and WIC Peer Counseling Program shall occur at least monthly and may be in the form of site visits from Peer Counselors, participation of Peer Counselors in WIC clinic meetings, and/or additional training for WIC clinic staff and Peer Counselors.

4.3. Participant Records:

4.3.1 Follow and maintain documentation of participant centered certification and administrative procedures as described in the WIC PPM, including but not limited to:

4.3.1.1 Eligibility and ineligibility determinations;

4.3.1.2 Nutrition assessments;

4.3.1.3 Nutrition and breastfeeding education and support;

4.3.1.4 Nutrition and breastfeeding counseling;



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- 4.3.1.5 Facilitate behavioral goal setting;
- 4.3.1.6 Appropriate referrals;
- 4.3.1.7 Program fraud; and
- 4.3.1.8 Food Benefit issuances.
- 4.3.2 Maintain inventory and accountability records, as set forth in the WIC PPM for eWIC cards,
- 4.3.3 Assure participant confidentiality by obtaining written permission from affected program participant(s) prior to the release of participant information to any agency. The Contractor shall have a written agreement, completed in accordance with 7 CFR (Code of Federal Regulations) 246.26 (h)(3), and the Arizona WIC Policy and Procedure Manual, with any agency or program that will share participant information. The above federal regulation details the implementation of a written agreement and state plan to regulate use and disclosure of confidential applicant and participant information,
- 4.3.4 Staff shall only access the WIC Computer Data System and client files for business related reason(s),
- 4.3.5 Ensure paper files containing confidential participant information are stored in a secure location in the clinic, archived when appropriate, and destroyed according to the retention schedule. All files should be destroyed in an appropriate manner,
- 4.3.6 The Local Agency shall notify the State Agency immediately by telephone call and email upon the discovery of a breach of a participant's confidentiality,
- 4.3.7 The Local Agency shall immediately investigate such security incident, breach, or unauthorized use or disclosure of participant information, including:
 - 4.3.7.1 What data elements were involved and the extent of the data involved in the breach;
 - 4.3.7.2 A description of the unauthorized person(s) known or reasonably believed to have improperly used or disclosed the protected information;
 - 4.3.7.3 A description of where the protected information is believed to have been improperly transmitted, sent, or utilized;
 - 4.3.7.4 A description of the probable causes of the improper use or disclosure; and
 - 4.3.7.5 Whether Arizona Revised Statutes (A.R.S) § 18-545 or any other federal or state laws requiring individual notifications of breaches are triggered.
- 4.3.8 The Local Agency shall provide a written report of the investigation to the Chief of the Bureau of Nutrition and Physical Activity (BNPA)/WIC Director and Program Integrity Manager within ten (10) working days of the discovery of the breach or unauthorized use or disclosure. The report shall include the information specified above, as well as a full, detailed corrective action plan, including information on measures that were taken to halt and/or contain the improper use or disclosure, and
- 4.3.9 The Local Agency shall notify individuals of the breach or unauthorized use or disclosure when notification is required under state or federal law and shall pay any costs of such notifications, as well as any costs associated with the breach using non-WIC funds. The BNPA Chief/WIC Director, Program Integrity Manager, and Assistant Attorney General shall approve the time, manner and



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content of any such notifications. The Local Agency will arrange and pay for any mitigation (e.g. LifeLock) for participants at risk for identity theft because of breach of security of information.

4.4. Service Delivery and Program Rules

The Contractor shall:

- 4.4.1 Determine eligibility of persons requesting WIC services by screening individuals in accordance with procedures set forth in the WIC PPM; Eligible program participants shall include the following categories whose household income does not exceed 185% of the current designated federal poverty guidelines, who have a nutritional risk as defined in the WIC PPM, and reside in Arizona as defined by the WIC PPM:
 - 4.4.1.1 Pregnant women, breastfeeding women up to twelve (12) months post-partum, and non-breastfeeding women up to six (6) months following the end of a pregnancy;
 - 4.4.1.2 Infants from birth to age one (1); and
 - 4.4.1.3 Children from age one (1) year up to five (5) years of age.
- 4.4.2 Provide complete nutrition assessment and document results and follow-up in accordance with Value Enhanced Nutrition Assessment (VENA) initiative as outlined in Chapter two (2) and seven (7) of the Arizona WIC Policy and Procedure Manual,
- 4.4.3 Provide participant-centered nutrition education to participants and appropriately utilize materials provided by the State,
- 4.4.4 Facilitate goal setting for behavioral change and follow-up on goals set,
- 4.4.5 Promote breastfeeding to WIC participants and provide breastfeeding education and support, and refer to and promote the Breastfeeding Peer Counseling Program, when appropriate,
- 4.4.6 Prescribe and tailor a food package appropriate to the participant's nutritional risk(s), category, and cultural preferences and issue food benefits as set forth in the WIC PPM,
- 4.4.7 Provide program participants with information about available health and social services to which the participant could be referred. The participant shall be provided with written information regarding community services and referrals in accordance with the WIC PPM and Local Agency referral procedures,
- 4.4.8 Coordinate WIC Services with other health and social services available within the service area, including but not limited to immunizations, voter registration, and breastfeeding support,
- 4.4.9 Provide information, check for understanding, and document training to participants on program rules, regulations, WIC approved foods, use of eWIC cards, and food benefit use and redemption. The training shall be documented in the participant's record as set forth in the WIC PPM,
- 4.4.10 Consider the impact of scheduling practices, hours of operation, and clinic closures on caseload and WIC applicants' access to services, and
- 4.4.11 Additional BFPC Service Delivery tasks:
 - 4.4.11.1 Accept referrals generated from calls to the ADHS Pregnancy and Breastfeeding Hotline into the Peer Counseling Program;



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4.4.11.2 Provide peer counseling services, when appropriate. Services shall be made available outside of usual clinic hours and outside of the WIC clinic, but may also be available during usual clinic hours and in the WIC clinic; and

4.4.11.3 Provide supervision, mentoring, monitoring, and evaluation of peer counselors, when appropriate.

4.5. Participant-Centered Nutrition Education

The Contractor shall:

4.5.1 Prepare a one (1) year Nutrition Services and Training Plan for participants to include, but not be limited to:

4.5.1.1 Adoption and Implementation of ADHS goals for nutrition services. In addition, Local Agencies will identify their own goals for nutrition services in this plan; and

4.5.1.2 Adoption and implementation of the State objectives for staff training and client interventions related to the goals for nutrition services. In addition, Local Agencies are required to provide at least one additional objective for each goal.

4.5.2 Provide and document participant-centered nutrition education to all WIC adult participants, and to parents or caretakers of participants according to the guidelines of the State Nutrition Services Plans. **All participants shall be offered the opportunity to receive quarterly participant-centered nutrition education contacts during a Certification as part of WIC Program service requirements. One of these nutrition education opportunities can be provided as part of the Certification and Mid-Certification appointment.**

4.5.3 Provide and document professional supervision, mentoring and monitoring of staff at the clinic level on a regular basis, in accordance with Local Agency Self-Assessment requirements and as often as necessary, to ensure competence,

4.5.4 Offer, as often as necessary, high- and medium-risk nutrition education/counseling by a Registered Dietitian **Nutritionist (RDN)** to all participants deemed high-risk upon assessment. As defined in the WIC PPM Local Agencies may designate a Bachelor's degree nutritionist or Dietetic Technician Registered to provide medium-risk counseling to participants under the supervision of the RDN,

4.5.5 **Expend a minimum of 7% of the total amount the Contractor receives for provision of WIC services each contract year on salary and employee related expenses for one or more Registered Dietitian Nutritionists (RDN) providing high risk services. The agency may pay another Arizona WIC Local Agency or RDN contractor for RDN services as approved by the State WIC Director or the State WIC Director's designee. If the 7% of the total amount the Contractor receives for provision of WIC services is not expended for salary and employee related expenses for RDNs, ADHS may request the Contractor to return an amount equal to the difference between the 7% of the total amount the Contractor receives for provision of WIC services and the actual amount expended.**

4.5.6 Expend for nutrition education activities an aggregate amount that is not less than the sum of one-sixth (1/6) of the amount the Contractor receives for provision of WIC services each contract year. If the one-sixth (1/6) amount is not expended for nutrition education activities, ADHS may request the Contractor to return an amount equal to the difference between the one-sixth (1/6) requirement and the actual amount expended IF ADHS must pay a penalty to the Federal Government. Costs that can be applied to meet the one-sixth (1/6) requirement for nutrition education include:

4.5.6.1 Salary and other costs for time spent on nutrition education, whether with an individual or group;



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- 4.5.6.2 The cost of procuring and producing nutrition education materials;
- 4.5.6.3 The cost of training nutrition educators, including costs related to conducting training sessions and purchasing and producing training materials;
- 4.5.6.4 The cost of conducting participant evaluations of nutrition education, nutrition assessments and observations;
- 4.5.6.5 The salary and other costs incurred in developing the nutrition education plan; and
- 4.5.6.6 Other ADHS-approved costs.
- 4.5.7 Coordinate nutrition education activities and messages. Wherever possible, the Contractor shall utilize USDA and/or AZ Health Zone materials and messages to ensure common nutrition messages, and
- 4.5.8 Provide documentation that a minimum of four percent (4%) of their annual WIC expenditures have been used to support breastfeeding promotion and education. If the four percent (4%) is not expended for breastfeeding promotion and education activities, ADHS may request the Contractor to return an equal to the difference between the four percent (4%) and the actual amount expended if ADHS must pay a penalty to the Federal Government.

4.6. Staffing

The Contractor shall:

- 4.6.1 Designate a WIC Program Director/Manager who is an RDN, with previous WIC and/or community health experience to manage and administer the WIC Program and may provide high-risk nutrition counseling and/or formula authorization to WIC participants. If an RDN is on *staff* to provide the WIC RDN services and with prior approval from ADHS, the Contractor shall designate a Director with a minimum of an undergraduate degree from an accredited institution in nutrition (community nutrition, public health nutrition, nutrition education, human nutrition or nutrition science) or a related field such as home economics or biochemistry with an emphasis in nutritional science or public health administration. With prior approval from ADHS, number of years working in a WIC Program Director/Manager capacity may substitute for some years of education,
- 4.6.2 Identify an RDN to serve as the Local Agency Nutrition Coordinator as defined in the WIC PPM. The Nutrition Coordinator will oversee all WIC nutrition services for the Local Agency. If a Local Agency has barriers to this staffing standard, they must be submitted in writing to ADHS with their plan for coordination of nutrition services within the Local Agency to be approved by ADHS,
- 4.6.3 Based on the assigned caseload, provide an appropriate number of RDNs to perform high-risk and medium-risk counseling, formula authorization, and as necessary, certification of participants. The Contractor shall provide the RDN services in a number proportional to the agency's high-risk caseload in accordance with the WIC PPM, The Contractor may hire graduates with a minimum of an undergraduate degree from an accredited institution, in nutrition (community nutrition, public health nutrition, nutrition education, human nutrition or nutrition science) or a related field such as home economics or biochemistry, with an emphasis in nutritional science or Registered Dietetic Technicians, to do medium-risk counseling, formula authorization, and as necessary participant certification under the direction of an RDN. If a Local Agency has a barrier to having an RDN on staff, the agency must submit in writing to ADHS with their plan for providing high risk nutrition counseling to participants,



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- 4.6.4 When applicable, necessary and based on the assigned caseload, provide an appropriate number of adequately trained certification specialists to provide categorical and financial eligibility screening, pre-certification and record required documentation, in accordance with the WIC PPM, as well as administrative support services when necessary. Such individuals shall have the minimum of a high school degree or equivalent and must complete the state training requirements and be certified by the Contractor as competent according to the competencies for the position. Previous nutrition or health related job experience is desirable. These individuals shall meet individual ADHS competencies as set forth in the WIC PPM prior to providing each service such as certifying applicants for participation and/or providing health assessments in the Arizona WIC Program Staff should be observed and certified by the supervising authority to be competent in an activity before being allowed to perform on their own without supervision,
- 4.6.5 Based on the assigned caseload, provide an appropriate number of adequately trained nutrition education specialists to provide certification and nutrition education services to participants in accordance with the WIC PPM. Such individuals will have the minimum of a high school diploma with nutrition experience, education, and training that have been certified by local or state agencies to be competent for the position. An Associate or Bachelor's degree is highly preferred. These individuals shall meet the ADHS competencies for Nutrition Education Specialists as set forth in the WIC PPM prior to certifying applicants for participation and/or providing nutrition education in the Arizona WIC Program. Staff should be observed and certified by the supervising authority to be competent in an activity before being allowed to perform on their own without supervision,
- 4.6.6 Identify an International Board-Certified Lactation Consultant (IBCLC) to serve as the local agency Breastfeeding Coordinator as defined in the WIC PPM. The Breastfeeding Coordinator will oversee all WIC breastfeeding services for the local agency to ensure all participants have access to breastfeeding promotion and support services. If a local agency has barriers to this staffing standard, they must be submitted in writing to ADHS with their plan for coordination of breastfeeding services within the local agency to be approved by ADHS,
- 4.6.7 Identify a Training Coordinator as defined in the WIC PPM. The Training Coordinator will oversee and facilitate both new employee and ongoing WIC training for the Local Agency including certifying that staff has met competencies prior to providing services without supervision. If a Local Agency has barriers to this staffing standard, they must submit in writing to ADHS their plan for coordination of training services within the Local Agency to be approved by ADHS,
- 4.6.8 Identify an Outreach Coordinator who will oversee and facilitate activities and efforts to retain current WIC enrollees and outreach to potentially eligible population not currently enrolled in WIC, and participate in outreach-related workgroups. If a Local Agency has barriers to this staffing standard, they must submit in writing to ADHS their plan for coordination of outreach activities within the Local Agency to be approved by ADHS,
- 4.6.9 Provide staff to conduct outreach activities targeting high risk and underserved populations, including but not limited to homeless and migrants, by developing written and verbal presentations or utilizing available materials to inform the potentially eligible individuals of the availability of WIC Program and explain the benefits of participation, and
- 4.6.10 When applicable and necessary, provide WIC Clerks to perform administrative support within WIC clinics at the option of the Contractor. Such individuals shall have the minimum of a high school degree or equivalent. They must meet WIC Program competencies. Previous clerical or work experience is desirable.



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4.7. Additional BFPC Service Staffing

- 4.7.1 Employ a BFPC Program Manager to plan, direct and coordinate general operation of Peer Counseling Program. Ideal candidate will be an International Board-Certified Lactation Consultant (IBCLC), have WIC experience, and be familiar with community resources,
- 4.7.2 Develop a support referral system for peer counselors with community Lactation Consultants, including IBCLCs, if the BFPC Program Manager is not an IBCLC or is unable to fulfill consultation duties for any reason, and
- 4.7.3 Employ Breastfeeding Peer Counselors to provide services. Qualifications for peer counselors shall be previous personal experience with breastfeeding, enthusiasm for helping others to succeed at breastfeeding, and similarities with the WIC population the program serves (including similar age, ethnic background, and language spoken). Exemptions to the peer counselor qualifications must be approved by ADHS before hire. When possible, peer counselors should be current or previous WIC participants.

4.8. Staff Training

The Contractor shall:

- 4.8.1 Train new staff as outlined in the ADHS developed new employee training plan,
- 4.8.2 Register and ensure all WIC staff complete all ADHS required WIC on-line courses according to the time requirements set forth by the State through ADHS LMS at az.train.org, or state-assigned LMS System in accordance with the ADHS WIC PPM,
- 4.8.3 In addition to state requirements for competency training, Local Agencies must implement and adopt the state training standards as reflected in the ADHS WIC PPM. In addition, Local Agencies must participate in any mandatory training provided by ADHS due to changes in policy, procedures, and / or federal regulations,
- 4.8.4 Provide training for all new staff members regarding Civil Rights, Americans with Disabilities Act (ADA), and Voter Registration during their orientation and, annually, provide all staff with training on Civil Rights, ADA, and Voter Registration issues by completing the ADHS LMS courses on Civil Rights and Voter Registration or other courses or trainings that will be required by ADHS,
- 4.8.5 Provide one (1) representative for a maximum of six (6) mandatory, in-person WIC Partners' two (2) day meetings or training sessions in Phoenix, as scheduled by ADHS on a yearly basis. These meetings will be opportunities for the Local Agency to discuss issues with regards to WIC policies and procedures, federal rules and regulations, and nutrition standards,
- 4.8.6 Provide one (1) representative for a maximum of 12 WIC Director teleconference meetings to receive information updates on WIC operations, policies and procedures, and other relevant materials being held in lieu of face to face meetings. This may include urgent meetings to discuss current events (e.g. government shutdown) and plan on managing the continuity of operations plan (COOP),
- 4.8.7 Provide one (1) representative to attend a two (2) day trainer conference in Phoenix during each fiscal year for skill and knowledge building,
- 4.8.8 Provide one (1) representative to attend a one (1) day Nutrition Coordinator meeting in Phoenix during each fiscal year for skill and knowledge building,



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4.8.9 Provide one (1) representative to attend a one (1) day Breastfeeding Coordinator meeting in Phoenix during each fiscal year for skill and knowledge building,

4.8.10 Maintain a record of training provided, monitoring and observation results of staff competencies in each staff file and/or the State LMS.

4.9. Additional BFPC Staff Training:

4.9.1 Send the WIC Director or designee and the Breastfeeding Peer Counselor Program Manager to a One (1) day training at the ADHS office in Phoenix during each Peer Counseling Program contract term,

4.9.2 Provide training of Breastfeeding Peer Counselors using the *Loving Support through Peer Counseling* curriculum within one (1) month of employment,

4.9.3 Provide continual education and adequate resources to peer counselors. Continual education shall include basic and continuing breastfeeding training, and may include opportunities to shadow lactation consultants, opportunities to meet with other peer counselors, and related training such as counseling skills, adult learning styles, and others, and

4.9.4 Provide all WIC clinic staff the PowerPoint presentation "Peer Counseling: Making a Difference for WIC Families" through the *Loving Support* curriculum at least once during each Peer Counseling Program contract term.

4.10. Data Collection

The Contractor shall:

4.10.1 Utilize the hardware, software, and training provided by the Arizona WIC Program to operate the Contractor's portion of the WIC Computer Data System,

4.10.2 Complete all data elements required on the WIC Computer Data System as outlined in the WIC PPM,

4.10.3 WIC Computer Data System users are required to maintain integrity by keeping their username and password secure. Users shall not share their login information with others, and

4.10.4 When applicable and necessary to fulfill WIC business functions, local WIC IT shall coordinate with ADHS WIC IT to ensure immediate restoration of technical equipment (i.e. ADHS owned equipment) to include but not limited to providing a temporary administrative account.

4.11. Administrative Services

The Contractor shall:

4.11.1 In addition to complying with the Guidance for Federal Grant Award Management (Blue Book) and State of Arizona Accounting Manual (SAAM) for Contractors of ADHS Funded programs, Chapter twelve (12) and thirteen (13) of the WIC PPM:

4.11.1.1 Maintain a formal inventory listing or subsidiary record of all equipment owned by the Contractor in an organized manner as a part of the official accounting system. Ensure the non-capital and capital equipment listing includes the following: Tag or ID number, Description, Purchase cost or fair market value on date of donation, Purchase or donation date, Location, Disposal Date, Funding Source, Serial Number, Manufacturer,



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Model Number, RAM size (if applicable), Specifications (if applicable), and Receipt/Invoice (proof of purchase);

- 4.11.1.2 Provide maintenance and upkeep for all equipment purchased with WIC funds. Maintenance may be provided through the Contractor's own organization or the Contractor may participate in State maintenance contracts where available;
- 4.11.1.3 Obtain written permission from ADHS prior to expending WIC funds to purchase equipment with a value of \$5,000 or more;
- 4.11.1.4 For all asset-related items, a request shall be submitted to ADHS utilizing the process specified in the WIC PPM: hardware (e.g. computers, tablets, scanners, printers, card readers, pin pads, webcams, and headsets) and certain telecommunications equipment necessary to access the web-based WIC Computer Data System (e.g. routers, MiFi's). New technology will be evaluated for inclusion based on program needs. **For software purchases with WIC funds, the Local Agency shall submit a written request prior to any software purchase using WIC funds following the process specified in the PPM.**
 - 4.11.1.4.1 Notification to ADHS must be provided for any asset-related resource items that need to be transferred or disposed. Contractors shall not directly dispose of any asset.
- 4.11.1.5 Transfer and disposals must follow procedures outline in WIC PPM; and
- 4.11.1.6 Destroyed/Missing/Stolen asset resources must be reported upon discovery no later than ten (10) business days from the time of incident to the assigned ADHS WIC Nutrition Consultant.
- 4.11.2 If applicable, submit to ADHS for approval in writing any policy or procedure that deviates from those set forth in the Arizona WIC PPM,
- 4.11.3 Update the Local Agency information on a timely basis on the WIC Clinic Search administrative website including but not limited to names of CEO/Health Officer, WIC Director, Clinic Supervisors, Nutrition Coordinator, Breastfeeding Coordinator, Training Coordinator, IT lead(s), clinic names, addresses, phone numbers, days and hours of operations, closure days, and other pertinent information for the public to know,
- 4.11.4 Provide at least ten (10) weeks written notice when planning on opening, moving, or suspending WIC services at any location,
- 4.11.5 Read, timely, all ADHS provided documents and provide requested response, if applicable,
- 4.11.6 The Local Agency Director shall ensure the State Agency has their most recent contact information in an effort to maintain current and accurate information in the Arizona Health Alert Network (AzHAN) account,
- 4.11.7 Maintain records of WIC services in WIC Computer Data System and electronic files of other WIC-related operations and trainings, if applicable, according to the WIC PPM, including but not limited to:
 - 4.11.7.1 Signed consent for hemoglobin screening and anthropometrics;
 - 4.11.7.2 Signed Rights and Obligations for enrolled participant files (active and inactive);
 - 4.11.7.3 Eligible participant files (active and inactive);



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- 4.11.7.4 Ineligible applicant signatures;
- 4.11.7.5 Monthly Participation Reports by Category and Ethnicity;
- 4.11.7.6 Outreach files;
- 4.11.7.7 Medical documentation;
- 4.11.7.8 Staff files: Trainings attended, skill observations, and Local Agency Self Assessments;
- 4.11.7.9 Documentation of dual participation actions;
- 4.11.7.10 Waiting lists (when applicable);
- 4.11.7.11 Reconciliation of eWIC cards;
- 4.11.7.12 Civil rights file to include documentation and resolution of all civil rights complaints;
- 4.11.7.13 Documentation of annual civil rights and voter registration training of all employees; and
- 4.11.7.14 Documentation of WIC Confidentiality and Conflict of Interest forms.
- 4.11.8 Correct and resolve inappropriate or missing participant information, improbable assessment values, duplicate participation, and other quality assurance WIC Computer Data System issues identified in the report provided to the Contractor by ADHS within the timeframes specified in the WIC PPM,
- 4.11.9 Correct any regulatory deficiency or discrepancy noted during any of the three program Management Evaluations, Audits, Local Agency Compliance Investigations or Program Financial Reviews within sixty (60) calendar days of the date of the audit report unless an extension date is granted by the auditing/reviewing agency and documented,
- 4.11.10 Adhere to the SAAM travel rates. Travel rates reimbursed by the Local Agency cannot exceed the current Arizona State Reimbursement Rates, located here: <https://gao.az.gov/travel/welcome-gao-travel>,
- 4.11.11 Prepare individual electronic copies of the Contractor's Expenditure Reports (CER) for each contracted program according to the instructions and requirements of the WIC PPM,
- 4.11.12 Retain all evidentiary documentation (i.e. meal receipts) and submit to ADHS upon request for all expenses charged towards the WIC grant,
- 4.11.13 Prepare Final Closeout CER invoice for each contracted program reflecting the cumulative expenditures for a contract year,
- 4.11.14 Prepare WIC Local Agency Quarterly Cost Summary Reports that matches the amount of each quarter's expenditures respectively in accordance with the requirements in the WIC PPM,
- 4.11.15 Prepare an annual evaluation on the annual Contractor's Outreach Plan and a progress report on activities accomplished during the year,
- 4.11.16 Prepare an annual evaluation on the One (1) Year Nutrition Services and Training Plan and a progress report on activities accomplished during the year,



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- 4.11.17 Prepare an annual Amendment Application in accordance with the individual program requirements that will include budget breakdown of line items and budget justifications of any budget changes,
- 4.11.18 Prepare a Summary of Local Agency Annual Self Assessments. Local Agency self-assessments must be done annually in the year that the Local Agency has a Management Evaluation, and semi-annually in the year that they do not have a Management Evaluation, and
- 4.11.19 Prepare all required plans, reports, and documents in accordance with the requirements in the WIC PPM.

In the event the Arizona WIC Program funding is depleted (e.g. government shutdown) the Contractor may request permission to continue operating their program utilizing local funds. The Contractor will contact the Arizona WIC Director to discuss the feasibility of sustaining clinic operations and participant food redemption at authorized vendor locations. The Contractor may transfer funds to ADHS to ensure continued operation.

Additional monies may be awarded under this contract for WIC Special Projects related to, but not limited to general infrastructure, breastfeeding promotion, nutrition services, information system enhancement efforts and client retention efforts.

4.12. Additional Peer Counseling Administrative Services

- 4.12.1. Prepare and submit a Quarterly Report for the Peer Counseling services in the format provided by ADHS, and
- 4.12.2. Training and resources to assist the local agency in establishing and maintaining competency for new and existing staff.

5. REFERENCE DOCUMENTS

- 5.1. Arizona WIC Program Policies and Procedures Manual: Refer to http://azdhs.gov/azwic/local_agencies_policyManual.htm
- 5.2. Guidance for Federal Grant Award Management (Blue Book): <https://www.azdhs.gov/documents/prevention/womens-childrens-health/childrens-health/homevisiting/guidance-for-federal-grant-award-management.pdf>
- 5.3. State of Arizona Accounting Manual (SAAM): <https://gao.az.gov/publications/SAAM/>
- 5.4. Federal Regulations: Refer to <https://www.ecfr.gov/cgi-bin/text-idx?SID=a42889f84f99d56ec18d77c9b463c613&node=7:4.1.1.1.10&rqn=div5>
- 5.5. 7 CFR 246.14: Program costs
- 5.6. 7 CFR 246.26 (h)(2): Notice to applicants and participants about the use and disclosure of confidential applicant and participant information
- 5.7. 7 CFR 246.26 (h)(3): Implementation of a written agreement and state plan to regulate use and disclosure of confidential applicant and participant information.

6. STATE PROVIDED ITEMS

ADHS shall provide the following:

- 6.1. **Electronic** copies of the Arizona WIC Program Policies and Procedures Manual;



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- 6.2. Hardware and software necessary for operation of the WIC Computer Database System;
- 6.3. Training and resources to assist local agencies in establishing staff competency for new and existing staff;
- 6.4. eWIC Cards;
- 6.5. Method for submitting expenditures. The ADHS WIC Program Manager or designee will accept and approve the expenditures prior to payment;
- 6.6. Nutrition Education Materials for participants;
- 6.7. Quarterly Report template (electronic) for Peer Counseling Program;
- 6.8. Technical assistance and support;
- 6.9. Breastfeeding material and supplies for participants and resources for staff;
- 6.10. Assistance with International Board-Certified Lactation Consultant (IBCLC) career track or advanced lactation consultant education, when appropriate;
- 6.11. Loving Support through Peer Counseling curriculum, which includes the PowerPoint presentation "Peer Counseling: Making a Difference for WIC Families," when appropriate;
- 6.12. Monitoring of WIC Authorized Vendors for compliance with regulations and coordination with tribal and county officials when doing compliance buys for markets on a reservation; and
- 6.13. Periodic redemption reports for issued benefits.

7. DELIVERABLES

If applicable, any work plan or other documentation submitted to and accepted by ADHS regarding participation in WIC or BFPC shall be incorporated into this Agreement. Furthermore, any policy or procedure that deviates from those set forth in the Arizona WIC Program Policies and Procedures Manuals requires approval from ADHS prior to implementation.

The Contractor shall submit to ADHS:

- 7.1. Updated copies of Local Agency Policies and Procedures as required per the WIC PPM;
- 7.2. Individual electronic CER invoice for each program, no later than thirty (30) days following the end of each report month of the program year;
- 7.3. WIC Local Agency Quarterly Cost Summary matching the WIC Contractor's CER expenses no later than thirty (30) days following the end of each quarter report of the program year;
- 7.4. Final CER invoice for each program no later than forty-five (45) days following the end of each Contract year;
- 7.5. **Completed Federal Funding Accountability and Transparency Act (FFATA) Grant Reporting Certification Form at the beginning of each contract for each Grant within thirty (30) days of the PO;**
- 7.6. WIC Local Agency fourth (4th) Quarterly Final Cost Summary matching the WIC Contractor's CER expenses, not later than forty-five (45) days following the end of each Contract year;



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- 7.7. Annual Summary of Local Agency Self Assessments;
- 7.8. Each Contracted Program's amendment application by the specified deadline for the following contract year which contains the following information:
 - 7.8.1. Request for Caseload to be served,
 - 7.8.2. Request for budget and budget justification,
 - 7.8.3. Updated Outreach Plan for the upcoming FFY and an evaluation of previous years activities, and
 - 7.8.4. Any additional services and other documents specified.
- 7.9. All required responses to federal and state audits and reviews submitted in a timely manner;
- 7.10. Additional Peer Counseling Deliverables
 - 7.10.1. Quarterly reports for the Peer Counseling Program to be submitted 15 days after each quarter of the Contract year.

8. PERFORMANCE STANDARDS AND AWARDS

- 8.1. Upon Contract finalization, ADHS shall notify the Contractor by email of the assigned caseload, and throughout the term of the Contract, of any changes to the assigned caseload. The Contractor shall maintain an average monthly participation level in accordance with the following table:

<u>Caseload Assignment</u>	<u>% Maintained</u>
<10,000 participants/month	97%
10,000 to <49,999 participants/month	98%
>50,000 participants/month	99%

- 8.2. If, after each quarter of the Federal Fiscal Year (October through September), the Contractor has not attained the required participation level, ADHS will have the option of reducing the assigned caseload and resources to the Contractor's current service level. ADHS may also then move the unused caseload and corresponding resources to other WIC Local Agencies in order to fully utilize the resources; and
- 8.3. Local Agencies shall be eligible for one (1) or more of the following awards:
 - 8.3.1. Any local agency which meets 100% or more of its caseload assignment for three (3) consecutive months during the previous FFY may receive an award of \$10,000 added to that agency's following fiscal year WIC funding formula award if the Contract is extended and additional expenditures can be identified,
 - 8.3.2. Utilizing the "Nutrition Discussion Contact" report ran in the first quarter of the FFY preceding time of application (October through December), any Local Agency meeting 95% of its nutrition education documentation requirement for each participation time period may receive an award of \$10,000 added to that agency's following fiscal year WIC funding formula award if the Contract is extended and additional expenditures can be identified,
 - 8.3.3. The agency with the highest percentage of IENs in the first quarter (Oct 1 through Dec 31) of each fiscal year within their Assigned Caseload Cohort may be eligible to receive an award added to the following fiscal year WIC funding formula award if the Contract is extended and additional expenditures can be identified. Assigned Caseload Cohorts and award amounts will be determined as follows:



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Assigned Caseload Cohort	Award Amount
Less than 2000	\$5,000
2000 - 8000	\$10,000
More than 8000	\$15,000

- 8.4 Pursuant to 7 CFR 246. 14, which allows the WIC program to fund nutrition services and administrative expenses, the Performance Awards may be part of the annual funding formula and awarded to the Contractor in the next contract year, and
- 8.5 USDA has the option to award breastfeeding performance awards to State Agencies who exceed the national average. If funds are awarded to Arizona, each Local Agency program will receive a proration of the amount based upon the number of exclusively nursing women in their Local Agency. It will be a set amount, and may only be used for purposes outlined in the current federal guidelines.

9. NOTICES, CORRESPONDENCE AND REPORTS

- 9.1. Notices, correspondence, reports and invoices from the Contractor to ADHS shall be sent to:

Arizona Department of Health Services
150 N. 18th Avenue, Suite 310
Phoenix, Arizona 85007
Attention: WIC Program Manager

- 9.2. Notice, correspondence and reports from ADHS to the Contractor shall be sent to:

Greenlee County
Attn: Steve Rutherford
253 5th St.
Clifton, AZ 85533
Phone: (928) 865-2601
Email: srutherford@greenlee.az.gov



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PRICE SHEET

October 1, 2021 to September 30, 2022

Agency Name: Greenlee County

Cost Reimbursement Line Item Budget

WIC Services

Federal Award Date: October 1, 2021

CFDA number and name: 10.557 Special Supplemental Nutrition Program for Women, Infants, and Children

WIC Services Account Classification	Amount
Personnel	\$85,242.00
Employee Related Expenses	\$20,970.00
Professional & Outside Services	\$1.00
Travel Expense	\$5,900.00
Occupancy Expenses	\$0.00
Other Operating Expenses	\$4,143.00
Capital Expenditures	\$0.00
Indirect Cost	\$0.00
Total	\$116,256.00

Breastfeeding Peer Counseling Services

Federal Award Date: October 1, 2021

CFDA number and name: 10.557 Special Supplemental Nutrition Program for Women, Infants, and Children

Breastfeeding Peer Counseling Services Account Classification	Amount
Personnel	\$0.00
Employee Related Expenses	\$0.00
Professional & Outside Services	\$0.00
Travel Expense	\$0.00
Occupancy Expenses	\$0.00
Other Operating Expenses	\$0.00
Capital Expenditures	\$0.00
Indirect Costs	\$0.00
Total	\$0.00



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Additional Terms and Conditions:

With prior written approval from the Program Manager, the Contractor is authorized to transfer up to a maximum of ten percent (10%) of the total budget amount between funded line items. Transfers of funds are only allowed between funded line items. Transfers exceeding ten percent (10%) or to a non-funded line item shall require an amendment.

ADHS reserves the right to adjust awards given to local agencies depending on federal dollars received. Adjustments will be at the discretion of ADHS.

Additional WIC Program:

Should additional administrative monies become available through state or federal grants, ADHS may increase the purchase order to increase the number of participants served and increase the total of this contract.

The assigned caseload for FFY 2022 is: 250

Additional Breastfeeding Peer Counseling Program:

Allowable costs for the Peer Counseling Program include compensation for peer counselors and designated peer counselor managers/coordinators, and related costs such as training and training materials; telephone expenses for participant contacts (including pager, cell phones and answering machines); travel for training and home and hospital visits; recruitment of peer counseling staff; and the purchase of demonstration materials (e.g., breast pumps for demonstration purposes, videos). Out of state travel must be pre-approved by ADHS. Items and materials for distribution to WIC participants (e.g. breast pumps, breastfeeding aids) are not allowable costs.



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§ 200.332

Requirements for pass-through entities.

All pass-through entities must:

(a) Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, include the changes in subsequent subaward modification. When some of this information is not available, the pass-through entity must provide the best information available to describe the Federal award and subaward.

Prime Awardee:

Arizona Department of Health Services

DUNS #

804745420

Federal Award Identification (Grant Number):

216AZ008W1003

Subrecipient name (which must match the name associated with its unique entity identifier):

Greenlee County

Subrecipient's unique entity identifier (DUNS #):

70251319

Federal Award Identification Number (FAIN, sometimes it's the same as the Grant Number):

216AZ008W1003

Federal Award Date (see the definition of Federal award date in § 200.1 of this part) of award to the recipient by the Federal agency:

10/01/2021

Subaward Period of Performance Start and End Date:

10/01/2021-9/30/2022

Subaward Budget Period Start and End Date:

10/01/2021-9/30/2022

Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient (this is normally the contract amount):

\$116,256.00

Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current financial obligation (how much is available for contracts):

\$116,256.00

Total Amount of the Federal Award committed to the subrecipient by the pass-through entity:

\$116,256.00

Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA):

Arizona local implementation of the WIC Special Supplemental Nutrition Program for Women, Infants, and Children

Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity:

United States Department of Agriculture, FNS
Southwest Regional Office, Food and Nutrition Service,
1100 Commerce Street Room 522, Dallas, TX 75242-
9980, Telephone: (214)290-9810



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Assistance Listings number and Title; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at time of disbursement:

10.557 WIC Special Supplemental Nutrition Program for Women, Infants, and Children

Identification of whether the award is R&D:

Not R&D award

Indirect cost rate for the Federal award (including the de minimis rate is charged) per § 200.414:

0%

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: August 10, 2021
DEPARTMENT: Economic Development

REQUESTED BY: Erica Gonzalez
TELEPHONE #: _____

1. Insert brief description of proposal and requested Board action:

Southeastern Arizona @ Work Annual Update

2. Continued from meeting of: _____

Discussed in meeting of: _____

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No Project Code #: _____

Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed

If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other _____
CFDA # (Federal grants only) _____ State # _____

Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?

Yes No

Date of County Attorney approval: _____

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: _____
DEPARTMENT: _____

REQUESTED BY: _____
TELEPHONE #: _____

1. Insert brief description of proposal and requested Board action:

**2. Continued from meeting of: _____
Discussed in meeting of: _____**

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed
If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?

Yes No

Date of County Attorney approval: _____

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM



MEETING DATE: August 10, 2021
DEPARTMENT: BOS

REQUESTED BY: Derek Rapiere
TELEPHONE #: _____

1. Insert brief description of proposal and requested Board action:
Discussion/Adoption of Fiscal Year 2021/2022 Tax Rates

2. Continued from meeting of: _____
Discussed in meeting of: _____

3. Publication requirements:
Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:
Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed
If not budgeted, how will this expense be funded? _____

Grants/Contracts:
Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?
 Yes No
Date of County Attorney approval: _____

6. Board of Supervisors action taken:
 Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

GREENLEE COUNTY
FY 2021-2022 ASSESSED VALUATIONS, TAX LEVIES, AND TAX RATES
FINAL

TAX AUTHORITY	PURPOSE OF LEVY	LEVY	TAX RATE	LEVY	TAX RATE
GREENLEE COUNTY		Limited Property Valuation	477,688,366	Limited Property Valuation	477,688,366
County Levy		3,512,443	0.7353		
State Required Education Equalization		2,036,386	0.4263		
Public Health Services District				1,194,221	0.2500
Fire District Assistance				22,620	0.0047
				Limited Property Valuation	53,699,372
Flood Control District				118,461	0.2206
TOTAL		5,548,828	1.1616	1,335,302	0.4753
TOWN OF DUNCAN 220		Limited Property Valuation	1,518,140	Limited Property Valuation	1,518,140
Public Works Reserve		14,226	0.9371		
TOWN OF CLIFTON 310/1810		Limited Property Valuation	13,339,859	Limited Property Valuation	13,339,859
Primary Levy		549,000	4.1155		
DUNCAN UNIFIED SCHOOL DISTRICT NO. 2		Limited Property Valuation	16,121,498	Limited Property Valuation	16,121,498
Maintenance & Operation		886,150	5.4967		
M&O Secondary Override				274,855	1.7049
Debt Service (Class A Bonds)				0	0.0000
TOTAL		886,150	5.4967	274,855	1.7049
CLIFTON UNIFIED SCHOOL DISTRICT NO. 3*					
Maintenance & Operation		See Morenci Sch Dist		See Morenci Sch Dist	
Capital Outlay Fund 410					
Debt Service					
TOTAL					
MORENCI UNIFIED SCHOOL DIST. NO. 18		Limited Property valuation	459,938,224	Limited Property Valuation	459,938,224
Maintenance & Operation		9,033,647	1.9641		
K-3 Override				0	0.0000
M&O Secondary Override				0	0.0000
Debt Service (Class B Bonds)					
Minimum Qualifying Tax Rate		-	0.0000		
TOTAL		9,033,647	1.9641	0	0.0000
BLUE ELEMENT. SCHOOL DIST. NO. 22		Limited Property Valuation	927,941	Limited Property Valuation	927,941
Maintenance & Opertion		37,860	4.0800		
EAGLE UNIFIED SCHOOL DIST. NO. 45		Limited Property valuation	700,703	Limited Property Valuation	700,703
Minimum QTR Rate		12,398	1.7694		
Maintenance & Operation					
TOTAL		12,398	1.7694		
DUNCAN RURAL FIRE DISTRICT 230				Limited Property Valuation	5,517,530
Maintenance & Operation				113,100	2.0498
FRANKLIN IRRIGATION DISTRICT		3882.09	0.00	34,939	9.00
GILA INSTITUTE FOR TECHNOLOGY (Duncan)				Limited Property Valuation	16,121,498
				8,061	0.0500
GILA INSTITUTE FOR TECHNOLOGY (Morenci)				Limited Property Valuation	459,938,224
				229,969	\$0.0500

APPROVED BY THE GREENLEE COUNTY BOARD OF SUPERVISORS THIS 10th DAY OF AUGUST, 2021.

*Note 1- Clifton School Disitrc was absorbed into the Morenci School District effective July 1, 2015.

GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM



MEETING DATE: August 10, 2021 REQUESTED BY: Derek Rapiere
DEPARTMENT: BOS TELEPHONE #: _____

1. Insert brief description of proposal and requested Board action:
Discussion/Action regarding proposed franchise agreement between Greenlee County and Valley Telecom

2. Continued from meeting of: _____
Discussed in meeting of: June 22, 2021

3. Publication requirements:
Does this require publication in the official county newspaper? Yes No
This department to cause publication Published 7/7/21
7/14/21; 7/21/21 Clerk of the Board to cause publication

4. Financial Impact:
Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed
If not budgeted, how will this expense be funded? _____

Grants/Contracts:
Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?
 Yes No
Date of County Attorney approval: 6/11/2021

6. Board of Supervisors action taken:
 Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM



MEETING DATE: June 22, 2021 REQUESTED BY: Derek Rapiere
DEPARTMENT: BOS TELEPHONE #: _____

1. Insert brief description of proposal and requested Board action:
Discussion/Action for direction on proposed franchise agreement between Greenlee County and Valley Telecom and for permission to publish said agreement predicate to consideration of approval

2. Continued from meeting of: _____
Discussed in meeting of: _____

3. Publication requirements:
Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:
Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed
If not budgeted, how will this expense be funded? _____

Grants/Contracts:
Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?
 Yes No
Date of County Attorney approval: 6/11/2021

6. Board of Supervisors action taken:
 Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

RESOLUTION NO.

**GRANTING A TELECOMMUNICATIONS SERVICES FRANCHISE TO
VALLEY TELEPHONE COOPERATIVE, INC.**

**KNOW ALL MEN BY THESE PRESENTS, THAT,
NOW, THEREFORE, IT IS HEREBY ORDAINED:**

1. That this Board of Supervisors of Greenlee County, Arizona, acting for and on behalf of said County (the "County"), does hereby grant unto VALLEY TELEPHONE COOPERATIVE, INC. (hereinafter called "Grantee") a nonexclusive right, privilege, license, and franchise (hereinafter "the Franchise") to construct, install, operate, and maintain along, over, under and across the streets, alleys, and highways under the jurisdiction of the County, facilities for the purpose of maintaining and operating a telecommunications system, and all other facilities and improvements necessary for telecommunications. This grant does not include the authorization to use State highways and those areas within the corporate boundaries of any city or town. This grant is subject to the terms, conditions, and limitations expressed below or incorporated herein by reference.
2. The County reserves the right to impose future restrictions, limitations and conditions upon the exercise of the rights granted herein as it deems best for the public safety and welfare. The Grantee is further required to comply with all lawful, applicable ordinances of Greenlee County regulating the conduct of work within the public rights of-way; as such ordinances are now enacted or may be amended or adopted from time to time. The Grantee is required to obtain a separate Right-of-Way Use Permit from the County prior to initiating any construction in the right-of-way and to pay the applicable fees for the associated inspections.
3. The Franchise granted hereby shall not be exclusive, and nothing herein shall be construed to prevent the County from granting other like or similar franchises to any other person, firm, or corporation.
4. The Grantee shall bear all expenses and costs, including damages and compensation for the alteration of the direction, surface, grade, or alignment of a public roadway or for revenues lost by the Grantee, which may arise in connection with its exercise of the rights granted herein.
5. The Grantee shall erect, construct, and maintain all facilities authorized herein in a good and workmanlike manner and in compliance with all valid laws, ordinances, and regulations, which may be in force from time to time. All such work shall be performed in such a manner as may be necessary to avoid any unreasonable damage, disturbance, or modification to existing public rights-of-ways, including roads, streets, highways, bridges, borrow ditches or shoulders thereon.

6. The Grantee shall, immediately upon erecting, constructing, replacing or repairing its facilities, or any part thereof, at its own cost and expense, restore any effected public right-of-way, including any road, street, highway, bridge, borrow ditch or shoulder thereon, to not less than the same condition which existed prior to the Grantee's action.

7. The County does not waive or relinquish any rights it may have to the full and complete use of the public rights-of-way subject to this Franchise, whether for road purposes or otherwise. The rights of the County in and to the use of the public rights-of-way are, and shall be, paramount and superior to the rights of the Grantee. In the event that the location of the Grantee's facilities may interfere or conflict with the County's use, expanded use, alteration, improvement, or maintenance of the County's rights-of-way, the County may require the Grantee to relocate, at the Grantee's expense, all

facilities which give rise to such interference or conflict. The County will provide the Grantee with reasonable notice of any relocation requirement and will provide a reasonable period of time for the Grantee to perform such relocation.

8. The Grantee assumes the sole responsibility for all liability for any injury or damage to any person or property, or to the road and right-of-way itself, caused by or arising out of the exercise of the rights granted herein and attributable to any act or omission of the Grantee. The Grantee shall indemnify, defend and hold harmless Greenlee County, its officers, departments, employees and agents from and against any and all suits, actions, legal or administrative proceedings, claims, demands or damages of any kind or nature, including all costs of legal defense, arising out of the exercise of these rights which are attributed to any act or omission of the Grantee, its agents, employees, or anyone acting under its direction, control or on its behalf.

9. The County grants this franchise for a term of five (5) years from the date of its authorization. This franchise may not be sold, leased, assigned, conveyed or transferred in any manner, in whole or in part, including pursuant to the sale or merger of the Grantee corporation itself, without the express written consent of the County, which consent shall not be unreasonably withheld.

10. The County reserves the right to alter or amend the terms of this franchise in any manner necessary to protect the safety or welfare of the public or the public interest. This reservation includes, but is not limited to, the authority to impose such amended franchise fees, rentals or use payments, or other form of compensation or assessment as the County may be authorized, now or in the future, to impose under the laws of the State of Arizona and the United States.

11. The County may terminate this Franchise in the event that the Grantee fails to comply with the terms and conditions of this Franchise. The Board of Supervisors, or its designee, shall provide the Grantee with written notice of noncompliance and allow the Grantee a period of not less than sixty (60) days to remedy any breach. If the Grantee continues to fail to comply with the terms of this Franchise after this notice and remedy

period, the Board of Supervisors may, following a public hearing, revoke all rights granted herein and render this Franchise null and void.

12. Upon termination of the Franchise, whether by expiration or its term, or for cause, or by voluntary abandonment, and after written notice from the County, the Grantee may remove all of its facilities, installed pursuant to the rights granted herein within one hundred eighty (180) days of such termination, and shall repair any damages caused thereby. All such facilities which are not removed within this period shall be deemed to be abandoned and shall become the property of the County.

13. This Franchise will not be effective for any purpose until the Grantee has indicated its acceptance in writing below.

14. The rights, privileges, and Franchise granted herein are made pursuant to the laws of Arizona, including A.R.S. §§ 40-283 and 9-582, et seq., which are incorporated herein by reference.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Greenlee, State of Arizona, has caused these presents to be executed and signed by the Chairman of the Board of Supervisors on this 22nd day of June.

BOARD OF SUPERVISORS

COUNTY OF GREENLEE:


Richard Lunt, Chairman

ATTEST:

Derek Rapier, Clerk of the Board of Supervisors

ACCEPTANCE OF FRANCHISE

This is to certify that the Grantee, Valley Telephone Cooperative, Inc., has on the _____ day of _____, 2021, accepted the foregoing Franchise. Grantee agrees that it will be bound by, observe, and carry out the terms and conditions of such Franchise.

Dated:

GRANTEE:

By: Steve Metts
Title: CEO/General Manager

CERTIFICATE OF CLERK

I, Derek Rapier , Clerk of the Board of Supervisors of Greenlee County, Arizona, do hereby certify that the foregoing excerpt from the minutes of the meeting of the Board of Supervisors of Greenlee County, Arizona, held on _____ constitutes a true and correct copy of the said minutes insofar as they relate to the renewal by VALLEY TELEPHONE COOPERATIVE, INC. of its telecommunications services franchise in the County and to the granting of said franchise pursuant to the resolution hereinabove set out, all as appears in the official records of the Board of Supervisors.

IN WITNESS WHEREOF, I have set my hand and official seal of the Board of Supervisors of Greenlee County, Arizona, this ____ day of _____, 2021.

Derek Rapier, Clerk of the Board of Supervisors
GREENLEE COUNTY, ARIZONA

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: August 10, 2021 REQUESTED BY: Derek Rapiere
DEPARTMENT: BOS TELEPHONE #: _____

1. Insert brief description of proposal and requested Board action:
Discussion/Action regarding declaration of the expiration Greenlee County Fire Restrictions Resolution 21-05-01 regulating open burning in unincorporated areas during a period of emergency fire restrictions.

2. Continued from meeting of: _____
Discussed in meeting of: _____

3. Publication requirements:
Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:
Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed
If not budgeted, how will this expense be funded? _____

Grants/Contracts:
Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?
 Yes No
Date of County Attorney approval: _____

6. Board of Supervisors action taken:
 Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

DEREK D. RAPIER
County Administrator
Clerk of the Board
(928) 865-2072

FACSIMILE (928) 865-9332



BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
Chairman - District 3

RESOLUTION 21-05-01

**A RESOLUTION OF THE GREENLEE COUNTY BOARD OF SUPERVISORS
REGULATING OPEN BURNING IN UNINCORPORATED AREAS OF GREENLEE
COUNTY DURING DECLARATIONS OF FIRE EMERGENCIES.**

WHEREAS, Arizona Revised Statutes §26-311 authorizes the county board of supervisors to declare that an emergency exists and to impose all necessary regulations to preserve the peace and order in the unincorporated areas of the county; and

WHEREAS, Arizona Revised Statutes §26-307 authorizes counties to make, amend, and rescind orders, rules, and regulation necessary for emergency functions not inconsistent with orders, rules and regulations promulgated by the governor and to suspend any regulation or law in conflict with said county orders, rules and regulations; and

WHEREAS, Arizona Revised Statutes §49-501 prohibits open burning in unincorporated areas of the county with certain broad exceptions; and

WHEREAS, both Arizona Revised Statute §11-251.05 and §11-251(31) authorizes counties to adopt ordinances necessary or proper to carry out the duties, responsibilities, and functions of the county and to prescribe punishment by fine, imprisonment, or both, for the violation of the ordinance, not to exceed the maximum limitations established for a Class 1 misdemeanor; and

WHEREAS, the Greenlee County Board of Supervisors is concerned about dry conditions, low humidity, increased winds, high temperatures, and the risk that manmade fires present to Greenlee County is great; and

WHEREAS, the United States Department of Agriculture and the United States Forest Service prohibit certain fires in areas designated by order; and

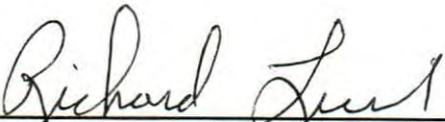
WHEREAS, the Greenlee County Emergency Management Director recommend that the Board of Supervisors take action to prohibit all open burning in the unincorporated areas of the county during times of extreme fire danger.

NOW, THEREFORE, BE IT RESOLVED THAT, the Greenlee County Board of Supervisors hereby declares that an emergency exists for the preservation of the public

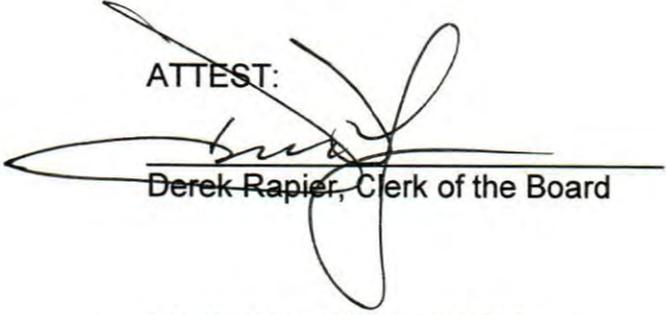
BOARD OF SUPERVISORS RESOLUTION 21-05-01
REGULATING OPEN BURNING
Page 2 of 2

peace, health and safety of the County of Greenlee and orders the expedited enactment of Emergency Fire Restrictions as outlined in the Greenlee County Outdoor Fire Ordinance and shall be effective immediately.

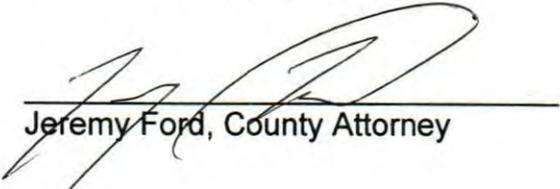
PASSED AND ADOPTED by the Greenlee County Board of Supervisors this 18th day of May, 2021.


Richard Lunt, Chairman

ATTEST:


Derek Rapiet, Clerk of the Board

APPROVED AS TO FORM:


Jeremy Ford, County Attorney

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: August 10, 2021
DEPARTMENT: BOS

REQUESTED BY: Derek Rapiere
TELEPHONE #: _____

1. Insert brief description of proposal and requested Board action:

Discussion/Action - Consideration to submit Greenlee County legislative proposal regarding changes to the Out of County Community College Tuition formula.

2. Continued from meeting of: _____ N/A
Discussed in meeting of: _____ N/A

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed
If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?

Yes No

Date of County Attorney approval: _____

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

2022 Legislative Policy Proposal Form
17th Annual CSA Legislative Summit
September 29, 2021 – October 1, 2021
Yavapai County, Arizona

DRAFT

Proposal Form Overview: *The proposal form provides county supervisors and professional staff an opportunity to propose legislative solutions to improve efficient, responsive delivery of county government services. Prior to submitting the proposal, please seek approval by the majority of the county board of supervisors.*

Submitting County: GREENLEE

Background: *Describe the problem or issue you are trying to address.*

The basic unit for measuring costs with respect to Community College Districts is Full-Time Student Equivalent or FTSE. Community Colleges receive funding primarily from three sources: Tuition and Fees, Local Property Taxes and State Funding. In any county where there is an organized Community College District or a Provisional Community College District, student from that county can choose to attend any community college in the state at the same tuition rate as residents of the host Community College District. The student's county of residence pays no additional cost for this student to attend college either in his/her home county or any other organized county. However, in counties without an organized Community College District, when a student enrolls in a Community College, the student pays the same tuition as any other student, but the student's county of residence is billed an additional amount called the Out of County Tuition rate. The only two counties that are billed this additional rate are Apache and Greenlee.

Expenditures for Community College Districts are calculated on a cost per FTSE basis, which in turn because the basis for Out of County Tuition.

Local contribution to the cost of Community College Districts by taxpayers in organized counties is through property taxes which are subject to revenue and expenditure control limits. Out of County contributions by Apache and Greenlee Counties however are

based on gross expenditures of the Community College District where a student decides to attend and are billed to the student's resident county based the cost/FTSE multiplied by the number of FTSE attending that particular Community College District from either Apache or Greenlee County in the previous fiscal year. There is no limit on out of county tuition costs charged to Apache and Greenlee Counties.

Because of the gross expenditure method of calculating Out of County tuition, in all Community College Districts except Pima, in FY22, taxpayers in Apache and Greenlee Counties will pay between 116% and 351% more per FTSE compared to taxpayers in the county where the student attends college. Taxpayers in Apache and Greenlee Counties will pay approximately 83% of what Pima County tax payors will pay in FY22. In recent years, taxpayers in Apache and Greenlee Counties have paid as much as 635% more per FTSE than local taxpayers.

For many years, Apache and Greenlee Counties have received a subsidy from the State General Fund to help offset the cost of out of county tuition. For FY22, this subsidy was increased by approximately 39% for a single year to give time for stakeholders to come up with a more equitable formula for Out of County Tuition. However, for FY22 out of county tuition costs for Greenlee County will increase by 200% based in large part because of declining enrolment in community colleges which results a higher cost per FTSE.

With Community Colleges now having the authority to offer four-year college degrees, the cost per FTSE for Out of County Tuition for Apache and Greenlee Counties will increase even more.

Recommended Solution: *How does the legislative proposal solve the problem or issue? Please include any existing statutes that will be affected by the proposed changes.*

Greenlee County is seeking legislative action to update the out of county tuition formula to bring equity between property taxpayers in counties with organized Community College Districts and those counties without organized Community College Districts.

The current formula is found at A.R.S. §15-1469

Other Potential Remedies: *Describe any administrative remedies available to solve the problem.*

Because the formula for Out of County Tuition is found in statute, there are no administrative remedies to address to the problem.

Fiscal Impact: *Describe any potential positive or negative fiscal impacts of the legislative solution to the state or county budgets.*

Apache and Greenlee Counties would experience significant costs savings on both a per FTSE and aggregate cost basis. Community Colleges Districts would experience revenue loss due to a lower cost per FTSE billed to Apache and Greenlee Counties. For Community Colleges collectively, the loss would be 0.1856%. For most Community College Districts the loss would be negligible. For Eastern Arizona College Community College and Northland Pioneer Community College, the revenue losses would be more significant but would represent approximately 2.3% loss in total revenue.

Stakeholders: *Please provide a list of affected stakeholders who may support or oppose the proposed legislative solution and the reason for their position.*

Stakeholder meetings with the Community College Presidents Association, Community Colleges Association, individual Community Colleges and members of the legislature in the 2021 legislative session, resulted in an agreement to address the inequities in the formula during the 2022 legislative session. Some individual Community Colleges may oppose fundamentally changing the out of county tuition formula.

Primary Contact: *Please provide a primary for the proposal (name, phone, email).*

Name: Richard Lunt, Chairmen of the Greenlee County Board of Supervisors
Derek Rapier, Greenlee County Administrator

Phone: 928-865-2072

E-mail: rlunt@greenlee.az.gov
drapier@greenlee.az.gov

DEREK RAPIER
County Administrator
(928) 865-2072

FACSIMILE (928) 865-9332



BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA
Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the
GREENLEE COUNTY BOARD OF SUPERVISORS
also sitting as Board of Directors for
GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT
and
GREENLEE COUNTY FLOOD CONTROL DISTRICT
hereby gives notice that a
Regular Meeting
will be held on Tuesday, July 27, 2021 – 8:00 a.m.

**Zoom Video Conferencing. To join the meeting enter the following URL into your
browser:
Join Zoom Meeting**

<https://us02web.zoom.us/j/83682623375?pwd=ZlIvcXI5UThTdUtXaWZqaHI2VjlkUT09>

**Meeting ID: 836 8262 3375
Passcode: 819807**

**Board of Supervisors Meeting Room, 2nd floor Courthouse Annex, 253 5th Street,
Clifton, Arizona**

AGENDA AND MINUTES

In attendance: Board of Supervisors members: Richard Lunt, Chairman, David Gomez Member and Ron Campbell, Member. Also present were Jeremy Ford County Attorney; Derek Rapier, County Administrator, Austin Adams, Deputy County Administrator and Bianca Figueroa, Deputy Clerk of the Board

1.) Call to Order

Chairman Lunt called the meeting to order at 8:00 am.

A. Pledge of Allegiance

Supervisor Campbell led those present in the pledge.

B. Call to the Public

Mr. Ford responded to Call to the Public and introduced two interns he has in his office. He stated the program is a good way to show the youth how good it is in County Government and show what careers are available.

Daniel Cervantez, Clifton resident responded to Call to the Public and discussed Morenci Schools starting tomorrow. He explained Dorothy Alvarez will continue to monitor the kids and making sure they get on and off the bus safely. He also gave thanks to Mr. Rapier and his staff.

Tim Sumner, County Sheriff responded to Call to the Public and gave thanks all who were involved in the search in Graham County. Mr. Sumner also brought to the board's attention a correction regarding previous minutes and the current agenda.

2.) PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:

A. Consent Agenda

1. Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the Public Health Services District Consent Agenda as presented.

3.) Greenlee County Fiscal Year 2021/2022 Final Budget
A. Presentation of the FY 21-22 Final Budget

Mr. Rapier discussed the Final Budget, he explained the principals that guided the development of the budget, he explained the increase of the budget from the previous year. The budget reflect a 6% increase in wages for employees and vehicle purchases that are higher than normal because none were purchased in the previous FY. Mr. Rapier discussed the decrease in net assessed value and the resulting increase in property tax rates. None of the tax have exceeded the TNT rate. Mr. Rapier discussed and explained some adjustments made to the final budget that included two state grants that arrived after the proposed tentative budget. These adjustments did not affect either the General Fund balance or total budget expenditures from the proposed tentative budget adopted by the board.

The Board gave their gratitude and appreciation for Mr. Rapier's presentation and work on building the budget.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board convened into Public Hearing

4.) PUBLIC HEARING – pursuant of ARS §41-17104 – FY 2021-22 Budget

Tim Sumner, County Sheriff responded and presented comments regarding the budget to the board. He gave thanks to Mr. Rapier's work on the budget and discussed the Town of Clifton increasing officer pay.

Mr. Cervantez, Clifton resident responded and stated he feels the County residents are in favor of the 2021-2022 Fiscal Year budget since the county has not received any calls from the public regarding the budget.

The board reconvened into regular session.

5.) Discussion/Action regarding adoption of FY 2021-2022 Greenlee County Final Budget, including tax rates for Greenlee County, and budgets and tax rates for Public Health Services District, the Flood Control District, the adoption of the Resolution of the Final Greenlee County Budget, adoption of the Capital Improvement Plan, the Fund Balance Policy and the Public Safety Personnel Retirement System Pension Funding Policy for Fiscal Year 2021-2022 pursuant to ARS §41-17105

Upon motion by Supervisor Gomez, to set the FY 2021-2022 Primary Property Tax Rate for Greenlee County at \$0.7353 per \$100 of assessed value, seconded by Supervisor Campbell, and carried unanimously, the board approved the primary property tax rate as presented.

Upon motion by Supervisor Gomez, to set the FY 2021-2022 Public Health Services District tax rate at \$.2500 per \$100 of assessed value, seconded by Supervisor Campbell and carried unanimously, the Board approved the Public Health Services District tax rate as presented.

Upon motion by Supervisor Gomez, to set the FY 2021-2022 Flood Control District tax rate at \$.2206 per \$100 of assessed value, seconded by Supervisor Campbell and carried unanimously, the board approved the Flood Control District tax rate as presented.

Pursuant to A.R.S. 42-17105, Supervisor Gomez motioned to adopt the FY 2020-2021 Greenlee County budget as follows:

To adopt the General Fund budget in the amount of **\$17,502,679** and the Total Budget in the amount of **\$30,328,237**. This includes the Flood Control Budget in the amount of **\$300,000** and the Public Health Services District Budget in the amount of **\$2,612,795**. This also includes the Resolution for the adoption of the

Final Budget, adoption of the Capital Improvement Plan, the Fund Balance Policy and the Public Safety Personnel Retirement System Pension Funding Policy seconded by Supervisor Campbell, and carried unanimously, the board approved the adoption of the final budget as presented.

6.) Dan Valle and Edmund Lopez, Southeast Arizona Hispanic Chamber of Commerce

A. Presentation and overview of Tucson Hispanic Chamber/Affiliates Importance of International Trade between Arizona and Sonora

Mr. Valle, the Regional International Director of the Southeast Arizona Hispanic Chamber of Commerce gave a brief explanation about himself and discussed all his affiliations he's involved in. Mr. Valle discussed the reasons for a Hispanic Chamber and their goals, he stated there is over 1,100 member businesses in Arizona/Sonora/Mexico/Latin American, it's the second largest chamber of commerce in Arizona and is open to all industries. The Chamber serves Cochise, Graham, and Greenlee Counties with members in Sierra Vista, Hereford, Huachuca City, Tombstone, Benson, Bisbee, Douglas, Safford, and Thatcher. There are also members in Sonora Mexico in Nogales, Agua Prieta, Nacozari, and Cananea and Hermosillo.

Mr. Valle explained how to become a Chamber member, member services, advocacy, special events/training and international relations. Cross border trade with Sonora includes Ambassadors to help members stay informed with what's going on in the Chamber. He discussed the importance of language and culture, for all customers to feel comfortable and welcomed into every business regardless of the language spoken English/Spanish. Mr. Valle stated Mexico is Arizona's main trade partner with about 20 million northbound visitor border crossings annually over the Mexico - Arizona border, which stands as one of the most active boarders in the world. Discussion also included Mexican companies in Tucson, key facts in Mining in Sonora and key resources.

7.) Joann Cathcart, County Assessor

A. Discussion/Action regarding approval of position change from GIS specialist to GIS tech

Ms. Cathcart stated due to the lack of qualified applicants, she'd like the previous approved budgeted position GIS Specialist dropped to a GIS Tech a level 20 from a level 22.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the position change as presented.

8.) Reed Larson, County Engineer
A. Discussion/Action regarding approval to execute hangar lease agreement with Justin White for a two-year lease with an effective beginning date of July 27, 2021

Mr. Larson discussed the hanger lease space owned by the County and the transfer of the hanger on the space to Mr. White who would like a two-year lease agreement with Greenlee County.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the agenda item as presented.

9.) Tony Hines, Public Works – Facilities/Fleet Manager
A. Discussion/Action regarding permission to solicit bids for vehicles – (1) ¾ ton 4x4 4 door pickup for roads, (1) Mid-size SUV for Attorney, (1) Mid-size SUV for Detention, (3) Police Pursuit Vehicles for Sheriff’s Office, and separate bids for upfitting of Sheriff’s Office vehicles

Mr. Hines requested permission to go out for bid for vehicles for the Attorney’s, Detention and Sheriff’s Offices and explained the specific requests and reason for separate bids for upfitting the Sheriff’s Office vehicles.

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved to solicit bids for vehicles as presented.

B. Discussion/Action to purchase (1) 2021 Caterpillar 242D skid steer loader w/attachments for Fairgrounds, (1) 2021 Caterpillar 150 Motor grader and (1) Massey Ferguson 2850 tractor with mower for roads through OMNIA Partners RFP #161534 Cooperative Purchasing Agreement

Mr. Hines discussed machines to be purchased for the fairgrounds and roads department including trading in a motor grader at the end of its lease period.

Mr. Hines asks that the Massey Ferguson 2850Tractor with mower be tabled to get additional information on accessory equipment.

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the 2021 Caterpillar 242D skid steer loader w/attachments in the amount not to exceed \$58,808.73 and the 2021 Caterpillar 150 Motor Grader in the amount not to exceed \$185,717.00 as presented.

10.) Derek Rapier, County Administrator
A. County and State budget and legislative issues

Mr. Rapier stated the legislature has adopted their final budget. He discussed the Maricopa County election audit, and potential effects on future elections.

B. Calendar and Events

Calendar and events were discussed. CSA Craig Sullivan will be scheduled to present in a future meeting, possibly a meeting that is not a regular scheduled board meeting.

11.) Consent Agenda

- A. Clerk of the Board: Consideration of approval of minutes to previous meetings: 06/29/2021; 07/06/2021**
- B. Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher 4045; 5000**
- C. Chief Finance Officer: Consideration of approval of General Fund loans in the amount of \$1,953.45 to be reimbursed upon receipt of funds: Fund 159 - \$291.66; Fund 169 - \$337.67; Fund 195 - \$1,324.12**
- D. Clerk of the Board: Consideration of adoption of resolution 21-07-02 a resolution of the Board of Supervisors of Greenlee County, (the "county") authorizing the county to execute, issue, sell and deliver the county revolving line of credit loan agreement and county revolving line of credit promissory note to ZB, N.A. dba National Bank of Arizona ("NBAZ") commencing July 1, 2021 and ending June 30, 2022, in a principal amount not to exceed \$3,500,000; approving a form of county revolving line of credit loan agreement and county revolving line of credit promissory note; and related matters.**
- E. Superior Court Judge: Consideration of approval of the Contract for Professional Services – Mediation Legal Services for FY 2021-2022**
- F. Sherriff's Office: Consideration of approval of Employee Transaction Form for J. Ortega, Administrative Assistant, PT; J.Graham, Control Room Operator, PT**

Mr. Rapier stated items A. the previous minutes will be corrected with the word "not" to be added in the 6/29/2021 minutes as indicated by the Sheriff and item F. the employee transaction form for J. Ortega, Administrative Assistant is an employee of the Treasures' office not the Sheriff's Office.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the Consent Agenda with the changes needed as presented.

12.) Supervisor Reports

Supervisor Richard Lunt

- A. NACO Annual Conference**

Chairman Lunt attended the NACO conference and stated the meetings were very informative. He discussed all speakers that presented.

B. Western Interstate Region (WIR) meeting

Chairman Lunt attended WIR, he stated there were 23 resolutions and he presented 3 of them, all passed and went smoothly. He stated the current State Chief Forester is retiring and discussed the new Chief of the Forest Service.

C. Public and Steering Committee meeting

Chairman Lunt attending the Public Lands Steering Committee meeting and stated PILT, and secure rural schools were a big discussion.

D. Burel Land Management Resource Advisory Committee (BLM/RAC) meeting

Chairman Lunt attending BLM-RAC meeting and stated there were several public hearings but not too much public input. Extensive discussion regarding, facilities that are offered to the public could be updated. He stated there has currently been changes in administration.

Supervisor Ron Campbell

A. BAER Fire Coordination meeting with stakeholders

Supervisor Campbell discussed the BAER fire in the northern part of the county which caused more issues to highway 191 and some County roads and forest roads. He pulled together a meeting for all stakeholders, several members of the Forest Service, ADOT, FMI, and County Engineer attended. Mr. Campbell stated it was a great round table and they got a head start on the upcoming flooding that will happen based on BAER fire, concerns were discussed, and several things had already been started. ADOT is felling trees in a way that diverts the water where they want it to go. Great meeting, with everyone coming together. Mr. Campbell stated there will be a follow up meeting.

13.) Adjournment

There being no further business to come before the Board of Supervisors, the meeting was adjourned at 10:00 a.m.

APPROVED: /s/ Richard Lunt, Chairman

ATTEST: /s/ Bianca Figueroa
Deputy Clerk of the Board

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431. et. seq. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.

COUNTY OF GREENLEE VOUCHER



VOUCHER NUMBER	4046
VOUCHER DATE	6/29/2021
FISCAL YEAR	2020-2021

The **COUNTY OF GREENLEE** is hereby authorized by the **GREENLEE COUNTY PUBLIC HEALTH BOARD OF DIRECTORS** to draw warrants against **222-HEALTH SERVICE FUNDS** for the sum of \$ 5,055.90 on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

The **COUNTY OF GREENLEE** is hereby authorized by the **GREENLEE COUNTY FLOOD CONTROL DISTRICT BOARD OF DIRECTORS** to draw warrants against **240 - FLOOD CONTROL DISTRICT FUNDS** for the sum of \$ - on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

The **COUNTY OF GREENLEE** is hereby authorized by the **BOARD OF SUPERVISORS** to draw warrants against **COUNTY OF GREENLEE FUNDS** for the sum of \$ 27,955.29 on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

222 - Health Service Funds	\$ 5,055.90
240 - Flood Control Funds	\$ -
All Other Funds	\$ 27,955.29
TOTAL	\$ 33,011.19

GREENLEE COUNTY VOUCHER

Voucher No: 4046

Voucher Date: 07/29/2021

Prepared By: _____

Printed: 07/28/2021 10:04:38 AM

GREENLEE COUNTY is hereby authorized to draw warrants against GREENLEE COUNTY funds for the sum of \$33,011.19 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

Richard Lunt Chairman, Supervisor District 3

David Gomez Supervisor District 1

Ron Campbell Supervisor District 2

GREENLEE COUNTY

Fund		Amount
101	ADMIN - GENERAL FUND	\$14,143.50
130	SUPERIOR COURT - LAW LIBRARY FUND	\$1,075.94
139	CASA - SPECIAL ADVOCATE PROGRAM	\$3,881.47
150	SHERIFF - JAIL ENHANCEMENT FUND	\$1,109.00
160	COURT IMPROVEMENT PROGRAM	\$0.14
220	PUBLIC WORKS - ROAD FUND	\$396.93
222	PHSD - HEALTH SERVICES FUND	\$5,055.90
270	IS - ARIZONA 9-1-1 GRANT	\$163.65
602	PROBATION - STATE FUNDS	\$50.04
615	PROBATION - COMMUNITY PUNISHMENT PROGRAM	\$21.20
616	PROBATION - JUV INT PROB SUPERVISIONS-JIPS	\$54.44
617	PROBATION - JUVENILE STANDARD PROBATION	\$49.51

Voucher No: 4046

Voucher Date: 07/29/2021

Fund		Amount
618	PROBATION - DIVERSION CONSEQUENCES	\$49.61
620	PROBATION - DRUG TREATMENT EDUCATION	\$990.00
621	PROBATION - JTSF	\$5,911.20
629	PROB - JUDICIAL COLLCTN ENHNCMNT FND - IPS ASSIST	\$58.66
		<hr/> <hr/> \$33,011.19

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 06/01/2020 - 07/31/2021

Sort By: Check

Fiscal Year: 2020-2021

Bank Account: TREASURER

Voucher Range: 4046 -

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: For Treasurer Posting

Bank Account: TREASURER

526654	07/29/2021	4046	ADMIN OFFICE OF THE COURTS	V317923	160.012.0000.7715.000	Court Improvement Program FY21 Revertment	\$0.14	
526654	07/29/2021	4046	ADMIN OFFICE OF THE COURTS	V572582	139.012.0000.7715.000	CASA Revertment for unsued funds FY21	\$3,881.47	
							Check Total:	\$3,881.61
526655	07/29/2021	4046	ARIZONA SUPREME COURT	V885845	615.641.0000.7715.000	Reimbursement of unused funding FY21: JCEF-IPS	\$21.20	
526655	07/29/2021	4046	ARIZONA SUPREME COURT	V885845	620.647.0000.7715.000	Reimbursement of unused funding FY21: JCEF-IPS	\$990.00	
526655	07/29/2021	4046	ARIZONA SUPREME COURT	V885845	629.632.0000.7715.000	Reimbursement of unused funding FY21: JCEF-IPS	\$58.66	
							Check Total:	\$1,069.86
526656	07/29/2021	4046	ARROW TEK INC.	C-16797	101.007.0000.6100.000	INK ORDER JP1(2) GCSO(1)	\$197.98	
526656	07/29/2021	4046	ARROW TEK INC.	C-16797	101.019.0000.6100.000	INK ORDER JP1(2) GCSO(1)	\$166.50	
526656	07/29/2021	4046	ARROW TEK INC.	C-16804	101.007.0000.6100.000	INK ORDER JP1(1), ROADS(4)	\$85.25	
526656	07/29/2021	4046	ARROW TEK INC.	C-16804	101.020.0000.6100.000	INK ORDER JP1(1), ROADS(4)	\$234.50	
526656	07/29/2021	4046	ARROW TEK INC.	C-16813	101.005.0000.6100.000	INK ORDER FACILITIES(1) IT(1), HEALTH(1)	\$85.25	
526656	07/29/2021	4046	ARROW TEK INC.	C-16813	101.015.0000.6100.000	INK ORDER FACILITIES(1) IT(1), HEALTH(1)	\$85.25	
526656	07/29/2021	4046	ARROW TEK INC.	C-16813	222.052.0000.6100.000	INK ORDER FACILITIES(1) IT(1), HEALTH(1)	\$79.99	
526656	07/29/2021	4046	ARROW TEK INC.	C-16831	101.002.0000.6100.000	INK ORDER CHRIS H(1), BOS(2)	\$85.25	
526656	07/29/2021	4046	ARROW TEK INC.	C-16831	101.003.0000.6100.000	INK ORDER CHRIS H(1), BOS(2)	\$125.24	

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 06/01/2020 - 07/31/2021

Sort By: Check

Fiscal Year: 2020-2021

Bank Account: TREASURER

Voucher Range: 4046 -

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$1,145.21
526658	07/29/2021	4046	AZ SUPREME COURT	V916646	602.621.0000.7715.000	Reimbursement of unused FY21 Juvenile funding: JIPS	\$50.04
526658	07/29/2021	4046	AZ SUPREME COURT	V916646	616.622.0000.7715.000	Reimbursement of unused FY21 Juvenile funding: JIPS	\$54.44
526658	07/29/2021	4046	AZ SUPREME COURT	V916646	617.623.0000.7715.000	Reimbursement of unused FY21 Juvenile funding: JIPS	\$49.51
526658	07/29/2021	4046	AZ SUPREME COURT	V916646	618.645.0000.7715.000	Reimbursement of unused FY21 Juvenile funding: JIPS	\$49.61
526658	07/29/2021	4046	AZ SUPREME COURT	V916646	621.646.0000.7715.000	Reimbursement of unused FY21 Juvenile funding: JIPS	\$5,911.20
Check Total:							\$6,114.80
526663	07/29/2021	4046	GLOBAL TRACKING COMMUNICATIONS INC	799727	101.016.0000.7429.000	INTERNET. GPS TRACKING, FLEET	\$1,525.75
Check Total:							\$1,525.75
526667	07/29/2021	4046	GREENLEE COUNTY ADVANCE TRAVEL	V259990	101.001.0000.7551.000	A.MILLER \$135.00 #7060; J. HERNANDEZ \$974.00	\$810.93
526667	07/29/2021	4046	GREENLEE COUNTY ADVANCE TRAVEL	V259990	150.019.0000.7433.000	A.MILLER \$135.00 #7060; J. HERNANDEZ \$974.00	\$1,109.00
Check Total:							\$1,919.93
526668	07/29/2021	4046	GREENLEE COUNTY AMBULANCE	V326312	222.019.0000.7402.000	Inmate Medical	\$1,425.00
526668	07/29/2021	4046	GREENLEE COUNTY AMBULANCE	V660725	222.019.0000.7402.000	Inmate Medical	\$1,377.00
Check Total:							\$2,802.00
526672	07/29/2021	4046	LAURENCE SCHIFF	V845720	222.019.0000.7419.000	Contracted Services	\$1,500.00
Check Total:							\$1,500.00
526677	07/29/2021	4046	MORENCI WATER AND ELECTRIC	V409754	101.005.0000.7471.000	ELECTRIC SERVICES @ GREENLEE COUNTY ANNEX.	\$4,798.97
526677	07/29/2021	4046	MORENCI WATER AND ELECTRIC	V453879	101.005.0000.7471.000	ELECTRIC SERVICES @ GREENLEE COUNTY	\$795.97

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 06/01/2020 - 07/31/2021

Sort By: Check

Fiscal Year: 2020-2021

Bank Account: TREASURER

Voucher Range: 4046 -

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
526677	07/29/2021	4046	MORENCI WATER AND ELECTRIC	V466998	101.005.0000.7473.000	WATER SERVICES @ GREENLEE COUNTY	\$475.34
526677	07/29/2021	4046	MORENCI WATER AND ELECTRIC	V853827	222.071.0000.7473.000	WATER SERVICES @ GREENLEE COUNTY ANIMAL	\$11.77
Check Total:							\$6,082.05
526682	07/29/2021	4046	STANLEY CONVERGENT SECURITY	6001279985	101.015.0000.7495.000	MAINTENANCE AND MONITORING CHARGES	\$445.89
526682	07/29/2021	4046	STANLEY CONVERGENT SECURITY	6001329456	101.015.0000.7495.000	MAINTENANCE AND MONITORING CHARGES	\$1,587.86
Check Total:							\$2,033.75
526683	07/29/2021	4046	THOMSON REUTERS - WEST	844605240	130.012.0000.6240.000	Online/Software Subscription Charges	\$1,075.94
Check Total:							\$1,075.94
Bank Total:							\$29,150.90

Greenlee County

Disbursement Detail Listing

Fiscal Year: 2020-2021

Bank Name: For Treasurer Posting

Bank Account: TREASURER

Date Range: 06/01/2020 - 07/31/2021

Voucher Range: 4046 -

Sort By: Check

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
<u>Fund</u>							<u>Amount</u>
101							\$11,505.93
130							\$1,075.94
139							\$3,881.47
150							\$1,109.00
160							\$0.14
222							\$4,393.76
602							\$50.04
615							\$21.20
616							\$54.44
617							\$49.51
618							\$49.61
620							\$990.00
621							\$5,911.20
629							\$58.66
Fund Totals:							\$29,150.90

End of Report

Disbursements Grand Total: \$29,150.90

COUNTY OF GREENLEE VOUCHER



VOUCHER NUMBER	5001
VOUCHER DATE	7/29/2021
FISCAL YEAR	2021-2022

The **COUNTY OF GREENLEE** is hereby authorized by the **GREENLEE COUNTY PUBLIC HEALTH BOARD OF DIRECTORS** to draw warrants against **222-HEALTH SERVICE FUNDS** for the sum of \$ 785.46 on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

The **COUNTY OF GREENLEE** is hereby authorized by the **GREENLEE COUNTY FLOOD CONTROL DISTRICT BOARD OF DIRECTORS** to draw warrants against **240 - FLOOD CONTROL DISTRICT FUNDS** for the sum of \$ - on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

The **COUNTY OF GREENLEE** is hereby authorized by the **BOARD OF SUPERVISORS** to draw warrants against **COUNTY OF GREENLEE FUNDS** for the sum of \$ 48,345.70 on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

222 - Health Service Funds	\$ 785.46
240 - Flood Control Funds	
All Other Funds	\$ 48,345.70
TOTAL	\$ 49,131.16

GREENLEE COUNTY VOUCHER

Voucher No: 5001

Voucher Date: 07/27/2021 Prepared By: _____

Printed: 07/27/2021 03:05:33 PM

GREENLEE COUNTY is hereby authorized to draw warrants against GREENLEE COUNTY funds for the sum of \$385,225.94 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

Richard Lunt Chairman, Supervisor District 3

David Gomez Supervisor District 1

Ron Campbell Supervisor District 2

GREENLEE COUNTY

Fund		Amount
055	AZ LOCAL GOVT EBT	\$156,987.55
101	ADMIN - GENERAL FUND	\$71,866.50
133	ATTORNEY - STATE CRIME VICTIM COMP FUND	\$1,000.00
143	ATTORNEY - FILL THE GAP	\$17.13
169	LIBRARY - STATE LIBRARY GRANT FUND	\$352.38
196	LIBRARY - LIBRARY SVCS & TECH ACT GRANT	\$1,440.00
219	PUBLIC WORKS - LANDFILL OPERATIONS FUND	\$155.62
220	PUBLIC WORKS - ROAD FUND	\$52,832.21
222	PHSD - HEALTH SERVICES FUND	\$41,875.05
223	EMERGENCY MNGMT - BIOTERRORISM	\$5,980.00
237	AIRPORT - AIRPORT IMPROVEMENT FUND	\$1,114.00

Voucher No: 5001

Voucher Date: 07/27/2021

Fund		Amount
256	UNITED WAY GRANT	\$2,363.14
280	AMBULANCE SERVICE - GHR	\$3,469.41
282	LIBRARY - LSTA - ILS REPLACEMENT & UPGRADE	\$5,300.00
284	ARPA - PUBLIC AND TRIBAL LIBRARIES	\$18,948.16
601	PROBATION - GENERAL FUND	\$111.11
800	ADMIN - GENERAL LONG TERM DEBT ACCOUNT	\$21,413.68
		<hr/> <hr/> \$385,225.94

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 07/01/2021 - 06/30/2022

Sort By: Check

Fiscal Year: 2021-2022

Bank Account: TREASURER

Voucher Range: 5001 -

Dollar Limit: \$999.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: For Treasurer Posting

Bank Account: TREASURER

526547	07/27/2021	5001	ADVANCED AIR SYSTEMS, LLC	30567165	101.005.0000.7496.000	REFRIGERATION MAINTENANCE.	\$817.50	
526547	07/27/2021	5001	ADVANCED AIR SYSTEMS, LLC	31002881	101.005.0033.7496.000	REFRIGERATION MAINTENANCE.	\$284.00	
526547	07/27/2021	5001	ADVANCED AIR SYSTEMS, LLC	31139200	237.038.0000.7496.000	REFRIGERATION MAINTENANCE.	\$1,114.00	
526547	07/27/2021	5001	ADVANCED AIR SYSTEMS, LLC	31139713	101.005.0000.7496.000	REFRIGERATION MAINTENANCE.	\$89.00	
526547	07/27/2021	5001	ADVANCED AIR SYSTEMS, LLC	31323025	101.005.0000.7496.000	REFRIGERATION MAINTENANCE.	\$656.25	
							Check Total:	\$2,960.75
526551	07/27/2021	5001	ATKINS NORTH AMERICA, INC.	1953828	220.032.0000.7419.000	PROFESSIONAL SERVICES. NRCS FRANKLIN DUNCAN	\$50,956.20	
							Check Total:	\$50,956.20
526554	07/27/2021	5001	AZ LOCAL GOVERNMENT EBT	V707438	055.000.0000.7800.000	AZLGEBT PAYMENT - JULY 2021	\$156,987.55	
							Check Total:	\$156,987.55
526555	07/27/2021	5001	BARKING DOG INTERPRETIVE DESIGN INC	BD17002	284.018.0000.6100.000	STORY WALK POSTS	\$18,948.16	
							Check Total:	\$18,948.16
526558	07/27/2021	5001	BIBLIONIX	7337	282.018.0000.6100.000	INVOICE # 7337 COUNTY LIBRARY ILS LSTA GRANT	\$2,600.00	
526558	07/27/2021	5001	BIBLIONIX	7338	282.018.0000.6100.000	INVOICE 7338 DUNCAN LIBRARY ILS LSTA GRANT	\$2,700.00	
							Check Total:	\$5,300.00
526559	07/27/2021	5001	BOB BARKER COMPANY INC	INV1638356	101.019.0000.6216.000	1 case of 12 orange crock shoes on each sizes listed.	\$553.56	
526559	07/27/2021	5001	BOB BARKER COMPANY INC	INV16411799	101.019.0000.6216.000	2/ 40 lb buckets HE powder laundry soap, 8 boxes at 25	\$410.76	

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 07/01/2021 - 06/30/2022

Sort By: Check

Fiscal Year: 2021-2022

Bank Account: TREASURER

Voucher Range: 5001 -

Dollar Limit: \$999.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
526559	07/27/2021	5001	BOB BARKER COMPANY INC	INV1643316	101.019.0000.6216.000	1 case of 12 Eva footwear, orange, size 7. Invoice #	\$92.26
Check Total:							\$1,056.58
526560	07/27/2021	5001	BOTANICAL PHARM, LLC	107	222.051.0000.7419.000	Graham County Epidemiology Consulting 20	\$1,300.00
526560	07/27/2021	5001	BOTANICAL PHARM, LLC	143	223.068.0000.7419.000	Greenlee County Epidemiology 92 hours at	\$5,980.00
526560	07/27/2021	5001	BOTANICAL PHARM, LLC	243	222.051.0000.7419.000	Greenlee Public Health Consulting 24 hours at	\$1,560.00
Check Total:							\$8,840.00
526561	07/27/2021	5001	BRANDON KNIGHT	024	196.018.0000.7419.000	CONSULTANT FEES FOR STEAM/CODING FROM LSTA	\$1,440.00
Check Total:							\$1,440.00
526565	07/27/2021	5001	CATERPILLAR FINANCIAL SERVICES CORP	31194549	800.030.0000.9000.000	CONTRACT 2017-001 930M, 908M, D5K2	\$9,624.38
526565	07/27/2021	5001	CATERPILLAR FINANCIAL SERVICES CORP	31203113	800.030.0000.9000.000	CONTRACT 2018-001 140M3 GRADER AND 930M	\$5,934.99
526565	07/27/2021	5001	CATERPILLAR FINANCIAL SERVICES CORP	31234433	800.030.0000.9000.000	CONTRACT 2019-003 930 M CAT WHEEL LOADER	\$5,854.31
Check Total:							\$21,413.68
526569	07/27/2021	5001	CHRISTINE PERKINS	V457943	133.002.0000.7539.000	CVC 2020-01 Work Loss	\$1,000.00
Check Total:							\$1,000.00
526574	07/27/2021	5001	COUNTY SUPERVISORS ASSOC OF AZ	CSA21-22-0006	101.003.0000.7529.000	CSA SERVICE FEED FY 2021-2022 - INVOICE	\$46,001.00
526574	07/27/2021	5001	COUNTY SUPERVISORS ASSOC OF AZ	CSA21-22-0021	101.003.0000.7529.000	FY 2021-2022 BUILDING MAINTENANCE FUND	\$6,700.00
526574	07/27/2021	5001	COUNTY SUPERVISORS ASSOC OF AZ	CSA21-22-0034	101.008.0000.7419.000	VIA THE COUNTY MANAGER ASSOCIATION - SPECIALIZED	\$10,000.00
Check Total:							\$62,701.00
526575	07/27/2021	5001	DANIEL CARVER	V478252	256.100.0033.7419.000	PROFESSIONAL SERVICES. U OF A UNITED WAY GRANT.	\$2,363.14

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 07/01/2021 - 06/30/2022

Sort By: Check

Fiscal Year: 2021-2022

Bank Account: TREASURER

Voucher Range: 5001 -

Dollar Limit: \$999.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$2,363.14
526583	07/27/2021	5001	EMPIRE SOUTHWEST MACHINERY	EMPS5326643	219.036.0000.6320.000	MOTOR VEHICLE REPAIR SUPPLY GB#3338	\$155.62	
526583	07/27/2021	5001	EMPIRE SOUTHWEST MACHINERY	EMPS5333104	220.030.0000.6320.000	MOTOR VEHICLE REPAIR SUPPLY GB#816F	\$145.39	
526583	07/27/2021	5001	EMPIRE SOUTHWEST MACHINERY	EMPS5334426	220.030.0000.6320.000	MOTOR VEHICLE REPAIR SUPPLY GB#3337 STRIP	\$751.92	
526583	07/27/2021	5001	EMPIRE SOUTHWEST MACHINERY	EMPS5335579	101.020.0000.6320.000	MOTOR VEHICLE PARTS, GB 3304. 2-BATTERIES.	\$340.54	
526583	07/27/2021	5001	EMPIRE SOUTHWEST MACHINERY	EMPS5335579	101.020.0000.6320.000	CREDIT. CREDIT FOR 2-CORE	(\$32.73)	
526583	07/27/2021	5001	EMPIRE SOUTHWEST MACHINERY	EMWK3171909	220.030.0000.7492.000	OUTSIDE REPAIR WORK TRAVEL TO & FROM JOB SITE	\$882.51	
							Check Total:	\$2,243.25
526587	07/27/2021	5001	GILA HEALTH RESOURCES, LLC V446047		222.049.0000.7575.000	AMBULANCE REIMBURSEMENT FEE - JULY	\$30,500.00	
526587	07/27/2021	5001	GILA HEALTH RESOURCES, LLC V446047		222.049.0000.7575.000	AMBULANCE REIMBURSEMENT FEE - JULY	\$4,500.00	
526587	07/27/2021	5001	GILA HEALTH RESOURCES, LLC V984523		222.052.0000.7419.000	Fred Fox, M.D. - Medical Director/Family Planning/TB	\$1,500.00	
526587	07/27/2021	5001	GILA HEALTH RESOURCES, LLC V984523		222.061.0000.7419.000	Fred Fox, M.D. - Medical Director/Family Planning/TB	\$250.00	
526587	07/27/2021	5001	GILA HEALTH RESOURCES, LLC V984523		222.077.0000.7419.000	Fred Fox, M.D. - Medical Director/Family Planning/TB	\$500.00	
							Check Total:	\$37,250.00
526588	07/27/2021	5001	GILA HEALTH RESOURCES, LLC V577770		280.000.0000.7801.000	AMBULANCE SERVICE - GHR - 7/6/21 DEPOSIT OF	\$3,469.41	
							Check Total:	\$3,469.41
							Bank Total:	\$376,929.72

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 07/01/2021 - 06/30/2022

Sort By: Check

Fiscal Year: 2021-2022

Bank Account: TREASURER

Voucher Range: 5001 -

Dollar Limit: \$999.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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<u>Fund</u>	<u>Amount</u>
055	\$156,987.55
101	\$65,912.14
133	\$1,000.00
196	\$1,440.00
219	\$155.62
220	\$52,736.02
222	\$40,110.00
223	\$5,980.00
237	\$1,114.00
256	\$2,363.14
280	\$3,469.41
282	\$5,300.00
284	\$18,948.16
800	\$21,413.68
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Fund Totals:	\$376,929.72

End of Report

	Disbursements Grand Total: \$376,929.72
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COUNTY OF GREENLEE VOUCHER



VOUCHER NUMBER	5002
VOUCHER DATE	7/29/2021
FISCAL YEAR	2021-2022

The **COUNTY OF GREENLEE** is hereby authorized by the **GREENLEE COUNTY PUBLIC HEALTH BOARD OF DIRECTORS** to draw warrants against **222-HEALTH SERVICE FUNDS** for the sum of \$ 41,875.05 on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

The **COUNTY OF GREENLEE** is hereby authorized by the **GREENLEE COUNTY FLOOD CONTROL DISTRICT BOARD OF DIRECTORS** to draw warrants against **240 - FLOOD CONTROL DISTRICT FUNDS** for the sum of \$ - on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

The **COUNTY OF GREENLEE** is hereby authorized by the **BOARD OF SUPERVISORS** to draw warrants against **COUNTY OF GREENLEE FUNDS** for the sum of \$ 343,350.89 on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

222 - Health Service Funds	\$ 41,875.05
240 - Flood Control Funds	
All Other Funds	\$ 343,350.89
TOTAL	\$ 385,225.94

GREENLEE COUNTY VOUCHER

Voucher No: 5002

Voucher Date: 07/27/2021 Prepared By: _____

Printed: 07/27/2021 03:17:05 PM

GREENLEE COUNTY is hereby authorized to draw warrants against GREENLEE COUNTY funds for the sum of \$49,131.16 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

Richard Lunt Chairman, Supervisor District 3

David Gomez Supervisor District 1

Ron Campbell Supervisor District 2

GREENLEE COUNTY

Fund		Amount
101	ADMIN - GENERAL FUND	\$39,626.08
130	SUPERIOR COURT - LAW LIBRARY FUND	\$998.19
139	CASA - SPECIAL ADVOCATE PROGRAM	\$92.00
150	SHERIFF - JAIL ENHANCEMENT FUND	\$2,850.00
219	PUBLIC WORKS - LANDFILL OPERATIONS FUND	\$2,316.30
220	PUBLIC WORKS - ROAD FUND	\$1,071.23
222	PHSD - HEALTH SERVICES FUND	\$785.46
243	FAIR FUND	\$647.53
256	UNITED WAY GRANT	\$273.25
282	LIBRARY - LSTA - ILS REPLACEMENT & UPGRADE	\$200.00
286	SEACAP - GREENLEE COUNTY COMMUNITY PROJECT	\$55.15
601	PROBATION - GENERAL FUND	\$75.97

Voucher No: 5002

Voucher Date: 07/27/2021

Fund		Amount
632	PROBATION - JUVENILE TRANSPORT FUND	\$140.00
		<hr/> <hr/> \$49,131.16

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 07/01/2021 - 06/30/2022

Sort By: Check

Fiscal Year: 2021-2022

Bank Account: TREASURER

Voucher Range: 5002 -

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
Bank Name: For Treasurer Posting			Bank Account: TREASURER					
526598	07/27/2021	5002	JAMES HUISH	131	101.016.0000.7406.000	PODIATRY SERVICES FOR COUNTY RESIDENTS	\$1,384.00	
							Check Total:	\$1,384.00
526600	07/27/2021	5002	JEREMY FORD	V84774	101.002.0000.7431.000	AC2A, ACJC, NACO Ann	\$311.50	
526600	07/27/2021	5002	JEREMY FORD	V84774	101.002.0000.7433.000	AC2A, ACJC, NACO Ann	\$1,864.96	
526600	07/27/2021	5002	JEREMY FORD	V84774	101.002.0000.7439.000	AC2A, ACJC, NACO Ann	\$244.47	
							Check Total:	\$2,420.93
526601	07/27/2021	5002	JOSI Y. LOPEZ	V470408	101.012.0000.7411.000	Indigent Defense - Rodriguez; Espinoza;	\$4,500.00	
							Check Total:	\$4,500.00
526604	07/27/2021	5002	KEMPTON CHEVROLET-BUICK	18832	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 2004. 1-MOTOR.	\$164.97	
526604	07/27/2021	5002	KEMPTON CHEVROLET-BUICK	18853	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 2018. 1-TRANSMISSION.	\$3,289.50	
526604	07/27/2021	5002	KEMPTON CHEVROLET-BUICK	18857	222.049.0000.6320.000	MOTOR VEHICLE PARTS. GB 4910. 1-MODULE KIT.	\$86.59	
526604	07/27/2021	5002	KEMPTON CHEVROLET-BUICK	18861	222.049.0000.6320.000	MOTOR VEHICLE PARTS. GB 4911. 1-PUMP, 1-TANK,	\$230.38	
526604	07/27/2021	5002	KEMPTON CHEVROLET-BUICK	18908	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 2018. 1-SEAL.	\$4.27	
526604	07/27/2021	5002	KEMPTON CHEVROLET-BUICK	189111	222.049.0000.6320.000	MOTOR VEHICLE PARTS. GB 4912. 1-FILTER KIT.	\$90.69	
							Check Total:	\$3,866.40
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	009215	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 1502. 1-FLUID	\$105.73	
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	009404	101.020.0000.6320.000	MOTOR VEHICLE PARTS. .75IN X 20FT FILLER HOSE.	\$57.28	

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 07/01/2021 - 06/30/2022

Sort By: Check

Fiscal Year: 2021-2022

Bank Account: TREASURER

Voucher Range: 5002 -

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	009465	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 1502. 1-FRONT	\$322.71
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	009465	101.020.0000.6320.000	CREDIT. RETURNED DEFECTIVE	(\$123.27)
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	029761	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 1502. 1-CONSTANT	\$151.37
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	029762	101.020.0000.6390.000	SHOP SUPPLIES. 1-COUPLER.	\$18.38
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	030291	222.049.0000.6320.000	MOTOR VEHICLE PARTS. GB 4910. 1-BMR	\$45.27
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	030313	101.020.0000.6390.000	SHOP SUPPLIES. 1-LATEX DISPOSABLE	\$33.81
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	030957	101.020.0000.6390.000	REPAIR/MAINTENANCE SUPPLIES.	\$7.63
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058180	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 6007. 1-HVAC VACUUM	\$51.57
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058352	101.020.0000.6390.000	SHOP SUPPLIES. 1-COUPLER FOR GREASE	\$8.43
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058365	220.030.0000.6320.000	MOTOR VEHICLE REPAIR SUPPLY GB#3403 FUSE	\$15.71
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058382	101.020.0000.6320.000	MOTOR VEHICLE PARTS. 1-NEW WATER PUMP.	\$123.27
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058392	220.030.0000.6320.000	MOTOR VEHICLE REPAIR SUPPLY GB#3403 NAPA	\$38.35
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058395	101.020.0000.6320.000	MOTOR VEHICLE PARTS. 2-OIL FILTERS, 1-CABIN AIR	\$175.05
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058399	101.020.0000.6390.000	SHOP SUPPLIES. 1-LIQUID TAPE.	\$10.90
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058419	101.020.0000.6390.000	SHOP SUPPLIES. 4-OIL DRY.	\$46.65

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

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Bank Account: TREASURER

Voucher Range: 5002 -

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058437	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 1502. 1-OUTLET.	\$23.22
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058438	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 1502. 1-THERMOSTAT.	\$31.73
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058443	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 1502. 1-REMAN/WATER	\$72.16
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058461	101.020.0000.6430.000	TOOLS. 1-ELECTRIC LEAK	\$184.38
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058464	101.020.0000.6320.000	MOTOR VEHICLE PARTS. 5-OIL FILTERS, 5-AIR	\$151.77
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058465	101.020.0000.6390.000	REPAIR/MAINTENANCE SUPPLIES.	\$19.64
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058475	220.030.0000.6320.000	MOTOR VEHICLE REPAIR SUPPL GB#3284 REMAN	\$279.90
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058495	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 2000. 1-OIL SEAL.	\$8.58
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058501	101.020.0000.6390.000	REPAIR/MAINTENANCE SUPPLIES.	\$2.27
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058505	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 1502. 1-CLIMATE	\$304.25
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058528	101.020.0000.6320.000	MOTOR VEHICLE PARTS. STOCK. 1-7.5INX20FT	\$58.90
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058528	101.020.0000.6320.000	CREDIT. CORE DEPOSIT CREDIT.	(\$40.18)
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058620	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 2000-BATTERY.	\$12.25
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058633	220.030.0000.6320.000	MOTOR VEHICLE REPAIR SUPPLY GB#3284	\$36.22
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058661	101.020.0000.6390.000	MAINTENANCE/REPAIR SUPPLIES.	\$72.66

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 07/01/2021 - 06/30/2022

Sort By: Check

Fiscal Year: 2021-2022

Bank Account: TREASURER

Voucher Range: 5002 -

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058662	101.020.0000.6430.000	TOOLS. 1-UNIVERSAL JOINT 1/2".	\$38.08
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058663	101.005.0000.6310.000	BUILDINGS AND GROUNDS. 1-GASKET MATERIAL.	\$6.42
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058665	101.020.0000.6430.000	TOOLS. 1-3/8 FLEXHEAD RATCHET.	\$16.35
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058692	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 2018. 12-DEXVIATF.	\$75.80
526609	07/27/2021	5002	MACK'S AUTO SUPPLY	058692	101.020.0000.6320.000	CREDIT. BATTERY CORE CREDIT.	(\$19.64)
Check Total:							\$2,423.60
526614	07/27/2021	5002	NEXTRAQ	AT01573159	101.016.0000.7429.000	INTERNET. NEXTRAQ ADVANTAGE	\$1,053.80
Check Total:							\$1,053.80
526616	07/27/2021	5002	OFFICE DEPOT INC	179629082001	101.015.0000.6490.000	BATTERY BACK UP UPC'S (4)	\$304.04
526616	07/27/2021	5002	OFFICE DEPOT INC	179636664001	101.015.0000.6490.000	KEYBOARD COMBO (6)	\$155.02
526616	07/27/2021	5002	OFFICE DEPOT INC	179646459001	101.015.0000.6490.000	SAMSUNG MONITORS(2)	\$434.38
526616	07/27/2021	5002	OFFICE DEPOT INC	180045568001	101.019.0000.7539.000	1 12 in. Better Chief aluminum non stick fry pan,	\$135.70
526616	07/27/2021	5002	OFFICE DEPOT INC	180294551001	101.019.0000.7539.000	1 Update International Aluminum Frying pan,	\$32.79
526616	07/27/2021	5002	OFFICE DEPOT INC	180294554001	101.019.0000.7539.000	3 pack Starfrit pan and pot protectors - polyester,	\$19.52
526616	07/27/2021	5002	OFFICE DEPOT INC	180294563001	101.019.0000.7539.000	1 Cuisinart not-stick deep fry pan 12", black, item #	\$44.52
526616	07/27/2021	5002	OFFICE DEPOT INC	181067349001	101.019.0000.7539.000	10 pks @ 120 ea. white coated paper plates 9".	\$36.22
526616	07/27/2021	5002	OFFICE DEPOT INC	181070453001	101.019.0000.6230.000	1 case of 6 rolls of Scott Towels Hardroll, item #	\$311.04

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 07/01/2021 - 06/30/2022

Sort By: Check

Bank Account: TREASURER

Voucher Range: 5002 -

Dollar Limit: \$999.99

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
526616	07/27/2021	5002	OFFICE DEPOT INC	181090217001	101.019.0000.6215.000	3 boxes @30 sticks ea. Crystal Light Lemon Mix,	\$44.97
526616	07/27/2021	5002	OFFICE DEPOT INC	181090218001	101.019.0000.6215.000	10 pks @44 ea.variety mix Crytal Light singles. Invoice	\$212.90
526616	07/27/2021	5002	OFFICE DEPOT INC	182264055001	101.008.0000.6100.000	Office Supplies Invoice # 182264055001	\$90.52
526616	07/27/2021	5002	OFFICE DEPOT INC	182264190001	101.008.0000.6100.000	Office Supplies	\$246.24
526616	07/27/2021	5002	OFFICE DEPOT INC	182268008001	101.008.0000.6100.000	Office Supplies Invoice # 182268008001	\$57.35
526616	07/27/2021	5002	OFFICE DEPOT INC	182268311001	101.008.0000.6100.000	Office supplies Invoice # 182268311001	\$41.28
526616	07/27/2021	5002	OFFICE DEPOT INC	182268313001	101.008.0000.6100.000	Office Supplies Invoice # 182268313001	\$4.17
526616	07/27/2021	5002	OFFICE DEPOT INC	182412492001	101.019.0000.6100.000	TONER, LJ, HP 304A, CYM, TRI, 347035, INVOICE	\$337.76
526616	07/27/2021	5002	OFFICE DEPOT INC	182574403001	101.008.0000.6100.000	Office Supplies Invoice # 182574403001	\$24.63
526616	07/27/2021	5002	OFFICE DEPOT INC	18257590001	101.008.0000.6100.000	Office Supplies Invoice # 18257590001	\$24.41
526616	07/27/2021	5002	OFFICE DEPOT INC	183478369001	101.008.0000.6100.000	Office supplies Invoice # 183478369001	\$10.59
526616	07/27/2021	5002	OFFICE DEPOT INC	18347845001	101.008.0000.6100.000	Office supplies Invoice # 183478495001	\$12.63
526616	07/27/2021	5002	OFFICE DEPOT INC	184242820001	101.019.0000.6100.000	TONER, JL, HP, 304A CYM, TRI 347035, INVOICE	\$337.76
526616	07/27/2021	5002	OFFICE DEPOT INC	693419	101.019.0000.6230.000	2 cases of 4 gals. ea. Windex Multi-Surface	\$154.19
526616	07/27/2021	5002	OFFICE DEPOT INC	8182653001	101.019.0000.6215.000	3 Boxex @ 30 sticks ea. Crystal Light Raspberry	\$88.74

Check Total: \$3,161.37

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 07/01/2021 - 06/30/2022

Sort By: Check

Fiscal Year: 2021-2022

Bank Account: TREASURER

Voucher Range: 5002 -

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
526621	07/27/2021	5002	RAMAI ALVAREZ	V472133	101.012.0000.7411.000	Indigent Defense - Chelsea Johnston; Iran Munn	\$2,100.00
						Check Total:	\$2,100.00
526623	07/27/2021	5002	REBECCA M JOHNSON	V269935	101.012.0000.7411.000	Indigent Defense - Mendoza; Newby; Riggle;	\$3,700.00
						Check Total:	\$3,700.00
526624	07/27/2021	5002	SAFETY RESTRAINT CHAIR, INC. 3385		150.019.0000.6216.000	! SureGuard Safety Restraint Chair - Full Size. Invoice #	\$2,575.00
526624	07/27/2021	5002	SAFETY RESTRAINT CHAIR, INC. 3386		150.019.0000.7551.000	On line Restraint Chair Certification Exam for 11	\$275.00
						Check Total:	\$2,850.00
526625	07/27/2021	5002	SAFFORD ACE	617526	243.086.0000.6310.000	BUILDINGS AND GROUNDS. 2-CLEAR MASKING TAPE.	\$647.53
526625	07/27/2021	5002	SAFFORD ACE	6195531	101.019.0000.6230.000	1 case of 36 2 ply toilet paper, 2 cases of 2 ea.	\$366.19
526625	07/27/2021	5002	SAFFORD ACE	620068	101.005.0000.6310.000	BUILDINGS AND GROUNDS. 3-AA BATTERIES BX/24.	\$253.24
526625	07/27/2021	5002	SAFFORD ACE	904157	101.081.0000.6310.000	BUILDINGS AND GROUNDS.	\$150.77
526625	07/27/2021	5002	SAFFORD ACE	904646	101.005.0000.6310.000	BUILDINGS AND GROUNDS. 20-FLUOR 40W T12 CW 4'L	\$352.31
						Check Total:	\$1,770.04
526628	07/27/2021	5002	SAULS CREEK ENGINEERING	21008	101.015.0000.7495.000	MAINTENANCE, SUPPORT AND INTERNET SERVICES	\$4,950.00
						Check Total:	\$4,950.00
526630	07/27/2021	5002	SENERGY PETROLEUM	SEN-155981	219.036.0000.6250.000	FUEL @ LOMA LINDA LANDFILL DYED-ULSD #2	\$2,275.43
						Check Total:	\$2,275.43
526636	07/27/2021	5002	SYSCO FOOD SERVICES OF AZ	349750594	101.019.0000.6215.000	Food supplies for inmates meals. Invoice #	\$406.91

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 07/01/2021 - 06/30/2022

Sort By: Check

Bank Account: TREASURER

Voucher Range: 5002 -

Dollar Limit: \$999.99

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
526636	07/27/2021	5002	SYSCO FOOD SERVICES OF AZ	349756664	101.019.0000.6215.000	Food supplies for inmates meals. Invoice #	\$617.97
526636	07/27/2021	5002	SYSCO FOOD SERVICES OF AZ	349764278	101.019.0000.6215.000	Food supplies for inmates meals. Invoice #	\$334.53
526636	07/27/2021	5002	SYSCO FOOD SERVICES OF AZ	349770696	101.019.0000.6215.000	Food supplies for inmates meals. Invoice #	\$648.84
Check Total:							\$2,008.25
526639	07/27/2021	5002	THOMSON REUTERS - WEST	844605100	101.002.0000.6240.000	Law books	\$799.99
526639	07/27/2021	5002	THOMSON REUTERS - WEST	844683309	101.003.0000.7535.000	AZ REV STATUTES ANNO	\$380.68
526639	07/27/2021	5002	THOMSON REUTERS - WEST	844687441	101.002.0000.6240.000	Westlaw Book	\$31.93
526639	07/27/2021	5002	THOMSON REUTERS - WEST	844687456	130.012.0000.6240.000	West Complete Library Sub Books & Bound Volumes	\$998.19
Check Total:							\$2,210.79
Bank Total:							\$40,674.61

<u>Fund</u>	<u>Amount</u>
101	\$33,080.35
130	\$998.19
150	\$2,850.00
219	\$2,275.43
220	\$370.18
222	\$452.93
243	\$647.53
Fund Totals:	\$40,674.61

End of Report

Disbursements Grand Total: \$40,674.61

COUNTY OF GREENLEE VOUCHER



VOUCHER NUMBER	5003
VOUCHER DATE	7/29/2021
FISCAL YEAR	2021-2022

The **COUNTY OF GREENLEE** is hereby authorized by the **GREENLEE COUNTY PUBLIC HEALTH BOARD OF DIRECTORS** to draw warrants against **222-HEALTH SERVICE FUNDS** for the sum of \$ 4,473.64 on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end).

The **COUNTY OF GREENLEE** is hereby authorized by the **GREENLEE COUNTY FLOOD CONTROL DISTRICT BOARD OF DIRECTORS** to draw warrants against **240 - FLOOD CONTROL DISTRICT FUNDS** for the sum of \$ - on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end).

The **COUNTY OF GREENLEE** is hereby authorized by the **BOARD OF SUPERVISORS** to draw warrants against **COUNTY OF GREENLEE FUNDS** for the sum of \$ 9,291.82 on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end).

222 - Health Service Funds	\$ 4,473.64
240 - Flood Control Funds	\$ -
All Other Funds	\$ 9,291.82
TOTAL	\$ 13,765.46

GREENLEE COUNTY VOUCHER

Voucher No: 5003 Voucher Date: 07/28/2021 Prepared By: _____

Printed: 07/29/2021 08:02:08 AM

GREENLEE COUNTY is hereby authorized to draw warrants against GREENLEE COUNTY funds for the sum of \$13,765.46 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

Richard Lunt Chairman, Supervisor District 3

David Gomez Supervisor District 1

Ron Campbell Supervisor District 2

GREENLEE COUNTY

Fund		Amount
101	ADMIN - GENERAL FUND	\$7,816.10
196	LIBRARY - LIBRARY SVCS & TECH ACT GRANT	\$196.36
220	PUBLIC WORKS - ROAD FUND	\$988.49
222	PHSD - HEALTH SERVICES FUND	\$4,473.64
243	FAIR FUND	\$290.87
		<hr/> \$13,765.46

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 07/01/2021 - 06/30/2022

Sort By: Check

Fiscal Year: 2021-2022

Bank Account: TREASURER

Voucher Range: 5003 -

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
--------------	------	---------	-------	---------	---------	-------------	--------

Bank Name: For Treasurer Posting

Bank Account: TREASURER

526687	07/28/2021	5003	BANKCARD CENTER	V687252	101.002.0000.7419.000	VISA CARD CHARGES	\$375.00	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	101.002.0000.7419.000	VISA CARD CHARGES	\$196.83	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	101.004.0000.7534.000	VISA CARD CHARGES	\$709.00	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	101.008.0000.6100.000	VISA CARD CHARGES	\$48.00	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	101.008.0000.6100.000	VISA CARD CHARGES	\$27.13	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	101.008.0000.7535.000	VISA CARD CHARGES	\$29.98	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	101.008.0000.7539.000	VISA CARD CHARGES	\$2.33	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	101.015.0000.6100.000	VISA CARD CHARGES	\$216.97	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	101.015.0000.6490.000	VISA CARD CHARGES	\$360.04	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	101.019.0000.7433.000	VISA CARD CHARGES	\$117.19	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	101.019.0000.7433.000	VISA CARD CHARGES	\$234.38	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	101.019.0000.7534.000	VISA CARD CHARGES	\$185.00	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	101.020.0000.6320.000	VISA CARD CHARGES	\$144.55	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	196.018.0000.6100.000	VISA CARD CHARGES	\$48.70	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	196.018.0000.6100.000	VISA CARD CHARGES	\$147.66	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	220.032.0000.7539.000	VISA CARD CHARGES	\$107.16	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	222.080.0000.6120.000	VISA CARD CHARGES	\$3,867.04	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	222.080.0000.6120.000	VISA CARD CHARGES	\$606.60	
526687	07/28/2021	5003	BANKCARD CENTER	V687252	243.086.0000.7429.000	VISA CARD CHARGES	\$290.87	
							Check Total:	\$7,714.43
526688	07/28/2021	5003	BRADLEY R JOHNSON	JCM063021	101.016.0000.7419.000	IME FOR DEPUTY SHERIFF RETIREMENT	\$2,124.00	
							Check Total:	\$2,124.00
526690	07/28/2021	5003	RICHARD LUNT	V239264	101.003.0000.7431.000	REIMBURSEMENT FOR NACO ANNUAL CONFERENCE	\$39.05	
526690	07/28/2021	5003	RICHARD LUNT	V239264	101.003.0000.7433.000	REIMBURSEMENT FOR NACO ANNUAL CONFERENCE	\$2,799.47	
							Check Total:	\$2,838.52

Greenlee County

Disbursement Detail Listing

Fiscal Year: 2021-2022

Bank Name: For Treasurer Posting

Bank Account: TREASURER

Date Range: 07/01/2021 - 06/30/2022

Voucher Range: 5003 -

Sort By: Check

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Bank Total:							\$12,676.95

<u>Fund</u>	<u>Amount</u>
101	\$7,608.92
196	\$196.36
220	\$107.16
222	\$4,473.64
243	\$290.87
<hr/>	
Fund Totals:	\$12,676.95

End of Report

Disbursements Grand Total: \$12,676.95

GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM



MEETING DATE: August 10, 2021
DEPARTMENT: BOS

REQUESTED BY: Clerk of the Board
TELEPHONE #: _____

1. Insert brief description of proposal and requested Board action:

Consideration of adoption of Resolution 21-08-01 authorizing the County Treasurer to invest and reinvest all monies as authorized by law for fiscal year beginning July 1, 2021 and ending on June 30, 2022 pursuant to Arizona Revised Statutes §35-327(G)

2. Continued from meeting of: _____

Discussed in meeting of: _____

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No Project Code #: _____

Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed

If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?

Yes No

Date of County Attorney approval: _____

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

DEREK RAPIER
County Administrator
(928) 865-2072

FACSIMILE (928) 865-9332



BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

RESOLUTION 21-08-01

BE IT RESOLVED BY THE BOARD OF SUPERVISORS, COUNTY OF GREENLEE, ARIZONA

WHEREAS, Greenlee County has funds on hand from time to time in excess of any anticipated requirements; and

WHEREAS, it appears to be in the best interest of the County to authorize the Greenlee County Treasurer to invest and keep invested these funds in interest bearing securities as provided by law; and

WHEREAS, from time to time it will be necessary and in the best interest of the County to authorize the Greenlee County Treasurer to sell these securities to provide available funds for current authorized requirements; and

NOW, THEREFORE, BE IT RESOLVED, by the Greenlee County Board of Supervisors that pursuant to A.R.S. 35-327.G, the Greenlee County Treasurer is authorized to invest and reinvest all monies as authorized by law for fiscal year beginning on the 1st day of July, 2021 and ending on the 30th day of June, 2022.

BE IT FURTHER RESOLVED, that the Greenlee County Treasurer is authorized to purchase, hold and sell such lawful securities as follows:

- 1.) Bonds or other evidence of indebtedness of the United States of America or any of its agencies or instrumentalities when such obligations are guaranteed as to principal and interest by the United States of America or by any agency or instrumentality thereof.
- 2.) Bonds or other evidence of indebtedness of this state, or of any of the counties or incorporated cities, towns or duly organized school districts of this state.
- 3.) Bonds, notes or evidences of indebtedness of any county, municipality or municipal district utility within this state, which are payable from revenues or earnings specially pledged for the payment of the principal and interest on such obligations, and for the payment of which a lawful sinking fund or reserve fund has been established and is being maintained, but only if no default in payment of principal or interest on the obligations to be purchased has occurred within five years of the date of the investment therein, or, if such obligations were issued less than five years prior to the date of the

investment, no default in payment of principal or interest has occurred on the obligations to be purchased, nor on any other obligations of the issuer within five years of such investment.

4.) Bonds, notes, or evidences of indebtedness issued by any municipal improvement districts in this state to finance local improvements authorized by law, if the principal and interest of such obligations are payable from assessments on real property within such local improvement district. No such investment shall be made if the face value of all obligations and similar obligations outstanding, exceed fifty per cent of the market value of the real property and improvements upon which such bonds or the assessments for the payment of principal and interest thereon are liens inferior only to the liens for general and valorem property taxes. Such investments shall be made only if no default in payment of principal or interest on the obligations to be purchased has occurred within five years of the date of investment therein, or, if such investment, no default in payment of principal or interest has occurred on the obligations to be purchased nor on any other obligation of the issuer within five years of such investment.

5.) Interest bearing savings accounts or certificates of deposit insured in banks or savings and loan associations doing business in Arizona by the federal deposit insurance corporation, or the federal savings and loan insurance corporation, but only if they are secured by the depository law of the state. Security shall not be required for that portion of any deposit that is insured under any law of the United States.

6.) Bonds, debentures, or other obligations issued by the federal land banks, for the federal intermediate credit banks or the banks for cooperatives.

PASSED AND ADOPTED BY THE BOARD OF SUPERVISORS, COUNTY OF GREENLEE, ARIZONA, THIS 10TH DAY OF AUGUST, 2021.

APPROVED: _____
Richard Lunt, Chairman

ATTEST: _____
Derek Rapier, Clerk of the Board



GREENLEE COUNTY EMPLOYEE TRANSACTION FORM

This form must be completed, including signatures, before any action regarding an employee's status can take effect.

SECTION 1: Employee Information

Carrasco	Robert	M
Last Name	First Name	Middle Initial
101 Tamarisk	Morenci	AZ
Mailing Address	City	State
		85540
		Zip

SECTION 2: Transaction Information

EFFECTIVE DATE: 08-15-21

HIRES:

- New Hire – Full Time
- New Hire – Part Time
- Temporary (explain)

CHANGES:

- Promotion
- Demotion
- Raise
- Other (explain below)

SEPARATION:

- Resignation
- Retirement
- Terminated
- End of Contract
- Other (explain below)

COMMENTS: Promotion to Patrol Sergeant.

<u>Employee's Current Status</u>	<u>Proposed: New Hire, Change</u>
Deputy Sheriff	Patrol Sergeant
Position Title	Position Title
Sheriff's Office	Sheriff's Office
Department	Department
Non-Exempt <input checked="" type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>
Hourly Rate <u>\$25.31</u>	Hourly Rate <u>\$26.58</u>
Exempt <input type="checkbox"/>	Exempt <input type="checkbox"/>
Annual Rate <u>\$</u>	Annual Rate <u>\$</u>

SECTION 3: POSITION FUNDING INFORMATION

FUND	PROGRAM CODE	OBJECT CODE	PAY LEVEL	%	AMOUNT
101	019	5206	NOS	100	\$26.58

SECTION 4: SIGNATURES (REQUIRED)

Employee Signature	Elected/Appointed Official
08-03-21	08-03-21
Date	Date
Chairman of the Board of Supervisors	Date

For Office Use Only: (Payroll)

Date Entered: _____ By: _____

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: July 27, 2021 Aug. 10. 2021 REQUESTED BY: Jeremy Ford
 DEPARTMENT: County Attorney TELEPHONE #: 865-4108

1.	Brief description of proposal and requested Board action: Approval of Drug, Gang, Violent Crime Grant, FY22														
2.	Continued from meeting _____ Discussed in meeting _____														
3.	Publication requirements: Does the item require publication in the official county Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> This department to cause <input type="checkbox"/> Clerk of the Board to cause publication <input type="checkbox"/>														
4.	Financial Impact: <table style="width:100%; border: none;"> <tr> <td style="width:40%;">Expenditure: Is this a budgeted</td> <td style="width:20%;">Yes</td> <td style="width:20%;">No <input type="checkbox"/></td> <td style="width:20%;"></td> </tr> <tr> <td>Fund _____ \$ _____</td> <td>Actual <input type="checkbox"/></td> <td>Not to exceed <input type="checkbox"/></td> <td></td> </tr> <tr> <td>Fund _____ \$ _____</td> <td>Actual <input type="checkbox"/></td> <td>Not to exceed <input type="checkbox"/></td> <td></td> </tr> </table> Grants/Contracts: Federal <input type="checkbox"/> State <input type="checkbox"/> Other _____ CFDA # (Federal grant) _____ State # _____ _____ \$ _____ Matching funds required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Fund <u>195</u> \$ <u>42,894</u>			Expenditure: Is this a budgeted	Yes	No <input type="checkbox"/>		Fund _____ \$ _____	Actual <input type="checkbox"/>	Not to exceed <input type="checkbox"/>		Fund _____ \$ _____	Actual <input type="checkbox"/>	Not to exceed <input type="checkbox"/>	
Expenditure: Is this a budgeted	Yes	No <input type="checkbox"/>													
Fund _____ \$ _____	Actual <input type="checkbox"/>	Not to exceed <input type="checkbox"/>													
Fund _____ \$ _____	Actual <input type="checkbox"/>	Not to exceed <input type="checkbox"/>													
5.	Legal Review: Does item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors? Yes <input type="checkbox"/> No <input type="checkbox"/> Date of County Attorney approval _____														
6.	Board of Supervisors action taken: Approved <input type="checkbox"/> Amended <input type="checkbox"/> Disapproved <input type="checkbox"/> Tabled <input type="checkbox"/> Continued to: _____ Date _____ Type of Meeting _____														

Please submit original and four (4) copies of this form and all back-up documentation.



ARIZONA CRIMINAL JUSTICE COMMISSION
DRUG, GANG, AND VIOLENT CRIME CONTROL
GRANT AGREEMENT

ACJC Grant Number DC-22-025

Catalog of Federal Domestic Assistance (CFDA) Number 16.738

The following information is provided pursuant to 2 §C.F.R. 200.331(a)(1):

Grantee Name: Greenlee County Attorney's Office

Grantee's DUNS Number: 070251319

Grantee Period of Performance Start and End Date: 07/01/2021 to 06/30/2022

Amount of Federal Funds Obligated by this Agreement: \$32,136.75

Total Amount of Federal Funds Obligated to the Grantee: \$32,136.75

Indirect Cost Rate used by the Grantee under this Agreement: 0%

CFDA Number and Name: 16.738 - Edward Byrne Memorial Justice Assistance Grant (JAG) Program

Name of Federal Awarding Agency: Department of Justice, Office of Justice Programs

Total Amount of the Federal Award in this Agreement: \$3,493,965.00

Federal Award Identification Number (FAIN): BJA-2020-17276

Federal Award Date: 09/17/2020

Federal Award Project Description:

In general, JAG funds awarded to a state under this FY2022 solicitation may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice, including for any one or more of the following:

Law enforcement programs

Prosecution and court programs

Prevention and education programs

Corrections and community corrections programs

Drug treatment and enforcement programs

Planning, evaluation, and technology improvement programs

Crime victim and witness programs (other than compensation)

Mental health programs and related law enforcement and corrections programs

Name of Pass-Through Entity: Arizona Criminal Justice Commission

Contact Information for Pass-Through Entity: Arizona Criminal Justice Commission, 1110 W. Washington Street, Suite 230, Phoenix, AZ, 85007

Identification of Whether the Award is Research and Development: No

Indirect Cost Rate for the Federal Award: 0%

This Grant Agreement is made this 14th day of July, 2021 by and between the ARIZONA CRIMINAL JUSTICE COMMISSION hereinafter called "COMMISSION" and GREENLEE COUNTY, through GREENLEE COUNTY ATTORNEY'S OFFICE hereinafter called GRANTEE. The COMMISSION enters into this Agreement pursuant to its authority under the provisions of A.R.S. § 41-2405 (B)(6), and having satisfied itself as to the qualification of GRANTEE;

NOW, THEREFORE, it is agreed between the parties as follows:

1. This Agreement will commence on July 01, 2021 and terminate on June 30, 2022. This Agreement expires at the end of the award period unless prior written approval for an extension has been obtained from the COMMISSION. A request for an extension must be received by the COMMISSION sixty(60) days prior to the end of the award period. The COMMISSION in its sole discretion may approve an extension that furthers the goals and objectives of the program and shall determine the length of any extension.
2. GRANTEE agrees that grant funds will be used in accordance with applicable program rules, guidelines and special conditions.
3. The COMMISSION will monitor GRANTEE performance against program goals and performance standards and those outlined in the grant application. Substandard performance as determined by the COMMISSION will constitute noncompliance with this Agreement. If the COMMISSION finds noncompliance, the GRANTEE will receive a written notice which identifies the area of noncompliance, and the appropriate corrective action to be taken. If the GRANTEE does not respond within thirty(30) calendar days to this notice, and does not provide sufficient information concerning the steps which are being taken to correct the problem, the COMMISSION may suspend funding, permanently terminate this Agreement or revoke the grant.
4. Any deviation or failure to comply with the purpose and/or conditions of this Agreement without prior written COMMISSION approval may constitute sufficient reason for the COMMISSION to terminate this Agreement, revoke the grant, require the return of all unspent funds, perform an audit of expended funds, and require the return of any previously spent funds which are deemed to have been spent in violation of the purpose or conditions of this grant.
5. This Agreement may be modified only by a written amendment signed by the Executive Director or by persons authorized by the Executive Director on behalf of the COMMISSION and GRANTEE. Any notice given pursuant to this Agreement shall be in writing and shall be considered to have been given when actually received by the following addressee or their agents or employees:

A. If to the COMMISSION:

Attn: Program Manager
Arizona Criminal Justice Commission
1110 W Washington St., Ste 230
Phoenix, Arizona 85007

B. If to the GRANTEE:

Attn: County Attorney, Jeremy Ford
Greenlee County Attorney's Office
223 5th Street
Clifton, AZ 85533

6. For grant awards above \$100,000, GRANTEE may make budget adjustments of up to ten (10) percent of the total grant within any approved budget category excluding equipment. Written approval from the COMMISSION in advance is required if GRANTEE wishes to make adjustments or reprogram in excess of ten (10) percent or if GRANTEE wishes to purchase equipment not previously approved.

For grant awards less than \$100,000, the GRANTEE may make budget adjustments within approved categories excluding equipment as long as there are no changes to the purpose or scope of the project. If GRANTEE wishes to purchase equipment not previously approved, written approval from the COMMISSION in advance is required.

APPROVED LINE ITEM PROGRAM BUDGET	
PERSONAL SERVICES	
Salaries	\$34,279.25
Fringe Benefits*	\$8,569.75
OVERTIME	
Wages	\$0.00
Fringe Benefits*	\$0.00
PROFESSIONAL CONSULTANT & CONTRACTUAL SERVICES	
Wages	\$0.00
Fringe Benefits*	\$0.00
TRAVEL EXPENSES	
In-State Travel	\$0.00
Out-of-State Travel	\$0.00
EQUIPMENT	
Capital	\$0.00
Non-Capital	\$0.00
OPERATING EXPENSES	
Supplies	\$0.00
Registration/Training	\$0.00
Other Operating Expenses	\$0.00
Confidential Funds	\$0.00
Additional Expenses	\$0.00
TOTAL BUDGET	\$42,849.00

***Reference the ACJC manuals for definition of approved fringe benefit.**

POSITIONS FUNDED: Attorney- Greenlee CA (0.35)

EQUIPMENT FUNDED:

7. The total to be paid by the COMMISSION under this Agreement shall not exceed \$32,136.75 in federal funds awarded to the COMMISSION by the U.S. Department of Justice (USDOJ), Office of Justice Programs (OJP) and \$0.00 in State Funds. If this grant has a matching requirement, GRANTEE understands that other federal grant funds cannot be used as a match for this grant. The matching amount for this award is \$10,712.25.

8. Every payment obligation of the COMMISSION under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the COMMISSION. No liability shall accrue to the COMMISSION in the event this provision is exercised, and the COMMISSION shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

9. GRANTEE agrees that if it currently has an active award of federal funds or if it receives any other award of federal funds during the period of performance for this award, and those award funds have been, are being or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, GRANTEE will promptly notify, in writing, the COMMISSION, of the potential of duplication, and if so requested by the COMMISSION, seek a budget modification or change-of-project-scope grant adjustment (GA) to eliminate any inappropriate duplication of funding.

10. GRANTEE agrees to retain all books, account reports, files and other records, (paper and/or electronic) relating to this Agreement and the performance of this Agreement for no less than five (5) years from the last financial report submitted to the COMMISSION. All such documents shall be subject to inspection and audit at reasonable times, including such records of any subgrantee, contractor, or subcontractor. GRANTEE also understands and agrees that USDOJ and the United States General Accounting Office (USGAO) are authorized to interview any officer or employee of the GRANTEE (or of any subgrantee, contractor, or subcontractor) regarding transactions related to this award.

11. GRANTEE agrees that activities funded under this award will be closely coordinated with related activities supported with Office of Justice Programs (OJP), State, local or tribal funds. Grant funds may only be used for the purposes in the GRANTEE's approved application. GRANTEE shall not undertake any work or activities not described in the grant application, including staff, equipment, or other goods or services without prior approval from the COMMISSION.

12. GRANTEE agrees to track, account for, and report on all funds (including specific outcomes and benefits) separately from all other funds for the same or similar purposes or programs.

Accordingly, the accounting systems of GRANTEE and all subgrantees must ensure that funds from this award are not commingled with funds from any other source.

13. GRANTEE agrees to abide by Federal and State laws and provide accounting, auditing and monitoring procedures to safeguard grant funds and keep such records to assure proper fiscal controls, management and the efficient disbursement of grant funds.

14. For the purposes of this grant, a capital expenditure means expenditures to acquire capital assets, as defined in 2 C.F.R. 200.12, or expenditures to make additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life, with a cost of \$5,000 or greater. If the GRANTEE's capitalization policy defines a capital expenditure as less than \$5,000, the GRANTEE will follow its own policy.

15. GRANTEE agrees to maintain property records for equipment purchased with grant funds and perform a physical inventory and reconciliation with property records at least every two years or more frequently if required by GRANTEE policy. GRANTEE agrees that funds will not be used for the construction of new facilities.

16. GRANTEE agrees to follow equipment disposition policies outlined in 2 C.F.R. 200.313(e)(1) through (4) *Uniform Administrative Requirements for Grants and Cooperative Agreements-Equipment*, when the equipment is no longer needed for the grant program [Link: e-CFR Navigation Aid at http://www.ecfr.gov/cgi-bin/ECFR?page=browse](http://www.ecfr.gov/cgi-bin/ECFR?page=browse).

17. GRANTEE agrees that all salaried personnel (including subgrantee personnel) whose activities are to be charged to the award will maintain timesheets or certifications to document hours worked for activities related to this award and non-award related activities. GRANTEE agrees to keep time and attendance sheets for hourly employees signed by the employee and supervisory official having firsthand knowledge of the work performed by the grant-funded employees.

18. GRANTEE agrees that it will submit financial and activity reports to the COMMISSION in a format provided by the COMMISSION, documenting the activities supported by these grant funds and providing an assessment of the impact of these activities which may include documentation of project milestones. In the event reports are not received on or before the indicated date(s), funding may be suspended until such time as delinquent report(s) are received.

19. These reports are to be submitted according to the following schedule(s):

ACTIVITY REPORTS	
Report Period	Due Date
July 1st to September 30th	October 15th
October 1st to December 31st	January 15th
January 1st to March 31st	April 15th
April 1st to June 30th	July 15th

FINANCIAL REPORTS	
Report Period	Due Date
July 1st to July 31st	August 25th
August 1st to August 31st	September 25th
September 1st to September 30th	October 25th
October 1st to October 31st	November 25th
November 1st to November 30th	December 25th
December 1st to December 31st	January 25th
January 1st to January 31st	February 25th
February 1st to February 28/29th	March 25th
March 1st to March 31st	April 25th
April 1st to April 30th	May 25th
May 1st to May 31st	June 25th
June 1st to June 30th	July 25th

Additional reporting requirements may be required for GRANTEES who are considered high risk.

20. GRANTEE understands that financial reports are required as an accounting of expenditures for either reimbursement or COMMISSION-approved advance payments.

21. The final request for reimbursement of grant funds must be received by the COMMISSION no later than sixty (60) days after the last day of the award period.

22. All goods and services must be received or have reasonable expectations thereof and placed in service by GRANTEE by the expiration of this award.

23. GRANTEE agrees that all encumbered funds must be expended and that goods and services must be paid by GRANTEE within sixty (60) days of the expiration of this award.

24. GRANTEE agrees to remit all unexpended grant funds to the COMMISSION within thirty (30) days of written request from the COMMISSION.

25. GRANTEE agrees to account for interest earned on federal grant funds and shall manage interest income in accordance with the Cash Management Improvement Act of 1990 and as indicated in the Office of Justice Programs Financial Guide. Interest earned in excess of allowable limits must be remitted to the COMMISSION within 30 days after receipt of a written request from the COMMISSION. [Link: OJP Financial Guide](https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf) at https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf.

26. GRANTEE agrees to obtain written COMMISSION approval for all sole source procurements in excess of \$150,000.

27. GRANTEE agrees to obtain written COMMISSION approval prior to the expenditure of grant funds for consultant fees in excess of \$650 per day.

28. GRANTEE agrees to not use federal grant funds to pay cash compensation (salary plus bonuses) to any employee paid by the grant at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds, unless otherwise noted in the grant solicitation.)

29. GRANTEE agrees not to use grant funds for food and/or beverage unless explicitly approved in writing by the COMMISSION.

30. GRANTEE agrees to comply with all applicable laws, regulations, policies and guidance (including specific cost limits, prior approvals and reporting requirements, where applicable) governing the use of grant funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events unless explicitly approved in writing by the COMMISSION. Information on pertinent laws, regulations, policies, and guidance is available in the OJP Financial Guide (currently, as section 3.10 "Postaward Requirements" in the DOJ Grants Financial Guide).

31. No funds shall be used to supplant federal, state, county or local funds that would otherwise be made available for such purposes. Supplanting means the deliberate reduction of state or local funds because of the existence of any grant funds.

32. GRANTEE assigns to the COMMISSION any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services applied by third parties to GRANTEE in exchange for grant funds provided under this Agreement.

33. The parties agree to use arbitration in the event of disputes in accordance with the provisions of A.R.S. § 12-1501-12-1518. The laws of the State of Arizona apply to questions arising under this Agreement and any litigation regarding this Agreement must be maintained in Arizona courts, except as pertaining to disputes which are subject to arbitration.

I. In the event of a dispute, controversy, or claim arising out of or relating in any way to the Agreement, the complaining Party shall notify the other Party in writing thereof. Within 30 calendar days of such notice, representatives of both Parties shall meet at an agreed location to attempt to resolve the dispute in good faith. Should the dispute not be resolved within 30 calendar days after such notice, the complaining Party shall seek remedies exclusively through arbitration, in accordance with the provisions of A.R.S. § 12-1501 through 12-1518.

II. The arbitration demand must be a clear and concise statement of the claim or dispute. The respondent's answer and any counterclaims must be filed within 20 calendar days of service of the demand.

III. The arbitration shall be conducted in Maricopa County.

IV. The arbitration shall be conducted by one arbitrator. If the Parties are not able to agree upon the selection of an arbitrator, within 20 calendar days of the commencement of an arbitration proceeding by service of a demand for arbitration, the court on application of a Party shall appoint the arbitrator.

V. The arbitrator must promptly set a conference to clarify the claims and defenses, to establish fair procedures, and to set a schedule for completing the arbitration.

VI. It is the intent of the parties that, barring extraordinary circumstances, arbitration proceedings will be concluded with 120 calendar days from the date the arbitrator is appointed. The arbitrator may extend the time limit in the interests of justice. Failure to adhere to this time limit shall not constitute a basis for challenging the award.

VII. The arbitrator must issue a written, reasoned award within 20 calendar days from the date the hearing is formally closed, or as soon after that as is feasible. The sole remedy will be actual damages; no punitive damages are allowed.

VIII. Unless the arbitrator orders otherwise, the Parties must share arbitration costs equally, including arbitrator's fees and expenses. Each party must pay its own expenses and attorney's fees.

34. GRANTEE understands that grant funds may not be released until all delinquent reports and reversion of funds from prior grants are submitted to the COMMISSION.

35. GRANTEE agrees that grant funds are not to be expended for any indirect costs that may be incurred by GRANTEE for administering these funds unless explicitly approved in writing by the COMMISSION. This may include, but is not limited to, costs for services such as accounting, payroll, data processing, purchasing, personnel, and building use which may have been incurred by the GRANTEE.

36. Each party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses, (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. If the GRANTEE is a State agency, board, commission, or university of the State of Arizona, this paragraph shall not apply.

37. Should GRANTEE utilize a contractor(s) and subcontractor(s) the indemnification clause between GRANTEE and its contractor(s) and subcontractor(s) shall include the following:

Contractor shall defend, indemnify, and hold harmless the GRANTEE and the State of Arizona, and any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. Additionally on all applicable insurance policies, contractor and its subcontractors shall name the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as an additional insured and also include a waiver of subrogation in favor of the State. Insurance requirements for any contractor used by GRANTEE are incorporated herein by this reference and attached to this Agreement as Exhibit "A".

38. Restrictions and certifications regarding non-disclosure agreements and related matters

No GRANTEE under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

I. In accepting this award, the GRANTEE--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

II. If the GRANTEE does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

39. GRANTEE agrees to notify the COMMISSION within ten (10) days in the event that the project official is replaced during the award period.

40. No rights or interest in this Agreement shall be assigned by GRANTEE without prior written approval of the COMMISSION.

41. GRANTEE will comply with the audit requirements of Uniform Guidance (2 CFR 200 subpart F 200.500) and provide the COMMISSION with the audit report and any findings within 90 days of receipt of such finding. If the report contains no findings, the GRANTEE must provide notification that the audit was completed. **Link:** [Audit Requirements for OJP Awards](https://ojp.gov/funding/pdfs/AuditRequirementsPart200.pdf) at <https://ojp.gov/funding/pdfs/AuditRequirementsPart200.pdf>.

42. GRANTEE certifies that it will comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") and the OJP Financial Guide. **Link:** [2 C.F.R Part 200 for OJP Awards](https://ojp.gov/funding/Part200UniformRequirements.htm) at <https://ojp.gov/funding/Part200UniformRequirements.htm> .

43. Compliance with general appropriations-law restrictions on the use of federal funds for awards made after FY 2018. GRANTEE or sub-grantee at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Should a question arise as to whether a particular use of federal funds by a GRANTEE would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP. Pertinent restrictions, including from various "general provisions" in the [Consolidated Appropriations Act, 2018](https://ojp.gov/funding/Explore/FY18AppropriationsRestrictions.htm) at <https://ojp.gov/funding/Explore/FY18AppropriationsRestrictions.htm> .

44. GRANTEE agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or sub award to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express written approval of the Office of Justice Programs through the COMMISSION.
45. GRANTEE understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.
46. GRANTEE agrees not to do business with any individual, agency, company or corporation listed in the Excluded Parties Listing Service. **Link:** [System for Award Management](https://www.sam.gov/SAM/) at <https://www.sam.gov/SAM/> .
47. GRANTEE agrees to ensure that, no later than the due date of the GRANTEE's first financial report after the award is made, GRANTEE and any subgrantees have a valid DUNS profile and active registration with the System for Award Management (SAM) database.
48. GRANTEE certifies that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement.
49. GRANTEE understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guide Principles for Grantees and Subgrantees. **Link:** [OJP Training Guide Principles for Grantees and Subgrantees](https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm) at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm> .
50. GRANTEE agrees to cooperate and participate with any and all assessments, evaluation efforts or information and data collection requests, and acknowledges that the federal or state grantor agency has the right to obtain, reproduce, publish or use data provided under this award and may authorize others to receive and use such information.
51. GRANTEE shall provide the COMMISSION with a copy of all interim and final reports and proposed publications (including those prepared for conferences and other presentations) resulting from this Agreement. Submission of such materials must be prior to or simultaneous with their public release.
52. GRANTEE agrees that any publications (written, visual, or sound) excluding press releases and newsletters, whether published at the GRANTEE'S or COMMISSION'S expense, shall contain the following statement:
- "This was supported by Award No. BJA-2020-17276 awarded by the Department of Justice, Office of Justice Programs, Office of Justice Programs, U.S. Department of Justice. The opinions findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice."
53. GRANTEE agrees to comply with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, 34 U.S.C. § 10228(c); the Victims of Crime Act of 1984, as amended, 34 U.S.C. § 20110(e); the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, 34 U.S.C. § 11182(b); and VAWA, as amended, 34 U.S.C. § 12291(b)(13), contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the DOJ has concluded that it may construe the Religious Freedom Restoration Act (RFRA) on a case-by-case basis to permit some faith-based organizations to receive DOJ funds while taking into account religion when hiring staff, even if the statute that authorizes the funding program generally forbids recipients from considering religion in employment decisions. Please consult with the OCR if you have any questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment. An organization that is a recipient of financial assistance subject to the nondiscrimination provisions of the Safe Streets Act, must meet two obligations: (1) complying with the federal regulation pertaining to the development of an EEOP (see 28 C.F.R. pt. 42, subpt. E) and (2) submitting to the OCR findings of discrimination (see 28 C.F.R. §§ 42.204(c), .205(c)(5)). If in the three years prior to the date of the grant award a Federal or State Court or Federal or State administrative agency makes a finding of discrimination after a due process hearing against GRANTEE, GRANTEE will forward a copy of the findings to the Office for Civil Rights, Office of Justice Programs and the COMMISSION.

54. In accordance with DOJ guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). See U.S. Department of Justice, Guidance to Federal Financial Assistance Recipient Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 67 Fed. Reg. 41,455 (2002). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website: [Link: *Limited English Proficiency A Federal Interagency* at <http://www.LEP.gov>.](http://www.LEP.gov)

55. GRANTEE agrees to comply with the applicable requirements of 28 CFR Part 38, the Department of Justice regulation governing "Partnerships with Faith - Based and Other Neighborhood Organizations"(the "PFNBO"). The PFNBO Regulation provides in part that Department of Justice financial assistance may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of Department of Justice financial assistance may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from GRANTEE must be voluntary. The PFNBO Regulation also makes clear that organizations participating in programs receiving financial assistance from the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. [Link: <https://ojp.gov/funding/Explore/SolicitationRequirements/CivilRightsRequirements.htm#NDPFaith>.](https://ojp.gov/funding/Explore/SolicitationRequirements/CivilRightsRequirements.htm#NDPFaith)

56. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The GRANTEE or subgrantee at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, GRANTEES, or individuals defined (for purposes of this condition) as "employees" of the recipient or of any GRANTEE.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <http://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and GRANTEES related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

57. GRANTEE should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. As of June 2013 OJP has issued an advisory that grantees should consult local counsel in reviewing their employment practices. If warranted, grantees should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plan (EEOP). See Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964 (June 2013), available at http://www.ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf.

58. GRANTEE assures that it will comply with all state and federal laws regarding privacy during the course of the award. All information relating to clients is to be treated with confidentiality in accordance with 42 USC section 3789g or 42 USC 14132(b)(3) that are applicable to the collection, disclosure, use and revelation of data information. GRANTEE further agrees to submit a privacy Certificate that is in accordance with requirements of 28 CFR Part 22 if applicable to the program.

59. GRANTEE agrees to formulate and keep on file an EEOP (if GRANTEE is required pursuant to 28 CFR 42 Subpart E). GRANTEE certifies that they have forwarded to the Office for Civil Rights, Office of Justice Programs the EEOP, or certifications that they have prepared and have on file an EEOP, or that they are exempt from EEOP requirements. Failure to comply may result in suspension of grant funds. Copies of all submissions such as certifications to or correspondence with the Office for Civil Rights, Office of Justice Programs regarding this requirement must be provided to the COMMISSION by GRANTEE. In the event a federal or state court or federal or state administrative agency makes an adverse finding of discrimination against GRANTEE after a due process hearing, on the ground of race, color, religion, national origin, or sex, GRANTEE will forward a copy of the findings to the Office for Civil Rights, Office of Justice Programs and the COMMISSION (see 28 CFR 42.204(c), .205(c)(5)).

60. GRANTEE agrees to participate in any required civil rights related training to ensure compliance with all federal and state civil rights laws. GRANTEE will inform the COMMISSION of the position responsible for civil rights compliance and will inform the COMMISSION of change in personnel responsible for civil rights compliance within ten days. **Link:** <http://www.azcjc.gov/grants>.

61. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees) GRANTEE must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant. GRANTEE also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712. Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

62. To support public safety and justice information sharing, GRANTEE, if a governmental subdivision, shall use the National Information Exchange Model (NIEM) specifications and guidelines for this grant. GRANTEE shall publish and make available without restrictions all schemas generated as a result of this grant to the component registry as specified in the guidelines. **Link:** <http://niem.github.io/reference/specifications/>.

63. In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant. Grantee shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at https://it.ojp.gov/gsp_grantcondition.

Grantee shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

64. To avoid duplicating existing networks or IT systems in any initiatives for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless GRANTEE can demonstrate to the satisfaction of the COMMISSION that this requirement would not be cost beneficial or would impair the functionality of an existing or proposed IT system.

65. If GRANTEE is a governmental political subdivision, the GRANTEE should, to the extent possible and practical, share criminal justice information with other authorized criminal justice agencies. The process control number (PCN) shall be used in accordance with A.R.S. § 41-1750 when sharing data with other criminal justice agencies as electronic data systems are developed or improved.

66. If GRANTEE is a state agency and the award is for the development of information technology projects for more than \$25,000, GRANTEE must complete a Project Investment Justification (PIJ) and submit the justification to the Arizona Department of Administration (ADOA), with a copy to the COMMISSION. GRANTEE agrees to submit required project status reports to ADOA by the due dates and submit copies to the COMMISSION.

If GRANTEE is not a state agency and the award is for the development of information technology projects, GRANTEE will follow local technology policies and guidelines.

67. GRANTEE must promptly refer to the COMMISSION any credible evidence that a principal, employee, agent, contractor, subgrantee, contractor, subcontractor, or other person has, in connection with funds under this award, has either 1) submitted a false claim that violates the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct. The COMMISSION shall forward the referral to the Department of Justice, Office of the Inspector General.

68. The COMMISSION encourages GRANTEE to establish workplace safety policies and conduct education, awareness and other outreach to decrease crashes caused by distracted drivers, including adopting and enforcing policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant. Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 2009).

69. GRANTEE certifies to comply with the Drug-Free Workplace Act of 1988, and implemented in 28 CFR Part 83, Subpart F, for grantees, as defined in 28 CFR, Part 83 Sections 83.620 and 83.650.

70. GRANTEE agrees to complete and keep on file, as appropriate, Immigration and Naturalization Form (I-9). This form is to be used by recipients to verify that persons are eligible to work in the United States. Additionally GRANTEE ensures compliance with A.R.S. § 41-4401.

71. GRANTEE acknowledges that immigration laws require them to register and participate with the E-Verify program (employment verification program administered by the United States Department of Homeland Security and the Social Security Administration or any successor program) as they both employ one or more employees in this state. GRANTEE warrants that they have registered with and participate with E-Verify. If the COMMISSION later determines that the GRANTEE has not complied with E-Verify, it will notify the non-compliant GRANTEE by certified mail of the determination and of the right to appeal the determination.

72. GRANTEE certifies that no federal funds will be paid, by or on behalf of, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, and for the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement. If any funds other than Federal funds are paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal award, grant loan, or cooperative agreement, the GRANTEE will complete and submit to the COMMISSION Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.

73. GRANTEE understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy at any level of government, without the express prior written approval of the Commission.

74. GRANTEE agrees that no funds provided, or personnel employed under this Agreement shall be in any way, or to any extent, engaged in conduct of political activities in violation of USC Title 5, Part II, Chapter 15, section 1502.

75. GRANTEE understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.

76. GRANTEE understands and agrees that- (a) no award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading and exchanging or pornography, and (b) nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

77. GRANTEE agrees to comply with all federal, state and local environmental laws and regulations applicable to the development and implementation of activities to be funded under this award. Additional requirements may be found in Grant Agreement Continuation Sheet.

78. GRANTEE agrees that all gross income earned by the GRANTEE that is directly generated by a supported activity or earned as a result of this award during the period of performance shall be deemed program income. All program income must be accounted for and used for the purpose under the conditions applicable for the use of funds under this award, including the effective edition of the OJP Financial Guide and, as applicable in 2 C.F.R. Part 200 Uniform Requirements.

79. This Agreement is subject to cancellation pursuant to the provision of A.R.S. § 38-511. This Agreement may also be cancelled at the COMMISSION'S discretion if not returned with authorized signatures to the COMMISSION within 90 days of commencement of the award.

80. If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall be in full force and effect.

81. GRANTEE agrees to comply with all Special Condition(s) included with this Agreement on the Grant Agreement Continuation Sheet.

82. GRANTEE understands that grant funds may not be released until GRANTEE is compliant with all requirements of grant agreement.

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ARIZONA CRIMINAL JUSTICE COMMISSION
DRUG, GANG, AND VIOLENT CRIME CONTROL
GRANT AGREEMENT CONTINUATION SHEET
SPECIAL CONDITION(S)

ACJC Grant Number DC-22-025

1. GRANTEE must verify the Agency Official, Financial Official, Project Official, and Authorized Official including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Request (GAR) must be submitted via the ACJC Grants Portal to document changes. In addition, the Agency Point of Contact for the grant record must assign the Financial Points of Contact and the Program Points of Contact in the Grants Portal prior to payments being made and update those contacts when necessary.
2. GRANTEE agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
3. GRANTEE agrees to comply with all confidentiality requirements of 34 U.S.C. and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. GRANTEE further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
4. GRANTEE ensures that it uses generally accepted laboratory practices and procedures as established by accrediting organizations or appropriated certifying bodies.
5. Absent prior express written approval from the COMMISSION, rates for any lodging charged to the grant may not exceed the posted GSA rate for the location. If the GRANTEE opts to obtain lodging at a higher rate, the cost differential, including associated taxes may not be charged to the award.
6. GRANTEE acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward; and (2) any rights of copyright to which a recipient or subrecipient purchases ownership with Federal support.
7. GRANTEE acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under an award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).
8. GRANTEE must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to COMMISSION in the manner(including within the timeframes) specified by COMMISSION in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act(GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.
9. GRANTEE understands and agrees that program income earned during the award period and expenditures from program income must be reported quarterly with a final report. These funds are subject to audit. Program income that is earned during the final sixty (60) days of the award period, if appropriate, must be obligated and expended for permissible uses during the sixty-day (60-day) period following the award period. Any program income that is earned, but not obligated or expended within sixty (60) days of the end of the award period must be returned to the COMMISSION.

SPECIAL CONDITION(S) (Continued):

10. GRANTEE agrees that within 120 days of award, for any law enforcement task force funded with these funds, the task force commander, agency executive, task force officers and other task force members of equivalent rank, will complete required online (internet-based) task force training to be provided free of charge through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). Task force members need only take the training once every four years. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement. GRANTEE will compile and maintain a task force personnel roster and course completion certificates.

11. Quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) website (<https://ojpsso.ojp.gov/>). For more detailed information on reporting and other JAG requirements, refer to the AJG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.

12. Any law enforcement agency receiving direct or sub-awarded JAG funding must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

13. GRANTEE must submit the following documents within 45 days of award. Failure to submit the documents will result in a hold of grant funding. Documents may be accessed and submitted through the GRANTEE's Grants Portal "Attachment" section.

a. ACJC Subgrantee Self-Assessment Questionnaire can be completed in the ACJC Grants Portal at: <https://grantsportal.azcjc.gov>.

b. Benchmark Worksheet can be submitted through: <http://acjcreporting.azcjc.gov>.

c. For any agency that is eligible to receive income as a result of grant-funded activities, it must complete the ACJC Program Income Worksheet. The worksheet may be filled out at: <https://grantsportal.azcjc.gov>.

d. Certifications and Assurances by the Chief Executive of the Applicant Government. Failure to submit the certification will result in a hold of Federal funds. Certification can be obtained at: <https://www.bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/fy-20-local-jag-ce-certification.pdf>.

14. GRANTEE assures if they are a state agency that the State Information Technology Point of Contact receive written notification regarding any information technology project funded by this grant. GRANTEE agrees to keep on file documentation showing that it has met this requirement.

15. GRANTEE agrees and understands that funded activities may require the preparation of an Environmental Assessment (EA) as defined by the Council of Environmental Quality's Regulations for implementing the Procedural Provisions of the National Environmental Policy Act (NEPA), found at 40 CFR Part 1500.

16. GRANTEE agrees to comply with all federal, state and local environmental laws and regulations applicable to the development and implementation of activities to be funded under this award. The GRANTEE agrees and understands that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The GRANTEE further understands and agrees to requirements for implementation of a Mitigation Plan, as detailed at <https://www.bja.gov/Funding/nepa.html> for programs relating to methamphetamine laboratory operations.

17. GRANTEE agrees that any information technology system developed or supported by funds will comply with 28 CFR Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation be applicable. Should OJP determine 28 CFR Part 23 to be applicable, OJP may at its discretion, perform audits of the system, as per 28 CFR 23.20(g). Should any violation of 28 CFR Part 23 occur, GRANTEE may be fined as per 42 USC 3789g(c)-(d). GRANTEE may not satisfy such a fine with federal funds.

18. GRANTEE agrees that no JAG funds may be expended on unmanned aircraft, unmanned aircraft systems, or aerial vehicles (US, UAS, or UAV) without prior express written approval from Commission.

SPECIAL CONDITION(S) (Continued):

19. If JAG Program funds will be used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS, the national DNA database operated by the Federal Bureau of Investigation (FBI)) by a government DNA lab with access to CODIS. No profiles generated with JAG funding may be entered into any other non-governmental DNA database without prior express written approval from BJA. For more information, refer to the NIJ DNA Backlog Reduction Program, available at www.nij.gov/topics/forensics/lab-operations/evidence-backlogs/Pages/backlog-reduction-program.aspx.

In addition, funds may not be used for purchase of DNA equipment and supplies when the resulting DNA profiles from such technology are not accepted for entry into CODIS.

20. GRANTEE acknowledges the requirements of the award; remedies for non-compliance or for materially false statements. The conditions of this award are material requirements of the award. Compliance with any certifications or assurances submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Failure to comply with any or more of these award requirements-whether a condition set out in full below, a condition incorporated by the reference below, or a certification or assurance related to conduct during the award period may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold funds, disallow costs, or suspend or terminate the award. The Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or unenforceable, such provision shall be deemed severable from this award.

21. If the recipient is designated "high risk" by a federal grant-making agency currently or at anytime during the period of performance under this award, the GRANTEE must disclose that fact and certain related information to the COMMISSION by e-mail at dcadmin@azcjc.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the GRANTEE'S past performance, or other programmatic or financial concerns with the GRANTEE. The GRANTEE'S disclosure must include the following: 1. The federal awarding agency that currently designates the GRANTEE high risk, 2. The date the GRANTEE was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and e-mail address), and 4. The reasons for the high-risk status as set out by the federal awarding agency.

22. Consonant with federal statutes that pertain to firearms and background checks -- including 18 U.S.C. 922 and 34 U.S.C. ch. 409 -- if the GRANTEE uses this award to fund (in whole or in part) a specific project or program (such as a law enforcement, prosecution, or court program) that results in any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the National Instant Criminal Background Check System (NICS), or that has as one of its purposes the establishment or improvement of records systems that contain any court dispositions, information or other records that are "eligible records" (under federal or State law) relevant to the NICS, the GRANTEE must ensure that all such court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS are promptly made available to the NICS or to the "State" repository/database that is electronically available to (and accessed by) the NICS, and -- when appropriate -- promptly must update, correct, modify, or remove such NICS relevant "eligible records". In the event of minor and transitory non-compliance, the GRANTEE may submit evidence to demonstrate diligent monitoring of compliance with this condition. COMMISSION will give great weight to any such evidence in any express written determination regarding this condition.

SPECIAL CONDITION(S) (Continued):

23. GRANTEE acknowledges JAG funds may not be used as the 50% match for purposes of the DOJ Bulletproof Vest Partnership (BVP) program.

24. GRANTEE must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or 2) uses or operates a "Federal information system" (OMB Circular A-130). The GRANTEE'S breach procedures must include a requirement to report actual or imminent break of PII to the COMMISSION no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

Authorized Official Initials: _____

IN WITNESS WHEREOF, the parties have made and executed the Agreement the day and year first above written.

FOR GRANTEE:

Authorized Signatory Date

Printed Name & Title

Additional signature(s) if required by political subdivision Date

Printed Name & Title

ATTEST:

Clerk Date

Note: If applicable, the Agreement must be approved by the appropriate county supervisory board or municipal council and appropriate local counsel (i.e., county or city attorney). Furthermore, if applicable, resolutions and meeting minutes must be forwarded to the Commission with the signed Agreement.

Approved as to form and authority to enter into Agreement (Excluding non-profits):

Legal Counsel for GRANTEE Date

Printed Name & Title

Statutory or other legal authority to enter into Agreement (Excluding non-profits):

Appropriate A.R.S., Ordinance, or Charter Reference

FOR CRIMINAL JUSTICE COMMISSION:

Andrew T. LeFevre, Executive Director Date
Arizona Criminal Justice Commission



ARIZONA CRIMINAL JUSTICE COMMISSION
GRANT AGREEMENT

INSURANCE REQUIREMENTS
EXHIBIT "A"

Insurance Requirements for Governmental Parties to a Grant Agreement:

None.

Insurance Requirements for Any Contractors Used by a Party to the Grant Agreement:

(Note: this applies only to Contractors used by a governmental entity, not to the governmental entity itself.)
The insurance requirements herein are minimum requirements and in no way limit the indemnity covenants contained in the Intergovernmental Agreement. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the governmental entity or Contractor from liabilities that might arise out of the performance of the work under this Contract by the Contractor, his agents, representatives, employees or subcontractors, and Contractor and the governmental entity are free to purchase additional insurance.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE: Contractor shall provide coverage with limits of liability not less than those stated below.

1. Commercial General Liability - Occurrence Form

Policy shall include bodily injury, property damage, and broad form contractual liability.

General Aggregate	\$2,000,000
Products – Completed Operations Aggregate	\$1,000,000
Personal and Advertising Injury	\$1,000,000
Fire Legal Liability	\$50,000
Each Occurrence	\$1,000,000

a. The policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor.

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

b. Policy shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL)	\$1,000,000
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a. The policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of, the Contractor involving automobiles owned, hired and/or non-owned by the Contractor.

b. Policy shall contain a waiver of subrogation endorsement as required by this written agreement in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

Exhibit "A" Page 2

3. Worker's Compensation and Employers' Liability

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$1,000,000
Disease - Each Employee	\$1,000,000
Disease - Policy Limit	\$1,000,000

a. Policy shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

b. This requirement shall not apply to each contractor or subcontractor that is exempt under A.R.S. § 23-901, and when such contractor or subcontractor executes the appropriate waiver form (Sole Proprietor or Independent Contractor).

Additional Insurance Requirements:

The policies shall include, or be endorsed to include, as required by this written agreement, the following provisions:

The Contractor's policies shall stipulate that the insurance afforded the Contractor shall be primary and that any insurance carried by the Department, its agents, officials, employees or the State of Arizona shall be excess and not contributory insurance, as provided by A.R.S. § 41-621 (E).

Insurance provided by the Contractor shall not limit the Contractor's liability assumed under the indemnification provisions of this Contract.

Notice of Cancellation:

For each insurance policy required by the insurance provisions of this Contract, the Contractor must provide to the State of Arizona, within two (2) business days of receipt, a notice if a policy is suspended, voided, or cancelled for any reason. Such notice shall be mailed, emailed, hand delivered or sent by facsimile transmission to (Enter Contracting Agency Representative's Name, Address, and Fax Number Here).

Acceptability of Insurers:

Contractor's insurance shall be placed with companies licensed in the State of Arizona or hold approved non-admitted status on the Arizona Department of Insurance List of Qualified Unauthorized Insurers. Insurers shall have an "A.M. Best" rating of not less than A- VII. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

Verification of Coverage:

Contractor shall furnish the State of Arizona with certificates of insurance (valid ACORD form or equivalent approved by the State of Arizona) as required by this Contract. An authorized representative of the insurer shall sign the certificates.

All certificates and endorsements, as required by this written agreement, are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this Contract must be in effect at, or prior to, commencement of work under this Contract. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to the Department. The State of Arizona project/contract number and project description shall be noted on the certificate of insurance. The State of Arizona reserves the right to require complete copies of all insurance policies required by this Contract at any time.

Exhibit "A" Page 3

Subcontractors:

Contractor's certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall be responsible for ensuring and/or verifying that all subcontractors have valid and collectable insurance as evidenced by the certificates of insurance and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum Insurance Requirements identified above. The Department reserves the right to require, at any time throughout the life of the Contract, proof from the Contractor that its subcontractors have the required coverage.

Approval and Modifications:

The Contracting Agency, in consultation with State Risk, reserves the right to review or make modifications to the insurance limits, required coverages, or endorsements throughout the life of this contract, as deemed necessary. Such action will not require a formal Contract amendment but may be made by administrative action.

Exceptions:

In the event the Contractor or subcontractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such public entity shall provide a certificate of self-insurance. If the Contractor or subcontractor(s) is/are a State of Arizona agency, board, commission, or university, none of the above shall apply.

END OF GRANT AGREEMENT DOCUMENTS