

DEREK RAPIER
County Administrator
(928) 865-2072

FACSIMILE (928) 865-9332



BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA

Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the

GREENLEE COUNTY BOARD OF SUPERVISORS
also sitting as Board of Directors for
GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT
and

GREENLEE COUNTY FLOOD CONTROL DISTRICT
hereby gives notice that a

Regular Meeting

will be held on Tuesday, December 8, 2020 – 8:00 a.m.

Zoom Video Conferencing. To join the meeting enter the following URL into your
browser:

Join Zoom Meeting

<https://us02web.zoom.us/j/82398492737?pwd=SG1EZStlUi9tZCt3R0NyZ0VhRWZhNz09>

Meeting ID: 823 9849 2737

Passcode: 601468

**Board of Supervisors Meeting Room, 2nd floor Courthouse Annex, 253 5th Street,
Clifton, Arizona**

AGENDA

- 1.) Call to Order
 - A. Pledge of Allegiance
 - B. Call to the Public

- 2.) PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:
 - A. Consent Agenda
 1. Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00

- 3.) Derek Rapier, County Administrator
 - A. Discussion/Action regarding County Mask Wearing Regulation

- 4.) INFORMATION ONLY: Haydn Forward, Heritage Waters Coalition, Informational Presentation of Senate Bill 3670, proposed legislation for Wild & Scenic River Designation of river segments on the Gila River watershed in New Mexico and how it may affect Arizona.

- 5.) Derek Rapier, County Administrator
 - A. Discussion/Action regarding appointment of Board Chairman, appointment of Board members to various Boards, Committees and Assignments
 1. Chairman of the Board (Currently Richard Lunt)
 2. County Supervisors Association – Legislative Policy Committee (Currently Richard Lunt)
 3. SEAGO Board Member (Currently David Gomez)
 4. Mexican Wolf Committee and Related Assignments (Currently Ron Campbell)
 5. Eastern Counties Organization Representative (Currently Richard Lunt)

- 6.) Derek Rapier, County Administrator
 - A. Discussion for approval of Updated Southeastern Arizona Workforce Investment Area Governance Agreement and associated ARIZONA@WORK – Southeastern Arizona Consortia Agreement.

- 7.) Retirement Acknowledgements
 - A. Linda Durr – Greenlee County Assessor
 - B. Vicki Cook – Constable for Justice Court District #2
 - C. Grace Valenzuela – Greenlee County School Superintendent, Chief Deputy

- 8.) Derek Rapier, County Administrator
 - A. County and State budget and legislative issues
 - B. Calendar and Events

- 9.) Consent Agenda
 - A. Clerk of the Board: Consideration of approval of minutes to previous meetings: [11/24/2020](#)
 - B. Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher: [4018](#)
 - C. Clerk of the Board: Consideration of approval of Certification of the 5% Fill the Gap Set Aside funds collected for fiscal year 2019/2020 in the amount of \$17,714.85 to be distributed pursuant to Arizona Revised Statutes §41-2421.E
 - D. Chief Finance Officer: Consideration of approval of General Fund loans in the amount of \$ 1,147.64 to be reimbursed upon receipt of funds: Fund 133 - \$859.56; Fund 159 - \$288.08

- 10.) Supervisor Reports
Supervisor Richard Lunt
A. Bureau of Land Management Resource Advisory Committee (BLMRAC)
meeting
- [11.\)](#) Executive Session, The Board shall meet in executive session to discuss,
consider and review the employment of the County Administrator, Derek Rapier,
pursuant to A.R.S. §38-431.03(A)(1)
- 12.) Adjournment

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431.et.seq. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: December 1, 2020
DEPARTMENT: BOS

REQUESTED BY: Derek Rapiere
TELEPHONE #: _____

1. Insert brief description of proposal and requested Board action:

Discussion/Action regarding County Mask Wearing Regulation

2. Continued from meeting of: _____

Discussed in meeting of: October 20, 2020

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed

If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?

Yes No

Date of County Attorney approval: _____

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

**STATE OF ARIZONA
COUNTY OF GREENLEE**

REGULATIONS REQUIRING FACE COVERINGS IN GREENLEE COUNTY

WHEREAS, on March 11, 2020, the Governor of the State of Arizona issued a Declaration of Public Health Emergency due to the necessity to prepare for, prevent, respond to, and mitigate the spread of COVID-19; and

WHEREAS, COVID-19, a respiratory disease that can result in serious illness or death, is caused by the SARS-Co V-2 virus, which is a new strain of coronavirus that had not been previously identified in humans and can spread from person to person; and

WHEREAS, the current scientific understanding of this virus from the U.S. Centers for Disease Control and Prevention indicates that it spreads primarily from person to person, mainly through respiratory droplets produced when an infected person talks, coughs, or sneezes; and

WHEREAS, these respiratory droplets can land in the mouths or noses of nearby people or can possibly be inhaled into the lungs; and

WHEREAS, spread is more likely when people are in close contact with one another (within 6 feet); and

WHEREAS, data shows that 18 cases of COVID-19 already exist in Greenlee County, and the effects of person-to-person transmission throughout Greenlee County have impacted the life and health of the people of Greenlee County, as well as our economy, and is a public health incident that affects life, health, property or the public peace; and

WHEREAS, one death from COVID-19 has already occurred in Greenlee County; and

WHEREAS, Greenlee County is seeing an increase in the rate of new cases; and

WHEREAS, currently there is no vaccine, treatment, or cure for COVID-19; and

WHEREAS, studies have found that mandated face coverings significantly reduce the number of infections; *and*

WHEREAS, pursuant to Executive Order No. 2020-40, the Governor of the State of Arizona authorized a county, city, or town, based on conditions in its jurisdiction, to adopt policies regarding the wearing of face coverings in public for the purpose of mitigating the spread of COVID-19; and

WHEREAS, Greenlee County has authority to promulgate county-wide regulations to mitigate the spread of infectious disease for the protection and preservation of public health pursuant to A.R.S. § 26-307 and consistent with Maricopa County Health Department v. Harmon, 156 Ariz. 161 (1987);

NOW, THEREFORE, IT IS HEREBY ORDERED that, as a result of the aforementioned conditions, it is the policy of Greenlee County that all persons within Greenlee County shall wear face coverings in compliance with the following regulations:

I. Definitions

A. "Face Covering" means a covering that fully covers a person's nose and mouth. The term "Face Covering" includes, but is not limited to, cloth face masks, surgical masks, towels, scarves, and bandanas. A "Face Covering" shall fit snugly on a person's face but allow the person to breathe easily. A Face Covering shall be worn consistent with the guidance provided by the U.S. Centers for Disease Control and Prevention.

B. "Home" has its natural meaning, as a person's residence, to include the dwelling structure and all property legally associated with the dwelling structure.

C. "Patron" means a customer or other person who visits a Place of Public Accommodation who is not a staff member of the Place of Public Accommodation.

D. "Physical distancing" means keeping 6 feet of distance between persons who are not in the same household.

E. "Place of Public Accommodation" means facilities, buildings, establishments, accommodations, services, commodities, or uses offered to or for use by the general public in Greenlee County, including public places where food or beverages are offered for sale, public places operated for temporary lodging, use or accommodation of those seeking health or recreation and all establishments offering goods or facilities, communal outdoor spaces such as sidewalks, trails, and parks, and entities soliciting patronage from the general public.

II. Use of Face Coverings

A. Effective as of 12:00 a.m. on July 1, 2020, all persons in Greenlee County who do not qualify for an exemption described in Section III of these regulations must wear a Face Covering under the following circumstances:

i. All patrons age six and over required to wear Face Coverings while inside the enclosed area of any Place of Public Accommodation;

ii. Adult patrons accompanying children aged two through five shall use reasonable efforts to cause those children to wear Face Coverings while inside the enclosed area of any Place of Public Accommodation; and

iii. All Places of Public Accommodation shall require staff members to wear, and those staff members shall wear, Face Coverings while working in areas open to the general public and areas in which interactions with other staff members are likely.

B. Wearing a Medical-Grade Mask satisfies any requirement in section II.A to wear a Face Covering. But all persons in Greenlee County are urged to reserve Medical-Grade Masks for use by health care workers and first responders.

III. Categorical Exemptions

A. These regulations do not apply to persons in Homes.

B. Exemptions are also applicable under the following circumstances:

i. For persons who fall into the U.S. Centers for Disease Control and Prevention's guidance for those who should not wear Face Coverings due to a medical or mental health condition or developmental disability;

ii. For children under 2 years old;

iii. For restaurant patrons while they are eating or drinking;

iv. For persons exercising in communal outdoor spaces, or persons walking or exercising with other persons from the same household in communal outdoor spaces, as long as Physical Distancing is maintained. For persons congregating in communal outdoor spaces with other persons not in their same household, Face Coverings are required when Physical Distancing is not maintained;

v. In settings where it is not practical or feasible to wear a Face Covering, including when obtaining or rendering goods or services, such dental services, medical treatments or while swimming;

vi. For persons in a personal vehicle, personal office, or similarly private space where other persons outside of the person's household are not present;

vii. For public safety employees and/or emergency responders and/or field employees engaged in essential functions, when wearing a Face Covering would interfere with or severely limit their ability to carry out their essential duties or functions; and

viii. For persons complying with the directions of public safety employees and/or emergency responders.

ix. For persons wearing a face shield while providing instruction to others in an educational setting or while testifying in court.

x. For persons inside the grounds of a public school which is operating under a COVID-19 school safety plan approved by the Greenlee County Health Department, provided that the individual follows the requirements of the COVID-19 school safety plan.

- xi. For persons participating in a sport or recreation league or other organized event which is operating under a COVID-19 safety plan approved by the Greenlee County Health Department, provided that the individual follows the requirements of the COVID-19 safety plan.

IV. Territorial Applicability

- A. These regulations apply throughout Greenlee County, without regard to whether the area is in incorporated or unincorporated Greenlee County.
- B. These regulations set minimum standards for Face Coverings. Nothing in these regulations prohibits or impedes any city, town, other public entity, or private entity from enacting and enforcing more restrictive regulations regarding the use of Face Coverings.

V. Enforcement

- A. A person who declines to wear a Face Covering because of a medical condition shall not be required to produce documentation verifying the condition.
- B. Consistent with the Governor of the State of Arizona's Executive Order No. 2020-40, enforcement of these regulations shall focus first on educating the public on the dangers of community spread and promoting best public health practices to achieve the goal of these regulations: mitigating the spread of COVID-19.
- C. Any person violating these regulations shall be notified of the provisions of these regulations and be given an opportunity to comply prior to any enforcement action being taken.
 - i. A first offense under these regulations shall result in a warning.
 - ii. Further offenses may subject the person violating these regulations to a civil penalty of not more than \$50.

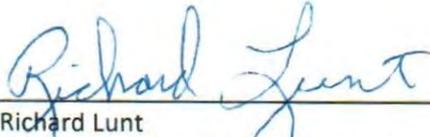
VI. Severability

It is the intent of Greenlee County that if a provision of these regulations or their application to any person or circumstance is held invalid or unconstitutional, the invalidity or unconstitutionality does not affect other provisions or applications of the regulations that can be given effect without the invalid provision or application, and to this end the provisions of this regulation are severable.

IT IS FURTHER PROCLAIMED that Greenlee County encourages cities and towns in Greenlee County to adopt regulations at least as restrictive as these regulations; and

IT IS FURTHER PROCLAIMED AND ORDERED that these regulations shall be reviewed during the first Board of Supervisors meeting in December. If not renewed at the first meeting in December, the regulations shall expire on December 12, 2020.

ADOPTED by the Greenlee County Board of Supervisors, Greenlee County, Arizona, this 20th day of October, 2020



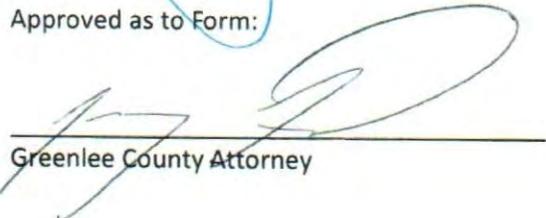
Richard Lunt
Chairman of the Greenlee County Board of Supervisors

Attest:



Clerk of the Board of Supervisors

Approved as to Form:



Greenlee County Attorney

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: December 8, 2020
DEPARTMENT: BOS

REQUESTED BY: _____
TELEPHONE #: _____

1. Insert brief description of proposal and requested Board action:

Discussion/Action regarding appointment of Board Chairman, appointment of Board members to various Boards, Committees and Assignments

- A. Chairman of the Board
- B. County Supervisors Association – Legislative Policy Committee
- C. SEAGO Board Member
- D. Mexican Wolf Advisory Committee and Related Assignments.
- E. Eastern Counties Organization Representative

2. Continued from meeting of: _____

Discussed in meeting of: _____

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No

Project Code #: _____

Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed

If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other

CFDA # (Federal grants only) _____ State # _____

Fund _____ \$ _____

Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?

Yes No

Date of County Attorney approval: _____

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: December 8, 2020 REQUESTED BY: D. Rapier
 DEPARTMENT: Co. Admin. TELEPHONE #: 928-865-2072

1. Insert brief description of proposal and requested Board action:
 Review for possible annual approval of updated Southeastern Arizona Workforce Investment Area Governance Agreement and associated ARIZONA@WORK – Southeastern Arizona Consortia Agreement.

2. Continued from meeting of: N/A
Discussed in meeting of: N/A

3. Publication requirements:
 Does this require publication in the official county newspaper? Yes No
 This department to cause publication Clerk of the Board to cause publication

4. Financial Impact: Project Code #: _____
 Expenditure: Is this a budgeted expense? Yes No
 Fund _____ \$ _____ Actual Not to exceed
 Fund _____ \$ _____ Actual Not to exceed
 If not budgeted, how will this expense be funded? _____

Grants/Contracts:
 Federal State Other _____
 CFDA # (Federal grants only) _____ State # _____
 Fund _____ \$ _____
 Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?
 Yes No
 Date of County Attorney approval: 12/4/2020

6. Board of Supervisors action taken:
 Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

**SOUTHEASTERN ARIZONA WORKFORCE INVESTMENT AREA
FOR
LOCAL GOVERNANCE**

This Intergovernmental Agreement, hereinafter, referred to as, "Agreement" is entered into between Cochise County, a body politic and corporate of the State of Arizona (Cochise) and Graham County, a body politic and corporate of the State of Arizona, (Graham) and Greenlee County, a body politic and corporate of the State of Arizona (Greenlee), to establish the fiscal and administrative responsibilities for the ARIZONA@WORK, Southeastern Arizona Workforce Development hereinafter referred to as "SAWD". This agreement outlines the terms and conditions under which the Consortium members shall govern and administer job training services in the aforementioned counties under Title II of the Workforce Innovation and Opportunity Act (WIOA) of 2014.

WHEREAS, the Workforce Innovation and Opportunity Act (WIOA) of 2014 and WIOA Regulations were developed to implement the WIOA, and authorize the expenditure of federal funds for job training programs in locally determined Workforce Areas; and

WHEREAS, Cochise, Graham and Greenlee County Boards of Supervisors, respectively hereby establish as a local workforce area for the purpose of administering WIOA funds and services; and

THEREFORE, in consideration of the agreement of the parties hereinafter set forth, the Counties agree to the following:

1. Liability of funds:

Cochise, Graham and Greenlee Counties, through their Boards of Supervisors, respectively approve the designation of Cochise County as Grant Recipient for the Consortium, with liability for said funds as noted in WIOA 107(d) (12) (B) (I) (I) as required under 20 CFR Part 667.705, the Cochise County Board of Supervisors as Chief Elected Officials are liable in their official capacity and are not personally liable for misuse of WIOA funds.

2. Grant and fiscal agent recipient and signatory:

Cochise, Graham and Greenlee Counties, through their Boards of Supervisors, respectively approve the designation of Cochise County as Grant Recipient for Consortium, with liability for said funds, as required by WIOA 107(d)(12)(B)(I)(I).

It is acknowledged by Graham and Greenlee Counties through their respective Boards of Supervisors, that Cochise County has been selected and approved the designation of

ARIZONA@WORK, Southeastern Arizona Workforce Development (SAWD), as Administrative Entity for the Consortium with liability for the administration as outlined in WIOA 107 (d)(12)(B)(I)(II) and 20 CFR 679.420. The Chairman of the Cochise County Board of Supervisors as part of his/her authority will be the designated signatory authority.

3. Fiscal agent designation:

Cochise County and SAWD shall establish fiscal control and fund accounting procedures as necessary to assure the proper disbursement of, and accounting for, federal funds allocated to all programs and said procedures shall ensure that all financial transactions carried out are conducted and records maintained in accordance with generally accepted accounting principles. SAWD shall comply with all applicable uniform accounting principles and administrative requirements for grants and agreements, included in the appropriate circulars and rules as promulgated by the Federal Office of Management and Budget, United States Department of Labor and the State of Arizona, Department of Economic Security, as applicable.

4. Local Board budget approval:

The SAWD will present the annual budget to the consortium for review and recommendations as required under WIOA 107(d) (12) (A) and 20 CFR 679.370(0) for carrying out the duties of the Local Board. The SAWD will approve an annual budget developed by SAWD for all Title I activities, including administrative and operational activities, for the purpose of carrying out the duties of the SAWD. The budget will be based on the annual WIOA allocation received by SAWD. The SAWD will approve the annual budget and forward to the Chief Elected Official (Cochise County Board of Supervisors).

5. Participating chief elected officials:

Cochise County, through SAWD, shall establish and maintain a Local Workforce Development Board, representative of the Consortium and as required by the Act, for the purpose of advising and consenting to the operations of the SAWD and otherwise providing oversight to the provision of WIOA Services. The Local Board shall consist of the members as required by the WIOA law.

Upon receiving, a selection of choices from SAWD Members for the Consortium as required by the Act shall appoint members.

6. Amendment or change to the elected official agreement:

The agreement will be changed or amendments will be added upon agreement of all parties in writing as necessary including how an election may affect this existing agreement. All amendments or changes will be maintained at the local administrative entity office and available for monitoring.

The effective date of this agreement shall be upon signature by all parties to the agreement, whichever occurs first. This agreement is annually and automatically reviewed for an indefinite duration, or until such time that, a member should decide to terminate its membership. Any member may withdraw by giving 180 days written notice to Cochise County, SAWD and other members of the Consortium. In such cases, all pertinent terms of the agreement shall continue in effect for the remaining members.

Cochise County shall continue as the Grant Recipient for an indefinite period, or until all parties to the Agreement, which the other's concurrence, determine to modify the agreement.

ARIZONA@WORK SOUTHEASTERN ARIZONA shall continue as the Administrative entity for an indefinite period or until all parties to the agreement, with the other's concurrence, determine to modify the agreement.

Modifications to this Agreement shall be written amendments and signed by all parties.

7. Designation of a chief lead elected official:

The Chairmen of the Boards of Supervisors are liable for all WIOA Title 1B funds in the local area, and required to approve or provide guidance on the Local Board Activities and will act on behalf of the other Supervisors.

The Chairman of the Cochise County Board of Supervisors is the individual selected by the participating Boards of Supervisors who may act on their behalf for the three County area.

8. Local Board member representation:

The SAWD will assist the Chairman of the Cochise County Board of Supervisors to ensure Local Board representation is fair and equitable across the local area.

- A. Majority Local Business Representatives (more than 50%)
- B. Labor and apprenticeship required Community Based Organizations and other youth-related optional (20% min.)
- C. Education and Training – Title II and high education required – Local education and Community Based Organizations helping barrier individuals (optional)
- D. Government, Economic and Community Development – Eco/Dev, Wagner-Peyser and Vocational Rehabilitation required; philanthropic and others optional.

The nominating organization will submit a document or letter to the Board of Supervisors signed by the Chief Operation Officer or his designated staff identifying the individual to be nominated and acknowledge the nominee's optimum policy making authority or as identified by job title, including a resume or work history.

The Board of Supervisors will advise the nominee and SAWD by letter of the appointment.

The appointed Board Member will advise SAWD and resign if they no longer hold the position that made them eligible.

9. Communication:

Periodically, the SAWD will develop a Strategic Plan with regard to the administration of WIOA services within the Consortium as may be required by either the Arizona Department of Economic Security (DES) WIOA Administration and/or the Governor's County on Workforce Policy. Upon completion of the Strategic Plan and prior to submittal to DES, the SAWD will provide a copy of the plan for review by the respective Board of Supervisors for all counties in the Consortium. Graham and Greenlee Counties may then submit a letter of recommendation for approval or submit recommendations for revision. Final approval of the plan shall require approval of counties in the Consortium by their respective Boards of Supervisors.

The Local Boards and Board of Supervisors will meet once a year as possible.

Cochise County, through its Administrative entity, SAWD, shall develop programs, services and budgets for all member counties of the Consortium within the constraints of WIOA, inclusive of Adult, Youth and Dislocated Worker Services. SAWD shall ensure the delivery of effective programs that provide the most beneficial mix of services to eligible residents and private or public employers within the Consortium.

Contact persons for the member counties and SAWD, under this agreement are as follows:

County Administrators:

Richard G. Karwaczka, Cochise County Administrator
1415 Melody Lane, Bisbee AZ 85603

Dustin Welker, Graham County Manager
921 Thatcher Blvd., Safford, AZ 85546

Derek Rapiere, Greenlee County Manager
P.O. Box 908, Clifton, AZ 85533

Vada Phelps, SAWD Executive Director
900 Carmelita Drive, Sierra Vista, AZ 85635

ANNUAL REPORT AND AUDITS:

SAWD shall provide an Annual Report at the end of each program year to each of the respective member counties inclusive of the following information, or on a per County basis:

- *the location of the local SAWD offices.
- *Number of Adult, Youth and Dislocated Worker Participants that were registered, served and exited during each program year.
- *The number of Summer Youth Participants that were served each summer and the location where they accomplished a work experience component.
- *The overall number of residents served in the local One Stop Office that were not registered as Participants.
- *The amount of funding that was expended specifically within each county for provision of WIOA services.

The Annual Report should also include the following information with regard to the overall Consortium:

- *Copies of any programmatic or fiscal Quality Assurance and/or Monitoring Reports and Responses that were issued by either DES, WIOA Administration or the U.S. Department of Labor, if any.
- *A copy of the annual performance measures report issued by DES Administration that indicates the overall performance of the Consortium.

GOVERNING STATE LAW:

All matters governed by the Agreement shall be subject to the conflict of interest provisions of A.R.S. 38-501 through A.R.S. 38-511, as well as, such other relevant provisions in A.R.S. that are applicable to the planning, implementation and delivery of WIOA services in the Consortium and as contained in the Strategic Plan.

SHARED GOVERNANCE AGREEMENT

1. Local Board Membership

a. Terms

Board appointments shall consist of staggered terms. Such terms are for four-year periods. Upon expiration of an appointee’s term of office, subsequent appointments shall be for a four-year term.

b. Nomination

A nomination committee shall be appointed from volunteers of the full board by the President/Chair. At the next meeting of the board, the nomination committee shall present a list of board members that have consented to serve the position of President/Chair, Vice President, Secretary or Treasurer if elected.

The board members present at the meeting that the ballot is submitted shall vote for one board member for President/Chair, one board member for Vice President, one board member for secretary and one board member for Treasurer by raise of hands. The board members receiving the majority of the votes will be elected to serve in the capacity of the office for which they were elected as stated above, until replaced.

For each position that requires a nomination, the Local Board shall submit to the appointed Chief Elected Officials of the local area, the Chairman of the Cochise County Board of Supervisors, a document or letter signed by the Chief Executive Officer or designee identifying the individual being nominated. The document or letter must also acknowledge the nominee's optimum policy-making authority and include documentation of curriculum vitae, resume or work history supporting the qualification of the nomination.

c. Appointment

Local Board member appointments will be made by the Chairman of the Cochise County Board of Supervisors as Chief Elected Official and submitted to the local administrative entity in a form of a letter evidenced within either minutes of meetings, or other official communication.

d. Change in status

Local Board members who no longer hold the position or status that made them eligible, must resign or be removed by the Chairman of the Cochise County Board of Supervisors as Chief Elected Official immediately upon notification to the Local Board Chair of the change of status as representative of the Board.

e. Mid-term appointments

Local Board members replacing out-going member's mid-term will serve the remainder of the out-going member's term.

f. Vacancies

The Local Board vacancies must be filled within 120 days of the vacancy. The Chairman of the Cochise County Board of Supervisors as Chief Elected Official is authorized to make all reappointments of members. Reappointments must be made within 120 days, of the term expiration. In the event a vacancy cannot be filled within 120 days, the local administrative entity will request a waiver in writing to the Director of the State Workforce Development Board with an explanation of why a vacancy was not filled in the 120-day timeframe and a description of the process underway to fill the vacancy. The local administrative entity will maintain written approval of the waiver request by the Director of the State Workforce Development Board and will be monitored according to the process outlined in their approved waiver request.

g. Removal

The Local Board members will be removed by the Chairman of the Cochise County Board of Supervisors as Chief Elected Official if that member is found to be guilty of one or more of the following offenses:

- *Fraud in securing an appointment;
- *Neglect of duties required by the board member;
- *Drunkenness while performing duties as a board member;
- *Addiction to the use of narcotics or habit-forming drugs;
- *Conviction of a felony or a misdemeanor involving moral turpitude;
- *Documented violation of conflict of interest;
- *Failure to meet Local Board member representative requirements defined in the WIOA and this policy;
- *After three unexcused absences as decided by the Board, that seat will be declared vacant.

The State Administrative Entity reserves the right to conduct an investigation regarding allegations of wrong doing that result in the removal of a board member. The Boards of Supervisors and local workforce board chair will be formally notified in advance of any such investigation and the results.

2. Relationship between chief elected officials and the Local Board

a. Local Plan requirements

The local four-year plan will be developed and submitted to the Governor in partnership between the Boards of Supervisors and the Local Board. The Local Plan shall support the strategy described in the State Plan in accordance with section 102(b) (1) (E) and be consistent with the State Plan. At the end of the first 2-year period of the four-year Local Plan, the Board will review the Local Plan and, in partnership with the Boards of Supervisors, shall prepare and submit modifications to the Local Plan to reflect changes in labor market and economic conditions or any other factor affecting the implementation of the Local Plan.

It will include an analysis of the regional economic conditions, analysis of the knowledge and skills needed to meet the employment need of the employers in the region, an analysis of the workforce in the region, an analysis of the workforce development activities, a description of the Local Board's strategic vision and goals, and a strategy to work with the entities that carry out the core programs to align resources available to the local area, a description of the workforce development system that identified the programs that are included in the system and how the Local Board will work with those entities.

Prior to the date on which the Local Board submits the Local Plan they shall:

*Make copies of the proposed Local Plan to the public through electronic and other means, including public hearings and local news media.

*allow members of the public, including representatives of business, representatives of labor organizations, and representative of education to submit to the board comments on the proposed Local Plan no later than the end of the 30-day period beginning on the date that the proposed Local Plan is made available,

*include with the Local Plan submitted to the Governor any comments that represent disagreement with the plan.

b. Budget and approval

A budget will be developed in conjunction with the Cochise Board of Supervisors and the annual budget will present to the consortium for review and recommendations as required under WIOA 107(d)(12)(A) and 20 CFR 679.370(o) for the purpose of carrying out the duties of the Local Board. This budget does not include program operations. The approved minutes of the Local Board and the Chairman of the Cochise County Board of Supervisors will be the documentation of approval of the budget.

c. Selection of Operators and providers

A guideline and process has been completed as required by - WIOA 107(d) (10) (A) through (E) and the State Workforce Development Board policy, including the process for getting Chairman of the Cochise County Board of Supervisors agreement on the selections. The process will be completed by Cochise County Procurement office, and approved by the Cochise County Board of Supervisors and signed by the Chairman of the Cochise County Board of Supervisors with the agreement of the SAWD. The performance both of program and of fiscal compliance will be monitored on a quarterly basis, unless it is determined by the fiscal entity to be needed more often, for compliance with contracts. Upon determination of non-compliance the contact may be put into a performance improvement plan or terminated as deemed necessary by the Chairman of the Cochise County Board of Supervisors and the Local Board in accordance with 2 CFR part 200. A yearly audit will be required within 90 days at the end of their fiscal year

d. Youth activities

At this time, the Local Board does not plan to establish a Youth Committee. However, should the Local Board decided to establish a standing youth committee the composition of and appointment procedures will be in accordance with (20 CFR 681.110). Should the board decided not to establish a standing youth committee, the Local Board will carry out its responsibilities for youth activities under the youth formula programs as described by the law.

The Local Board will monitor and evaluate youth activities at their quarterly Board Meetings. Board Staff will address any recommendations, changes or concerns.

e. Program oversight

The Local Board in partnership with the Boards of Supervisors will conduct program oversight responsibilities as outlined in WIOA Secs. 134(c) and (d) for adult and dislocated worker employment and training activities and WIOA Sec. 129(c) for youth workforce investment activities. The Local Board will provide oversight and evaluate quarterly or anytime they deem necessary. The Local Board will report to the Boards of Supervisors on an annual basis the activities of the SAWD goals outlined in the local plan.

Performance Accountability Measures

The Cochise County Board of Supervisors has given authority to SAWD to negotiate and reach agreement on local performance measures with the State of Arizona Department of Economic Security WIOA administrative entity and the Governor. Once SAWD and the WIOA administrative entity have reach agreement the local performance measures will be submitted to the Cochise County Board of Supervisors for approval.

f. Local Board Policy

A policy will be developed with the participation of members of the Local Board and staff. It will be presented to the full Local Board for comment, approval, disapproval, modification including implementation, with notice to the Cochise County Board of Supervisors for their approval in accordance with 20 CFR 679.310 (b)).

The Local Board will ensure the appropriate use and management of the funds provided under Title I-B for the Youth, Adult and Dislocated Worker activities and the local ARIZONA@WORK system including the use and management of the funds to maximize performance outcomes under WIOA 116, by being one of the signatures on all expenditures and receiving a financial and programmatic report from the finance oversite committee and staff. The report will also include a list of all expenditures and a budget report at each board meeting. Alternatively, more often if requested by the Local Board or Chairman of the Cochise County Board of Supervisors.

g. Memorandum of Understanding

A MOU will be developed by all partners for all workforce system programs and presented to the Local Board and will include the Boards of Supervisors, with the understanding between workforce system partners and the Local Board.

3. Conflict of interest

SAWD Board Members shall avoid both conflict of interest and appearance of conflict of interest in the conduct of the Board's business.

SAWD shall follow: Arizona law on Conflict of Interest as set forth in Arizona Revised Statutes, Title 38 – Public Officers and Employees, Chapter 3 – Conduct of Office, Article 4 Section 38-447 and Article 8 Section 38-501-511.

Conflict of Interest is defined as real, apparent and organizational. It refers to circumstances where an individual or an organization the individual represents has competing interest that may affect that person's ability to act objectively and without bias. Where there may be circumstances or actions that have the potential to undermine the impartiality of a person due to a clash between the person's interests and their organizational role, or between competing organizational roles if a person serves in more than one organizational role.

If there is a possibility of a conflict of interest, a written agreement will be included. Conflict of interest and the firewalls are listed in this agreement.

ARIZONA@WORK Southeastern Arizona will evaluate and monitor compliance with the laws and regulations and take prompt and appropriate action when any noncompliance is identified in accordance with Uniform Guidance 2 CFR 200.61 and 200.62 and 20 CFR 683.220.

A Local Board member may not vote on any matter that would provide direct financial benefit to the member or the member's immediate family, or on matters of the provision of services by the member or the entity, the member represents.

A Local Board member must avoid even the appearance of a conflict of interest. Prior to taking office, Local Board members must provide to the Local Board President or Chair a written declaration of the substantial business interest or relationship they or their immediate families have with all businesses or organizations that have received, are currently receiving or are likely to receive contract of funding from the Local Board. Such declarations must be updated annually or within 30 days to reflect any changes in such business interest or relationships. The Local Board must appoint an individual to review the disclosure information in a timely manner and advise the Local Board President or Chair and appropriate members of the potential conflicts.

Prior to a discussion, vote, or decision on any matter before the Local Board, if a member, or a person in the immediate family of such member, has a substantial interest in or relationship to a business entity, organization, or priority that would be affected by any official Local Board action, the member must disclose the nature and extent of the interest or relationship and must abstain from discussion and voting on

or in any other way participating in the decision on the matter. All abstentions must be recorded in the minutes of the Local Board meeting and be maintained as part of the official record.

It is the responsibility to the Local Board members to monitor potential conflict of interest and bring it to the Local Board's attention in the event a member does not make a self-declaration.

In order to avoid a conflict of interest, a Local Board must ensure that the Local Board's workforce service providers for WIOA Title 1B adult, dislocated worker and youth programs must not employ or otherwise compensate a current or former Local Board member or Local Board employee or grant recipient who was employed anytime during the previous 12 months.

The Local Board must ensure that the Local Board, its members, or its administrative staff do not directly control the daily activities of its workforce service providers, workforce system partners, or contractors.

Local Board members or their organizations may receive services as a customer of a local services provider or workforce system partner.

A clear separation of duties will be enforced by the Chairman or President of the Local Workforce Development Board to make sure all firewalls between staff that perform governance functions and operation functions that serve multiple roles in the one-stop service delivery system will be enforced in accordance with the Organizational Chart.

4. Authorized Signatures

All the appropriate persons of all partners that will then be submitted to the Local Board will sign the MOU. At that time, the MOU partnership agreement will be signed by the Chairman of the Cochise County Board of Supervisors and by the Local Board chair.

5. Amendments, change or election

The Agreement will be changed or amendments will be added upon agreement of all parties in writing as necessary including how an election may affect this existing agreement. All amendments or changes will be maintained at the local administrative entity office and be available for monitoring.

The effective date of this agreement shall be upon signature by all parties to the agreement, whichever occurs first. This agreement is annually and automatically reviewed for an indefinite duration, or until such time that, a member should decide to terminate its membership. Any member may withdraw by giving 180 days written notice to Cochise County, SAWD and other members of the Consortium. In

such cases, all pertinent terms of the agreement shall continue in effect for the remaining members.

Cochise County shall continue as the Grant Recipient for an indefinite period, or until all parties to the Agreement determine to modify the agreement.

The One Stop Operator will be a function of the Cochise County Procurement Office in accordance with their approved policies and procedures to secure professional services.

SAWD will use the policies and procedures included in their finance manual, which depend on the services and costs involved.

ARIZONA@WORK SOUTHEASTERN ARIZONA WORKFORCE DEVELOPMENT BOARD shall continue as the Administrative Entity and Fiscal Agent in partnership with Cochise County Board of Supervisors for an indefinite period or until all parties to the agreement with the other's concurrence, determine to modify the agreement.

Modifications to this Agreement shall be written amendments and signed by all parties to the agreement.

6. Communication with Elected Officials

Periodically, the SAWD will develop a Strategic Plan with regard to the administration of WIOA services within the Consortium as may be required by either the Arizona Department of Economic Security (DES), WIOA Administration and/or the Governor's County on Workforce Policy. Upon completion of the Strategic Plan and prior to submittal to DES, the SAWD will provide a copy of the plan for review by the respective Board of Supervisors for all counties in the Consortium. Graham and Greenlee Counties may then submit a letter of recommendation for approval or submit recommendations for revision. The Cochise County Board of Supervisors shall complete final approval of the plan.

The Local Boards and Cochise County Board of Supervisors as Chief Elected Officials will meet once a year, as possible.

Cochise County, through its Administrative Entity, SAWD, shall develop programs, services and budgets for all member counties of the Consortium within the constraints of WIOA, inclusive of Adult, Youth and Dislocated Worker Services. SAWD shall ensure the delivery of effective programs that provide the most beneficial mix of services to eligible residents and private or public employers within the Consortium.

The Cochise County Board of Supervisors shall procure a One Stop Operator using Cochise County Procurement Policies and Procedures.

Contact persons for the member counties and SAWD, under this agreement are as follows:

Richard G. Karwaczka, Cochise County Administrator
1415 Melody Lane, Bisbee AZ 85603

Dustin Welker, Graham County Manager
921 Thatcher Blvd., Safford, AZ 85546

Derek Rapier, Greenlee County Manager
P.O. Box 908, Clifton, AZ 85533

Vada Phelps, AZ@WK SEAZ, Executive Director
900 Carmelita Drive, Sierra Vista, AZ 85635

7. Communication with Public

The Local Board provides information through its web-site, Facebook, posted notices of open meetings, information regarding the activities of the Local Board as required by WIOA 107(e) and 20 CFR 679390, including the following:

- a. Information about the Local Plan, or modification to the Local Plan, before submission of the plan;
- b. List of affiliation of Local Board Members;
- c. Selection of one-stop operators;
- d. Award of grants of contract to eligible provides or workforce development activities;
- e. Minutes of formal Meetings of the Local Board;
- f. Local Board By-laws.

8. Executive Director & Staff

- a. The Local Board has the authority to hire a director or staff.

9. Use and Management of Funds

- a. The Local Board will ensure the appropriate use of funds and the use of funds to maximize performance outcomes by having all disbursements signed by at least one member of the Executive Board and quarterly written finance and verbal performance reports to the Board. The Finance Committee will review the disbursements and report to the Local Board. The Local Board and Board of Supervisors will receive the annual intendent audit. Any findings will be addressed and corrected within a 30-day period.

10. Providers

- a. Providers will be monitored on a quarterly bases for both fiscal and program performance. A quarterly budget report and yearly audit is required to be presented to the staff and LWDB.
- b. Providers that are not performing or are underperforming will be notified and given an opportunity to correct these issues. After two consecutive notices, if the performance is not corrected as required under 20 CFR 679.370, the contract may be withdrawn and a new Request for Proposal (RFP) process completed.

11. Labor Market

1. The Local Board carries out labor market analysis by having access to the Arizona State labor market information, the labor market information provided by Cochise Economic Research Center, and APS reports for Greenlee and Graham Counties. The Local Board is made up of 51% business and they bring their information and expertise to supplement local information.
2. All partners meet several times with each partner writing their part of the plan. Staff of the Local Board took all the pieces and put them into a coherent document. Drafts were presented and everyone's concerns were address and incorporated into the plan.
3. Business Representatives continuously meet with businesses in all three counties to promote business representation, develop effective linkages, ensure that activities meet the needs of employers and support economic growth in the three counties using developed strategies to meet the needs of businesses and job seekers.
4. Representatives from secondary and postsecondary education sit on the Local Board, SAWD will lead efforts to develop and implement career pathways that are needed by adults, dislocated workers and youth by aligning the employment, training, education and supportive services in the local area. Staff and board members sit on several boards representing the Local Board's interests and provide information to members of those boards. The educational entities sit on the Local Board, and bring a lot of information about how the partnerships develop and implement career pathways.
5. The Local Board leads efforts in our three counties to identify and promote proven and promising strategies and initiatives to meet the needs of employers, workers and job seekers by taking the message and delivering information to local service agencies and sitting on various boards and attending meetings. A report will be brought back to the full board.
6. The use of social media and various other technology methods are used to meet the required accessibility of the system for employers and job seekers. All one-stop centers have computers and software that is available for both businesses and jobseekers. In each one-stop, there are also staff available to provide services and resources. SAWD will work with partners in the local workforce development area to provide a one door approach to prevent a duplication of

services. Technology will be used to give better access to our services in the remote areas of the three counties such as Zoom or Skype. Jobseekers will be introduced to the statewide Arizona Job Connection (AJC) system in order to access available jobs and upload their resume for positions available. Businesses will be introduced to the AJC system to post jobs available and to review resumes of jobseekers available for work and have the job qualifications.

7. The Consortium has negotiated with the Chairman of the Cochise County Board of Supervisors and all required partners for the funding of the infrastructure costs in accordance with 678.715, which include dollars and in-kind services, so that each entity provides its appropriate share.
8. Under WIOA sec. 107 (d) (10) (E) we will work with the State and any other entity to ensure there are sufficient providers available for our local area. With the Eligible Training Provider List (ETPL), clients have many choices. One-Stops have integrated services for individuals with disabilities. Vocational Rehabilitation services are located in the One-Stops as well as telephones and computers designed for individuals with disabilities.
9. ARIZONA@WORK Southeastern Arizona provides training and information. The Local Board and staff members hold meetings and attend meetings to share information with education and training providers in our local areas. SAWD reviews the WIOA Title II Adult Education grant applications for educational services to ascertain if the grant applications are consistent with the local plan. If recommendations are needed to better align the grant applications for Adult Education educational services SAWD makes those recommendations upon conclusion of the review. SAWD works with education and training providers in the local area to coordinate their services to our clients once approval is obtained from the State ETPL coordinator for inclusion to the ETPL listing.
10. All ARIZONA@WORK Southeastern Arizona One-Stop locations have been monitored and inspected to ensure the physical and programmatic accessibility in accordance with WIOA sec. 188. An employee is designated and inspects each location on an annual basis and is available to anyone desiring to file a complaint. Any complain is addressed within a 24-hour basis.
11. The State of Arizona and members of the Local Board have certified all ARIZONA@WORK Southeastern Arizona locations in accordance with 20 CFR 678.800 and State Workforce Policy #6 (Certification of ARIZONA@WORK Job Centers).

IN WITNESS WHEREOF, the parties hereto have affixed their signature to this Agreement titled Southeastern Arizona Workforce Development Area Governance Agreement and Cochise, Greenlee and Graham Counties.

COCHISE COUNTY BOARD OF SUPERVISORS:

Chairperson

DATE

ARIZONA@WORK – SOUTHEASTERN ARIZONA WORKFORCE DEVELOPMENT:

RON CURTIS – PRESIDENT/CHAIRMAN

DATE

IN WITNESS WHEREOF, the parties hereto have affixed their signature to this Agreement titled Southeastern Arizona Workforce Development Area Governance Agreement and Cochise, Greenlee and Graham Counties.

GREENLEE COUNTY BOARD OF SUPERVISORS:

Chairperson

DATE

ARIZONA@WORK – SOUTHEASTERN ARIZONA WORKFORCE DEVELOPMENT:

RON CURTIS – PRESIDENT/CHAIRMAN

DATE

IN WITNESS WHEREOF, the parties hereto have affixed their signature to this Agreement titled Southeastern Arizona Workforce Development Area Governance Agreement between Cochise Private Industry Council and Cochise, Greenlee and Graham Counties.

GRAHAM COUNTY BOARD OF SUPERVISORS:

Chairperson

DATE

ARIZONA@WORK – SOUTHEASTERN ARIZONA WORKFORCE DEVELOPMENT:

RON CURTIS – PRESIDENT/CHAIRMAN

DATE

IN WITNESS WHEREOF, the parties hereto have affixed their signature to this Agreement titled Southeastern Arizona Workforce Development Area Governance Agreement between Cochise Private Industry Council and Cochise, Greenlee and Graham Counties.

ARIZONA@WORK – SOUTHEASTERN ARIZONA

CONSORTIA AGREEMENT

This agreement is entered into for the purpose of continuing to have a single recognized entity to administer and operate programs to serve Adults, Dislocated workers and Youth under Title I of the Federal Workforce Innovation and Opportunity Act (WIOA) of 2014.

Cochise County Board of Supervisors will serve in the roles of chief elected Officials (CEO), fiscal agent for Cochise County, Graham County and Greenlee County and act as grant recipient and signatory.

This Agreement incorporated changes to comply with newly adopted Workforce Arizona Council policy which required specific inclusions in the Agreement.

LIABILITY OF FUNDS:

Cochise County has been designated by Cochise, Graham and Greenlee Counties Boards of Supervisors to serve as Chief elected Officials and fiscal agent for Arizona@Work, Southeastern Arizona, based on the allocation and population.

This agreement provides Cochise County the authority to administer WIOA funds and assign resources to meet the needs of each County. Therefore, Cochise County, as CEO fiscal agent shall be liable for any disallowed or misused or WIOA funds. Chief Elected Officials in Cochise county are liable in their official capacity and are not personally liable for any misuse of WIOA funds.

WIOA Services:

Cochise County in its role as CEO and fiscal agent and the Local Workforce Development Board will jointly ensure that services are delivered in accordance with WIOA, including subsequent amendments, and related regulations including State, Federal and Workforce Arizona council policies.

WIOA Records:

The Local Workforce Development Board of Directors shall maintain and secure, in accordance with established policies and procedures, all records required by Federal, State and local regulations to operate the WIOA programs.

WIOA Reporting:

The Local Workforce Development Board shall be responsible for all required reporting of WIOA activities, performance and expenditures. The Local Workforce Development Board shall be

responsible for all participating tracking and reporting activities required by Federal, State and WIOA administration and shall provide annual performance reports to the Cochise County Board of Supervisors with information on the actual service levels.

WIOA Performance Measures:

The Local Workforce Development Board will be accountable for all required performance indicators, as established by the Governor and policies established by the State.

Budget:

The Local Workforce Development Board will present the annual budget to the Chief Elected Officials and is required as their role under WIOA. It will meet of requirement stated in WIOA sec. 107 (d) and 20 CFR 679.370. The purpose of the budget is to allow the carrying out of the duties required by the Local Workforce Board.

Participating Chief elected Officials:

Cochise County:	Tom Borer Chairman, District 1
	Ann English Vice-Chairman, District 2
	Peggy Judd District 3
Graham County:	Paul David Chairman, District 1
	Jim Palmer District 2
	Danny Smith Vice Chairman, District 3
Greenlee County:	David Gomez Vice Chairman, District 1
	Ron S. Campbell District 2
	Richard Lunt Chairman, District 3

Designation of a Chief Elected Official:

The Chief Elected Official Chairman, in Cochise County acts as lead for title 1B funds in the Local Workforce Area and required to approve and provide guidance if requested, on the Local Workforce Development Board activities.

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: December 8, 2020
DEPARTMENT: BOS

REQUESTED BY: _____
TELEPHONE #: _____

1. Insert brief description of proposal and requested Board action:

Retirement Acknowledgements
A. Linda Durr – Greenlee County Assessor
B. Vicki Cook – Constable for Justice Court District #2
C. Grace Valenzuela – Greenlee County School Superintendent, Chief Deputy

**2. Continued from meeting of: _____
Discussed in meeting of: _____**

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed

If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?

Yes No

Date of County Attorney approval: _____

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

DEREK RAPIER
County Administrator
(928) 865-2072

FACSIMILE (928) 865-9332



BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA
Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the
GREENLEE COUNTY BOARD OF SUPERVISORS
also sitting as Board of Directors for
GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT
and
GREENLEE COUNTY FLOOD CONTROL DISTRICT

hereby gives notice that a
Regular Meeting
will be held on Tuesday, November 24, 2020 – 8:00 a.m.
Zoom Video Conferencing. To join the meeting enter the following URL into your
browser:

Join Zoom Meeting

<https://us02web.zoom.us/j/81463039602?pwd=RG1Bak5lbk1GaHdlL0dtSzlBbjdiUT09>

Meeting ID: 814 6303 9602
Passcode: 164012

**Board of Supervisors Meeting Room, 2nd floor Courthouse Annex, 253 5th Street,
Clifton, Arizona**

AGENDA

In attendance: Board of Supervisors members: Richard Lunt, Chairman; David Gomez, Member; and Ron Campbell, Member. Also present were Derek Rapier, County Administrator and Jeremy Ford, County Attorney

1.) Call to Order

Chairman Lunt called the meeting to order at 8:00 a.m.

A. Pledge of Allegiance

Supervisor Campbell led those present in the Pledge of Allegiance.

B. Call to the Public

Daniel Cervantes, of Clifton, responded to call to the Public. Mr. Cervantes congratulated all of the elected officials from the County, State and Presidential elections.

Ty Kelly, of Blue, responded to call to the Public. Mr. Kelly requested the help of the Board with several issues taking place in the areas of the Blue pertaining to the Forest Service reductions, administration changes, and the farming community. Chairman Lunt and Supervisor Campbell requested for Mr. Kelly to send in his list of concerns to the Board can properly help with the issues taking place.

Sheriff Tim Sumner responded to call to the Public. He referred to Greenlee County's use and resource policy plan, on page 4 Sheriff Sumner read out two of the bulletin points that would be helpful pertaining to Mr. Kelly's concerns.

- 2.) **PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:**
 - A. **Consent Agenda**
 1. **Clerk of the Board: Consideration of approval of Public Health Service District expense warrants in excess of \$1,000.00**

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Public Health Services District Consent Agenda as presented.

- 3.) **Reed Larson, County Engineer**
 - A. **Discussion/Action regarding approval to execute hangar lease with Stacey Koon with a lease term of two years with an effective (beginning) date of March 26, 2021**

Mr. Larson requested approval to execute a hangar lease with Stacey Koon, he requested for a correction on the date to be March 26, 2020.

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the hangar lease with Stacey Koon with a lease term of two year with an effective (beginning) date of March 26, 2020.

- 4.) **Derek Rapier, County Administrator**
 - A. **Discussion/Action – Consideration of rescinding the Budget Reduction measures implemented by the Board on May 5, 2020**

Mr. Rapier explained that on May 5, 2020 the Board implemented Budget Reduction measures due to the impact that Covid-19 was having on the economy. He shared a spreadsheet to review county sales tax and state sales tax and the predictions of both that were suggested when the Budget Reduction took place. Based on the updated budget and outcome of the predictions Mr. Rapier asked the Board to consider rescinding the Budget Reduction and return to normal county policies.

Upon motion of Supervisor Gomez, seconded by Supervisor Campbell and carried unanimously, the Board approved to rescind the Budget Reduction measures and return to normal county policies.

5.) **Derek Rapier, County Administrator**
A. County and State budget and legislative issues

Daniel Cervantez requested to speak on this item. He explained that he had gone to the workforce office in Clifton to inquire about a new business, Freedom Building & Restoration owned by Tim Williams. Mr. Cervantez shared an article about Mr. Williams and his newly found business.

Derek Rapier added to the comments of Mr. Cervantez and explained that county revenue is well up considering the pandemic we are currently facing. Mr. Rapier discussed the divide of the House leadership for the state and the direction it may go in. He stated that the legislative session will start in two weeks.

B. Calendar and Events

Calendar and events were discussed for the month of December. Mr. Rapier stated that in the meeting in December, that Board will need to discuss and appoint supervisors to committees.

6.) **Consent Agenda**
A. Clerk of the Board: Consideration of approval of minutes to previous meetings: 11/4/2020; 11/12/2020
B. Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher 4017
C. Clerk of the Board: Consideration of approval of the 2021 Tentative Meeting dates
D. Clerk of the Board: Consideration of approval of the 2021 Notices of Location for Board of Supervisor meetings

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the Consent Agenda as presented.

7.) **Supervisor Reports**

Supervisor Richard Lunt
A. Small Counties meeting

Supervisor Lunt attended the small counties meeting and stated that there was a big discussion on broadband access, it is very expensive so the committee explored ideas on how they could get access to rural areas. The committee referred to the Rural Electrification Act of 1936, this allowed the federal government to lend money at a very reduced rate. It was an act that helped our nation grow in rural areas. They discussed to use the same format but that it would need to become a state and federal issue to be successful.

B. Eastern Arizona Counties Organization (ECO) meeting

Supervisor Lunt stated that James Gadlin gave a post-election briefing explaining that Democrats make up a majority of the House now, for the Senate it is the same outcome with Democrats taking leadership. Mr. Lunt explained that once bills start coming through, we will get a better idea of how the legislature will be. For the ECO committee 20/21 plan, they plan to hold to course as they are in the middle of many projects.

Supervisor David Gomez
A. County Supervisors Association (CSA) meeting

Supervisor Gomez stated that the CSA meeting was a short one. For the majority of the time, it consisted of Rudy Molera the outgoing committee president, and committee members welcoming in their new president, Steve Gallardo. During the meeting guest speaker, Jessica Rigler, assistant director for the Arizona Department of Health Services spoke about the pending FDA approval of the vaccine for COVID-19.

B. Southeastern Governments Organization (SEAGO) board meeting

Supervisor Gomez reported that 4 actions items were approved during the SEAGO board meeting. A slideshow was presented to the committee regarding the 2020 census, Arizona was listed at number 32 in the nation at 64.1%.

8.) **Adjournment**

Before adjourning the meeting, Chairman Lunt extend gratitude from the Board to all county employees and elected officials for all their hard work throughout this year. The Board extended their blessings to everyone and their families for a Happy Thanksgiving.

There being no further business to come before the Board of Supervisors the meeting was adjourned at 9:00 a.m.

All agenda items are for discussion and/or action as deemed necessary. The Board reserves the right to consider any matter out of order. The Board may retire into Executive Session for any of the purposes that are allowed by law, including but not limited to legal advice and/or personnel matters; as authorized by A.R.S. §38-431 et seq. Persons with a disability may request accommodation for special assistance by contacting Bianca Figueroa at 928-865-2072 (TDD 928-865-2632). Requests should be made as soon as possible to allow time for arrangement of the accommodation.

COUNTY OF GREENLEE VOUCHER



VOUCHER NUMBER	4018
VOUCHER DATE	12/3/2020
FISCAL YEAR	2020-2021

The **COUNTY OF GREENLEE** is hereby authorized by the **GREENLEE COUNTY PUBLIC HEALTH BOARD OF DIRECTORS** to draw warrants against **222-HEALTH SERVICE FUNDS** for the sum of \$ 42,696.03 on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

The **COUNTY OF GREENLEE** is hereby authorized by the **GREENLEE COUNTY FLOOD CONTROL DISTRICT BOARD OF DIRECTORS** to draw warrants against **240 - FLOOD CONTROL DISTRICT FUNDS** for the sum of \$ - on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

The **COUNTY OF GREENLEE** is hereby authorized by the **BOARD OF SUPERVISORS** to draw warrants against **COUNTY OF GREENLEE FUNDS** for the sum of \$ 126,008.51 on account of obligations incurred for value received in services and for materials as shown above for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

222 - Health Service Funds	\$ 42,696.03
240 - Flood Control Funds	\$ -
All Other Funds	\$ 126,008.51
TOTAL	\$ 168,704.54

GREENLEE COUNTY VOUCHER

Voucher No: 4018

Voucher Date: 12/03/2020

Prepared By: _____

Printed: 12/01/2020 02:29:37 PM

GREENLEE COUNTY is hereby authorized to draw warrants against GREENLEE COUNTY funds for the sum of \$168,704.54 on account of obligations incurred for value received in services and for materials as shown below for period June 30, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

Richard Lunt Chairman, Supervisor District 3

David Gomez Supervisor District 1

Ron Campbell Supervisor District 2

GREENLEE COUNTY

Fund		Amount
101	ADMIN - GENERAL FUND	\$57,166.42
140	ATTORNEY - ENHANCEMENT FUND	\$966.97
150	SHERIFF - JAIL ENHANCEMENT FUND	\$1,065.00
169	LIBRARY - STATE LIBRARY GRANT FUND	\$2,184.58
183	PHSD - SPAY/NEUTER PGM	\$360.00
196	LIBRARY - LIBRARY SVCS & TECH ACT GRANT	\$996.10
219	PUBLIC WORKS - LANDFILL OPERATIONS FUND	\$8,572.02
220	PUBLIC WORKS - ROAD FUND	\$2,461.90
222	PHSD - HEALTH SERVICES FUND	\$42,696.03
223	EMERGENCY MNGMT - BIOTERRORISM	\$71.62
237	AIRPORT - AIRPORT IMPROVEMENT FUND	\$30,767.00
243	FAIR FUND	\$2,081.79

Voucher No: 4018

Voucher Date: 12/03/2020

Fund		Amount
273	ADHS - COVID-19	\$9,407.70
278	CARES ACT LSTA	\$1,115.42
601	PROBATION - GENERAL FUND	\$1,425.42
615	PROBATION - COMMUNITY PUNISHMENT PROGRAM	\$350.00
800	ADMIN - GENERAL LONG TERM DEBT ACCOUNT	\$7,016.57
		<hr/> \$168,704.54

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 06/30/2020 - 06/30/2021

Sort By: Check

Fiscal Year: 2020-2021

Bank Account: TREASURER

Voucher Range: 4018 -

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: For Treasurer Posting

Bank Account: TREASURER

524441	12/03/2020	4018	AZ STATE TREASURER	11252020	101.016.0000.7403.000	STATR AHCCCS PAYMENT FOR THE MONTH OF JAN	\$15,892.00
							Check Total:
524442	12/03/2020	4018	BANKCARD CENTER	V140331	101.004.0041.6210.000	VISA CHARGES	\$888.83
524442	12/03/2020	4018	BANKCARD CENTER	V140331	101.008.0000.6100.000	VISA CHARGES	\$115.85
524442	12/03/2020	4018	BANKCARD CENTER	V140331	101.008.0000.7535.000	VISA CHARGES	\$29.98
524442	12/03/2020	4018	BANKCARD CENTER	V140331	101.015.0000.6100.000	VISA CHARGES	\$116.77
524442	12/03/2020	4018	BANKCARD CENTER	V140331	196.018.0000.6100.000	VISA CHARGES	\$996.10
524442	12/03/2020	4018	BANKCARD CENTER	V140331	222.056.0000.6100.000	VISA CHARGES	\$113.44
524442	12/03/2020	4018	BANKCARD CENTER	V140331	222.074.0000.7539.000	VISA CHARGES	\$250.00
							Check Total:
524443	12/03/2020	4018	BANNER HEALTH/ ENTECH	I-14843	222.077.0000.7491.000	IN-3460930	\$600.00
524443	12/03/2020	4018	BANNER HEALTH/ ENTECH	I-14844	222.077.0000.7491.000	IN-3460926	\$400.00
524443	12/03/2020	4018	BANNER HEALTH/ ENTECH	PM-6224	222.077.0000.7419.000	PM Contract Services	\$530.00
							Check Total:
524445	12/03/2020	4018	BOTANICAL PHARM, LLC	089	222.051.0000.7419.000	Graham County Epidemiology Consulting 24	\$1,560.00
524445	12/03/2020	4018	BOTANICAL PHARM, LLC	125	273.051.0067.7419.000	Greenlee County Epidemiology 104 hours at	\$6,760.00
524445	12/03/2020	4018	BOTANICAL PHARM, LLC	225	222.051.0000.7419.000	Greenlee Public Health Consulting 24 hours at	\$1,560.00
							Check Total:
524449	12/03/2020	4018	CAROLYN CLARK	V286113	101.012.0000.7418.000	Mediation Services - November	\$1,200.00
							Check Total:
524450	12/03/2020	4018	CATERPILLAR FINANCIAL SERVICES CORP	30369124	800.030.0000.9000.000	CONTRACT 2019-003 930 M CAT WHEEL LOADER	\$5,854.31

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

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Bank Account: TREASURER

Voucher Range: 4018 -

Dollar Limit: \$999.99

Print Employee Vendor Names

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
524450	12/03/2020	4018	CATERPILLAR FINANCIAL SERVICES CORP	V329519	219.036.0000.9000.000	CONTRACT 2019-002 D8T-FMC01897 CONTRACT	\$8,201.16
						Check Total:	\$14,055.47
524453	12/03/2020	4018	DANIEL IDEAS	1049	101.019.0000.7512.000	(3) BUSHNELL BOP EQUINOX NIGHT VISION	\$1,785.61
						Check Total:	\$1,785.61
524457	12/03/2020	4018	ELECTION SYSTEMS & SOFTWARE, LLC	V88863	101.004.0041.7420.000	2020 General Election - Pollbook Setup, Voter	\$941.39
524457	12/03/2020	4018	ELECTION SYSTEMS & SOFTWARE, LLC	V88863	101.010.0000.6280.000	2020 General Election - Pollbook Setup, Voter	\$393.18
						Check Total:	\$1,334.57
524460	12/03/2020	4018	GERALD D. McCREARY, CORP	V544933	101.002.0000.7415.000	Transcriptions for CR2020-00020	\$1,108.80
						Check Total:	\$1,108.80
524461	12/03/2020	4018	GILA HEALTH RESOURCES, LLC 303541		101.019.0000.7419.000	CALL BACK/ DRUG TEST/ D. MEDINA	\$203.00
524461	12/03/2020	4018	GILA HEALTH RESOURCES, LLC 303543		101.019.0000.7419.000	DRUG TEST/ R. PRICE	\$59.00
524461	12/03/2020	4018	GILA HEALTH RESOURCES, LLC 303826		101.019.0000.7419.000	DRUG TEST/ CALL BACK/ M. GUTHRIE	\$203.00
524461	12/03/2020	4018	GILA HEALTH RESOURCES, LLC V43239		222.049.0000.7575.000	AMBULANCE REIMBURSEMENT FEE -	\$35,000.00
524461	12/03/2020	4018	GILA HEALTH RESOURCES, LLC V61986		101.016.0000.7419.000	DEATH CERTIFICATES FOR G. LINGENFELTER, J.	\$4,044.00
						Check Total:	\$39,509.00
524466	12/03/2020	4018	HARALSON TIRE CO. INC	1006790	220.030.0000.7492.000	OUTSIDE VECHILE REPAIR GB3282 TIRE INSTALLATION	\$226.49
524466	12/03/2020	4018	HARALSON TIRE CO. INC	1006833	101.020.0000.6320.000	MOTOR VEHICLE PARTS. STOCK. 5 TIRES. P26/60R17	\$863.00
						Check Total:	\$1,089.49
524469	12/03/2020	4018	JOSI Y. LOPEZ	V39026	101.012.0000.7411.000	Indigent Defense - Good; Aguilar; Bradford; Monreal	\$4,600.00

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 06/30/2020 - 06/30/2021

Sort By: Check

Bank Account: TREASURER

Voucher Range: 4018 -

Dollar Limit: \$999.99

Fiscal Year: 2020-2021

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$4,600.00
524474	12/03/2020	4018	MACDONALD COUNSELING SERVICES	11-20 GCCF	150.019.0000.7419.000	November 2020 counseling for inmates. Invoice #	\$670.00
524474	12/03/2020	4018	MACDONALD COUNSELING SERVICES	11/27/20	601.698.0000.7423.000	Invoice Dated: 11/27/20 Adult Counseling/Postage	\$2.80
524474	12/03/2020	4018	MACDONALD COUNSELING SERVICES	11/27/20	615.641.0000.7419.000	Invoice Dated: 11/27/20 Adult Counseling/Postage	\$350.00
Check Total:							\$1,022.80
524475	12/03/2020	4018	MACK'S AUTO SUPPLY	001181	220.030.0000.6320.000	MOTOR VEHICLE REPAIR SUPPLIES GB3240 FLYWHEEL	\$114.63
524475	12/03/2020	4018	MACK'S AUTO SUPPLY	001183	220.030.0000.6320.000	MOTOR VEHICLE REPAIR SUPPLIES GB3336	\$468.35
524475	12/03/2020	4018	MACK'S AUTO SUPPLY	051593	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 7125. BATTERY, WHEEL	\$275.76
524475	12/03/2020	4018	MACK'S AUTO SUPPLY	051600	101.020.0000.6320.000	MOTOR VEHICLE PARTS. GB 7104. 1-IGNITION LOCK	\$78.54
524475	12/03/2020	4018	MACK'S AUTO SUPPLY	051600	101.020.0000.6320.000	CREDIT. 2-CORE DEPOSITS.	(\$39.28)
524475	12/03/2020	4018	MACK'S AUTO SUPPLY	051602	222.049.0000.6320.000	MOTOR VEHICLE PARTS. GB 4911. 1-RETAINER.	\$6.21
524475	12/03/2020	4018	MACK'S AUTO SUPPLY	051606	101.020.0000.6390.000	SHOP SUPPLIES. 1-BATTERY TERM BRUSH.	\$13.22
524475	12/03/2020	4018	MACK'S AUTO SUPPLY	051760	101.020.0000.6320.000	MOTOR VEHICLE PARTS. AIR FILTERS, CABIN AIR	\$143.40
524475	12/03/2020	4018	MACK'S AUTO SUPPLY	051761	101.020.0000.6390.000	SHOP SUPPLIES. 12-NON-CHLOR BRAKE	\$31.29
524475	12/03/2020	4018	MACK'S AUTO SUPPLY	051766	222.049.0000.6320.000	MOTOR VEHICLE PARTS. STOCK-4-2.5 DEF.	\$45.17
524475	12/03/2020	4018	MACK'S AUTO SUPPLY	051805	101.020.0000.6320.000	MOTOR VEHICLE PARTS. DEX COOL RTU COOLANT.	\$91.51

Greenlee County

Disbursement Detail Listing

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Bank Account: TREASURER

Voucher Range: 4018 -

Dollar Limit: \$999.99

Print Employee Vendor Names

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Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
524475	12/03/2020	4018	MACK'S AUTO SUPPLY	051809	101.020.0000.6320.000	MOTOR VEHICLE PARTS. 24-MIZOWASH.	\$78.29
Check Total:							\$1,307.09
524476	12/03/2020	4018	MARIO PEDREGON	01	169.018.0000.7419.000	I.T SET UP FOR CHROMEBOOKS FROM	\$484.58
524476	12/03/2020	4018	MARIO PEDREGON	01	278.018.0000.7419.000	I.T SET UP FOR CHROMEBOOKS FROM	\$1,115.42
Check Total:							\$1,600.00
524479	12/03/2020	4018	MCKESSON MEDICAL SURGICAL	17037289	222.055.0000.6220.000	Medical Supplies	\$67.42
524479	12/03/2020	4018	MCKESSON MEDICAL SURGICAL	17079416	222.077.0000.6220.000	Medical Supplies	\$546.72
524479	12/03/2020	4018	MCKESSON MEDICAL SURGICAL	17079854	222.055.0000.6220.000	Medical Supplies	\$129.33
524479	12/03/2020	4018	MCKESSON MEDICAL SURGICAL	17079932	222.052.0000.6220.000	Medical Supplies	\$58.67
524479	12/03/2020	4018	MCKESSON MEDICAL SURGICAL	17080213	222.019.0000.6220.000	Medical Supplies	\$98.23
524479	12/03/2020	4018	MCKESSON MEDICAL SURGICAL	17080213	222.052.0000.6220.000	Medical Supplies	\$86.93
524479	12/03/2020	4018	MCKESSON MEDICAL SURGICAL	17082470	273.051.0067.6220.000	Medical Supplies	\$2,647.70
Check Total:							\$3,635.00
524481	12/03/2020	4018	MORRISON MAIERLE INC	200996	237.038.0000.7419.000	PROFESSIONAL SERVICES. PROFESSIONAL	\$11,346.74
524481	12/03/2020	4018	MORRISON MAIERLE INC	207761	237.038.0000.7419.000	PROFESSIONAL SERVICES. PROFESSIONAL	\$19,420.26
Check Total:							\$30,767.00
524483	12/03/2020	4018	NEXTRAQ	AT01533355	101.016.0000.7429.000	INTERNET. NEXTRAQ ADVANTAGE	\$1,563.80
Check Total:							\$1,563.80
524484	12/03/2020	4018	OFFICE DEPOT INC	134032014001	101.019.0000.6216.000	1 desk, sit - stand, ADJ, Mobile, B. Invoice #	\$430.21
524484	12/03/2020	4018	OFFICE DEPOT INC	134901031001	220.030.0000.6100.000	OFFICE SUPPLIES BINDER, DESKTOP CALENDARS,	\$249.37
524484	12/03/2020	4018	OFFICE DEPOT INC	135534517001	101.019.0000.6100.000	FOLDER CLASS 2/5 1 DIV, REQUESTED BY CHIEF	\$55.82

Greenlee County

Disbursement Detail Listing

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Voucher Range: 4018 -

Dollar Limit: \$999.99

Fiscal Year: 2020-2021

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
524484	12/03/2020	4018	OFFICE DEPOT INC	1360852840001 228508	101.019.0000.6100.000	5/ 2pk zebra pens, ball poing, 7MM, blk, stainless	\$19.11
524484	12/03/2020	4018	OFFICE DEPOT INC	1360852840001 228508	101.019.0000.6230.000	5/ 2pk zebra pens, ball poing, 7MM, blk, stainless	\$87.94
524484	12/03/2020	4018	OFFICE DEPOT INC	1360852840001 228508	101.019.0000.6230.000	5/ 2pk zebra pens, ball poing, 7MM, blk, stainless	(\$29.31)
524484	12/03/2020	4018	OFFICE DEPOT INC	136243724001	222.080.0000.6100.000	Office Supplies	\$190.06
524484	12/03/2020	4018	OFFICE DEPOT INC	137470496001	101.019.0000.6100.000	1 pk of 5 Scotch Brite no scratch multipurposescrub	\$6.58
524484	12/03/2020	4018	OFFICE DEPOT INC	137470496001	101.019.0000.6230.000	1 pk of 5 Scotch Brite no scratch multipurposescrub	\$9.72
524484	12/03/2020	4018	OFFICE DEPOT INC	137490324001	101.019.0000.6216.000	1/3 pk Scotch Brite Greener Non scratcg scrub sponges	\$5.31
524484	12/03/2020	4018	OFFICE DEPOT INC	137490324001	101.019.0000.6216.000	1/3 pk Scotch Brite Greener Non scratcg scrub sponges	\$41.41
524484	12/03/2020	4018	OFFICE DEPOT INC	138449055001	101.019.0000.6216.000	1 Infrared Forehead Thermometer, Non Contact,	\$32.57
524484	12/03/2020	4018	OFFICE DEPOT INC	138450858001	101.019.0000.6230.000	1 case of 4 gal. Genuine Joe Lemon dish soap. Invoice #	\$56.57
524484	12/03/2020	4018	OFFICE DEPOT INC	138575984001	101.019.0000.6230.000	12 Pak-IT spray bottles, glass & hard surface 32	\$26.48
524484	12/03/2020	4018	OFFICE DEPOT INC	138577482001	101.019.0000.6230.000	1 case of gal bottles Rochester Midland Quat	\$54.29
524484	12/03/2020	4018	OFFICE DEPOT INC	51535441001	101.019.0000.6216.000	20 pks of Cleantize Cleaning and disinfecting	\$43.33
524484	12/03/2020	4018	OFFICE DEPOT INC	51535441001	101.019.0000.6230.000	20 pks of Cleantize Cleaning and disinfecting	\$216.77
524484	12/03/2020	4018	OFFICE DEPOT INC	515400922001	101.019.0000.7539.000	KIT, FIRST AID, SMART CMP, REQUESTED BY SHERIFF TIM,	\$101.82
Check Total:							\$1,598.05

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 06/30/2020 - 06/30/2021

Sort By: Check

Bank Account: TREASURER

Voucher Range: 4018 -

Dollar Limit: \$999.99

Fiscal Year: 2020-2021

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
524488	12/03/2020	4018	PITNEY BOWES GLOBAL FINANCIAL SERVICES	V351480	800.016.0000.9000.000	LEASE PAYMENT	\$15.00
524488	12/03/2020	4018	PITNEY BOWES GLOBAL FINANCIAL SERVICES	V568399	222.069.0000.7489.000	Postage	\$69.76
524488	12/03/2020	4018	PITNEY BOWES GLOBAL FINANCIAL SERVICES	V916400	800.016.0000.9000.000	LEASE PAYMENT	\$1,147.26
Check Total:							\$1,232.02
524490	12/03/2020	4018	REBECCA M JOHNSON	V571113	101.012.0000.7411.000	Indigent Defense - Misener; Claridge dependency	\$2,100.00
Check Total:							\$2,100.00
524499	12/03/2020	4018	STOTZ EQUIPMENT	P42665	243.086.0000.6320.000	MOTOR VEHICLE PARTS. GB 3290. HOSE, CLAMPS,	\$1,803.77
Check Total:							\$1,803.77
524501	12/03/2020	4018	THE AARONS COMPANY, LLC	11242020	101.016.0000.7419.000	CONSULTING SERVICES FOR THE MONTH OF JANUARY	\$3,000.00
Check Total:							\$3,000.00
524503	12/03/2020	4018	THOMSON REUTERS - WEST	842989433	101.003.0000.7535.000	AZ REV STATUES ANNO SUB/ AZ COURT RULES	\$355.79
524503	12/03/2020	4018	THOMSON REUTERS - WEST	842994897-0	140.002.0000.6240.000	Law Books	\$29.84
524503	12/03/2020	4018	THOMSON REUTERS - WEST	842995044	101.012.0000.6240.000	Library Plan Charges - West Complete Library Sub	\$950.67
524503	12/03/2020	4018	THOMSON REUTERS - WEST	843074206 -0	140.002.0000.6240.000	Sept 20 Westlaw	\$937.13
524503	12/03/2020	4018	THOMSON REUTERS - WEST	843164151	101.003.0000.7535.000	AZ REV STATUES ANNO SUB/ AZ COURT RULES	\$355.79
524503	12/03/2020	4018	THOMSON REUTERS - WEST	843170825	101.012.0000.6240.000	Library Plan Charges - West Complete Library Sub	\$950.67
Check Total:							\$3,579.89
524505	12/03/2020	4018	TUTOR.COM	11825	101.018.0000.7419.000	PAYMENT OF INVOICE 11825 FOR ANNUAL	\$200.00
524505	12/03/2020	4018	TUTOR.COM	11825	169.018.0000.7419.000	PAYMENT OF INVOICE 11825 FOR ANNUAL	\$1,000.00
Check Total:							\$1,200.00

Greenlee County

Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314006-111920	101.016.0000.7421.000	PHONE SERVICES ACCT 15314006	\$188.35
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314025-111920	101.016.0000.7421.000	PHONE SERVICES ACCT 15314025	\$62.96
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314053-111920	101.015.0000.7421.000	PHONE SERVICES ACCT 15314053	\$1.31
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314066-111920	101.016.0000.7421.000	PHONE SERVICES ACCT 15314066	\$60.23
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	101.016.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$975.87
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	220.032.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$33.60
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	222.051.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$10.02
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	222.054.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$9.52
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	222.055.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$8.91
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	222.056.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$9.52
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	222.057.0572.7421.000	PHONE SERVICES ACCT 15314-072	\$9.52
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	222.061.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$7.65
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	222.069.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$23.15
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	222.071.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$20.08
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	222.077.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$18.41

Greenlee County

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	222.078.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$14.92
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	222.080.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$19.06
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	223.068.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$6.78
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	243.086.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$4.45
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314072/11252020	601.698.0000.7421.000	PHONE SERVICES ACCT 15314-072	\$142.99
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	101.016.0000.7421.000	PHONE SERVICES ACCT 15314073	\$519.73
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	220.032.0000.7421.000	PHONE SERVICES ACCT 15314073	\$55.04
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	222.051.0000.7421.000	PHONE SERVICES ACCT 15314073	\$8.12
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	222.054.0000.7421.000	PHONE SERVICES ACCT 15314073	\$8.12
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	222.055.0000.7421.000	PHONE SERVICES ACCT 15314073	\$9.28
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	222.056.0000.7421.000	PHONE SERVICES ACCT 15314073	\$8.12
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	222.057.0572.7421.000	PHONE SERVICES ACCT 15314073	\$8.12
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	222.061.0000.7421.000	PHONE SERVICES ACCT 15314073	\$6.96
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	222.069.0000.7421.000	PHONE SERVICES ACCT 15314073	\$12.76
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	222.071.0000.7421.000	PHONE SERVICES ACCT 15314073	\$52.31

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 06/30/2020 - 06/30/2021

Sort By: Check

Fiscal Year: 2020-2021

Bank Account: TREASURER

Voucher Range: 4018 -

Dollar Limit: \$999.99

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	222.077.0000.7421.000	PHONE SERVICES ACCT 15314073	\$9.28
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	222.078.0000.7421.000	PHONE SERVICES ACCT 15314073	\$9.28
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	222.080.0000.7421.000	PHONE SERVICES ACCT 15314073	\$23.21
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	223.068.0000.7421.000	PHONE SERVICES ACCT 15314073	\$64.84
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	243.086.0000.7421.000	PHONE SERVICES ACCT 15314073	\$52.20
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314073-111920	601.698.0000.7421.000	PHONE SERVICES ACCT 15314073	\$52.40
524508	12/03/2020	4018	VALLEY TELECOM GROUP	15314074-111920	101.016.0000.7421.000	PHONE SERVICES ACCT 15314074	\$650.26
524508	12/03/2020	4018	VALLEY TELECOM GROUP	V263356	220.032.0000.7421.000	TELEPHONE CHARGES. COUNTY ENGINEER PHONE	\$147.35
524508	12/03/2020	4018	VALLEY TELECOM GROUP	V315105	101.006.0000.8520.000	Special Circuit	\$635.50
524508	12/03/2020	4018	VALLEY TELECOM GROUP	V327330	101.005.0000.7421.000	TELEPHONE CHARGES. GREENLEE COUNTY FIRE	\$105.97
524508	12/03/2020	4018	VALLEY TELECOM GROUP	V327330	101.005.0033.7421.000	TELEPHONE CHARGES. GREENLEE COUNTY FIRE	\$105.97
524508	12/03/2020	4018	VALLEY TELECOM GROUP	V402990	101.020.0000.7421.000	PHONE CHARGES. PHONE LINES FOR	\$126.29
524508	12/03/2020	4018	VALLEY TELECOM GROUP	V402990	219.036.0000.7421.000	PHONE CHARGES. PHONE LINES FOR	\$107.87
524508	12/03/2020	4018	VALLEY TELECOM GROUP	V402990	220.030.0000.7421.000	PHONE CHARGES. PHONE LINES FOR	\$355.80
524508	12/03/2020	4018	VALLEY TELECOM GROUP	V402990	243.086.0000.7421.000	PHONE CHARGES. PHONE LINES FOR	\$60.25

Greenlee County

Disbursement Detail Listing

Bank Name: For Treasurer Posting

Date Range: 06/30/2020 - 06/30/2021

Sort By: Check

Bank Account: TREASURER

Voucher Range: 4018 -

Dollar Limit: \$999.99

Fiscal Year: 2020-2021

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
524508	12/03/2020	4018	VALLEY TELECOM GROUP	V518195	101.019.0000.7429.000	MONTHLY CHARGES FOR MULTILINE:	\$283.23
524508	12/03/2020	4018	VALLEY TELECOM GROUP	V849183	222.069.0000.7421.000	Telephone	\$128.20
524508	12/03/2020	4018	VALLEY TELECOM GROUP	V942164	101.019.0000.7421.000	MONTHLY PHONE CHARGES FOR BUSINESS DIRECT LINE	\$5.46
Check Total:							\$5,239.22
Bank Total:							\$154,144.55

Fund	Amount
101	\$47,473.61
140	\$966.97
150	\$670.00
169	\$1,484.58
196	\$996.10
219	\$8,309.03
220	\$1,650.63
222	\$41,746.46
223	\$71.62
237	\$30,767.00
243	\$1,920.67
273	\$9,407.70
278	\$1,115.42
601	\$198.19
615	\$350.00
800	\$7,016.57
Fund Totals:	\$154,144.55

End of Report

Disbursements Grand Total: \$154,144.55

**GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM**



MEETING DATE: December 8, 2020
DEPARTMENT: BOS

REQUESTED BY: _____
TELEPHONE #: _____

1. Insert brief description of proposal and requested Board action:

Clerk of the Board: Consideration of approval of Certification of the 5% Fill the Gap Set Aside funds collected for fiscal year 2019/2020 in the amount of \$17,714.85 to be distributed pursuant to Arizona Revised Statutes §41-2421.E

2. Continued from meeting of: _____

Discussed in meeting of: _____

3. Publication requirements:

Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:

Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed

If not budgeted, how will this expense be funded? _____

Grants/Contracts:

Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?

Yes No

Date of County Attorney approval: _____

6. Board of Supervisors action taken:

Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!

DEREK D. RAPIER
County Administrator
Clerk of the Board
(928) 865-2072
FACSIMILE (928) 865-9332



BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
Chairman -District 3

MEMORANDUM

TO: Diane Berube, County Treasurer

FROM: Derek D. Rapier, Clerk of the Board of Supervisors

DATE: December 8, 2020

SUBJECT: Fill the Gap Distribution for Fiscal Year 2019/2020

Please distribute Fill the Gap funds for fiscal year 2019/2020 as follows:

Fund	Account Code	Amount
Superior Court Fill the Gap	206.115.4684	\$4,664.07
County Attorney Fill the Gap	206.143.4684	\$3,828.18
JP#1 Fill the Gap	206.177.4684	\$3,575.75
JP#2 Fill the Gap	206.178.4684	\$1,923.20
Indigent Defense (General Fund)	206.114.4684	\$3,636.86

In addition, please distribute \$86.80 to the State Attorney General via wire transfer.

DEREK D. RAPIER
County Administrator
Clerk of the Board
(928) 865-2072
FACSIMILE (928) 865-9332



DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
Chairman - District 3

BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

CERTIFICATION OF THE GREENLEE COUNTY BOARD OF SUPERVISORS

Pursuant to Arizona Revised Statutes §41-2421.G, the Greenlee County Board of Supervisors hereby certify the total of revenues received by the Justice Courts and the Superior Court, including the Clerk of Superior Court, for fiscal year 2019/2020 exceed the total revenues collected in fiscal year 1997/1998 which totaled \$226,435.49. Greenlee County Courts received revenues in the amount of \$424,941.74 for fiscal year 2019/2020.

The 5% Fill the Gap Set Aside funds collected for fiscal year 2019/2020 in the amount of \$17,714.85 will be distributed by the Greenlee County Treasurer pursuant to Arizona Revised Statutes §41-2421.E as follows:

57.37% to the Local Court Assistance Fund	\$10,163.01
21.61% to the State Aid to the County Attorneys Fund	\$ 3,828.18
20.53% to the State Aid to Indigent Defense Fund	\$ 3,636.86
00.49% to the Dept. of Law for Processing Criminal Cases (to the Arizona Attorney General)	\$ 86.80

Dated this 8th day of December, 2020.

GREENLEE COUNTY BOARD OF SUPERVISORS

ATTEST:

Richard Lunt, Chairman

Derek D. Rapier, Clerk of the Board

**TOTAL SURCHARGES COLLECTED BY
GREENLEE COUNTY COURTS 5% Fill the Gap Set Aside Funds
FISCAL YEAR 2019/2020**

MONTH OF COLLECTION	SUPERIOR COURT	JUSTICE OF THE PEACE District 1	JUSTICE OF THE PEACE District 2	TOTAL MONTHLY COLLECTION	1997/1998 Baseline
July	\$16,882.50	\$10,698.69	\$8,930.19	\$36,511.38	
August	\$15,545.50	\$13,513.50	\$10,462.82	\$39,521.82	
September	\$11,459.67	\$12,088.50	\$6,981.51	\$30,529.68	
October	\$15,868.00	\$12,972.00	\$6,652.39	\$35,492.39	
November	\$7,935.69	\$12,884.50	\$5,675.70	\$26,495.89	
December	\$9,589.19	\$12,299.00	\$5,783.88	\$27,672.07	
January	\$15,100.06	\$12,835.36	\$6,470.23	\$34,405.65	
February	\$28,511.29	\$13,407.94	\$5,790.64	\$47,709.87	
March	\$18,887.07	\$15,727.50	\$9,319.15	\$43,933.72	
April	\$15,701.61	\$9,406.54	\$5,191.49	\$30,299.64	
May	\$12,872.34	\$9,370.32	\$7,478.07	\$29,720.73	
June	\$19,463.17	\$17,940.25	\$5,245.48	\$42,648.90	
TOTAL	\$187,816.09	\$153,144.10	\$83,981.55	\$424,941.74	\$226,435.49
% of Total	44%	36%	20%		

FILL THE GAP 5% SET ASIDE (interest accrues to the General Fund)				
July	\$750.61	\$425.30	\$341.27	\$1,517.18
August	\$659.62	\$568.39	\$410.92	\$1,638.93
September	\$495.69	\$498.65	\$263.78	\$1,258.12
October	\$709.77	\$548.56	\$272.15	\$1,530.48
November	\$342.93	\$434.64	\$233.30	\$1,010.87
December	\$406.12	\$432.69	\$234.16	\$1,072.97
January	\$632.76	\$509.82	\$273.32	\$1,415.90
February	\$1,245.26	\$557.19	\$228.64	\$2,031.09
March	\$800.35	\$665.05	\$391.89	\$1,857.29
April	\$664.78	\$383.01	\$206.59	\$1,254.38
May	\$571.78	\$414.03	\$299.09	\$1,284.90
June	\$850.13	\$795.45	\$197.16	\$1,842.74
TOTAL	\$8,129.80	\$6,232.78	\$3,352.27	\$17,714.85

Base Year Collections	\$226,435.49
5% of Base Year Collections	\$11,321.77
Base Year Collections + 5%	\$237,757.26
Total Monthly Collections	\$424,941.74
Total Fill The Gap 5% Set Aside	\$17,714.85
Difference between Base Year	\$198,506.25
Difference between Line 42 & Line 43	-\$180,791.40

Situation A	Situation B	Situation C
If Total Monthly Collections (line 41)	If Total Monthly Collections (line	If Total Monthly Collections (line

FTGF ALLOCATION (SITUATION A ONLY)				
Local Court Assistance Fund 57.37%	State Aid to the County Attorneys Fund 21.61%	State Aid to Indigent Defense Fund 20.53%	Dept of Law for Processing Criminal Cases .49%	Total (should = line 42 & E36)
\$10,163.01	\$3,828.18	\$3,636.86	\$86.80	\$17,714.85

FTGF ALLOCATION (SITUATION B #1)				
Local Court	State Aid to the	State Aid to	Dept of Law for	Total (should =
\$113,883.04	\$42,897.20	\$40,753.33	\$972.68	\$198,506.25

FTGF ALLOCATION (SITUATION B #2)				
Distribution back	Distribution back	Distribution back	Total (should = line 44)	
-\$79,906.33	-\$65,155.13	-\$35,729.94	-\$180,791.40	

Fill the Gap (Sit A)

Superior Court Clerk -	57.37% Local	21.61% Attorney	20.53% Indigent	
JP #1 - Fund 177	\$4,664.07			
JP #2 - Fund 178	\$3,575.75			
Attorney - Fund 143	\$1,923.20			
Indigent Defense - Fund		\$3,828.18		
			\$3,636.86	
TOTAL	\$10,163.01	\$3,828.18	\$3,636.86	\$17,628.05
Wire to State Attorney General				\$86.80
TOTAL				\$17,714.85

Revenue Code all funds = 4684 - Fill the Gap 5% Distribution

Greenlee County

Fiscal Year: 2020-2021
Transaction Journal

Criteria:
 View: Full
 Account Filter: ????.????.?????.????
 Collapse Mask: ????.????.?????.????

From Entry Number: To
 From Entry Date: 11/12/2020 To 12/01/2020
 Reference: Loan
 Journal:

Date	Account		Line Memo		Vendor	Debits	Credits
Line Number	Entry Number	Voucher Number	Reference	Check Number	User		
11/30/2020	101.000.0000.1200.000		DUE FROM OTHER FUNDS			\$1,147.64	\$0.00
1	225	0	Loan	0	rontiveros		

11/30/2020	101.000.0000.0100.000		CASH ACCOUNT			\$0.00	(\$1,147.64)
2	225	0	Loan	0	rontiveros		

11/30/2020	133.000.0000.0100.000		CASH ACCOUNT			\$859.56	\$0.00
3	225	0	Loan	0	rontiveros		

11/30/2020	133.000.0000.2200.000		DUE TO OTHER FUNDS			\$0.00	(\$859.56)
4	225	0	Loan	0	rontiveros		

11/30/2020	159.000.0000.0100.000		CASH ACCOUNT			\$288.08	\$0.00
5	225	0	Loan	0	rontiveros		

11/30/2020	159.000.0000.2200.000		DUE TO OTHER FUNDS			\$0.00	(\$288.08)
6	225	0	Loan	0	rontiveros		

	Balance:		\$0.00		Totals:	\$2,295.28	(\$2,295.28)

End of Report

Greenlee County

Journal Entry

Journal Entry Number 225

Fiscal Year: 2020-2021

Journal Type: JEGL

GL Entry Date: 11/30/2020 Memo: LOAN FROM 101 TO 133/159

User ID: rontiveros

Reference: Loan

Voucher: 0

Originator: rontiveros

Created On: 12/01/2020 10:47:17

Line #	Account	Description	Debit	Credit
1	101.000.0000.1200.000	DUE FROM OTHER FUNDS	\$1,147.64	\$0.00
2	101.000.0000.0100.000	CASH ACCOUNT	\$0.00	(\$1,147.64)
3	133.000.0000.0100.000	CASH ACCOUNT	\$859.56	\$0.00
4	133.000.0000.2200.000	DUE TO OTHER FUNDS	\$0.00	(\$859.56)
5	159.000.0000.0100.000	CASH ACCOUNT	\$288.08	\$0.00
6	159.000.0000.2200.000	DUE TO OTHER FUNDS	\$0.00	(\$288.08)
Total Items Printed: 6			\$2,295.28	(\$2,295.28)

Master Account Entries

Fund	Debits	Credits
101	1,147.64	(1,147.64)
133	859.56	(859.56)
159	288.08	(288.08)
Totals:	2,295.28	(2,295.28)

End of Report

GREENLEE COUNTY BOARD OF SUPERVISORS
AGENDA INFORMATION FORM



MEETING DATE: December 8, 2020
DEPARTMENT: Co. Admin

REQUESTED BY: D. Rapier
TELEPHONE #: 928-865-2072

1. Insert brief description of proposal and requested Board action:
Review of County Administrator in Executive Session A.R.S. 38-431.03(A)(1)

2. Continued from meeting of: N/A
Discussed in meeting of: _____

3. Publication requirements:
Does this require publication in the official county newspaper? Yes No
This department to cause publication Clerk of the Board to cause publication

4. Financial Impact:
Expenditure: Is this a budgeted expense? Yes No Project Code #: _____
Fund _____ \$ _____ Actual Not to exceed
Fund _____ \$ _____ Actual Not to exceed
If not budgeted, how will this expense be funded? _____

Grants/Contracts:
Federal State Other _____
CFDA # (Federal grants only) _____ State # _____
Fund _____ \$ _____
Matching funds required? Yes No Fund _____ \$ _____

5. Legal Review: Does this item require County Attorney review and approval as to form and within powers granted under the laws of the State of Arizona to the Greenlee County Board of Supervisors?
 Yes No
Date of County Attorney approval: _____

6. Board of Supervisors action taken:
 Approved Amended Disapproved Tabled

Original backup documentation must accompany this form!